



THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP, ITS STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE.

(Adopted at the Steering Committee meeting of 24 February 1992)

**MINUTES OF THE MEETING OF THE STEERING COMMITTEE OF WORKING GROUP 5 HELD AT THE WORLD TRADE CENTRE ON MONDAY 17 FEBRUARY 1992 AT 16H00**

PRESENT:

GS Bartlett	National Party
R Burrows	Democratic Party
Y Moolla	Solidarity Party
LPHM Mtshali	Inkatha Freedom Party
D Mvelase	SA Communist Party
R Ramontja	United People's Front
Z Skweyiya	African National Congress
O Ganie	National People's Party (incoming chairperson of the next plenary session)

P Saxby (minutes)

APOLOGIES: D Curry Labour Party

**1. Chairperson's opening remarks**

The meeting was chaired by Mr LPHM Mtshali.

**2. Adoption of agenda**

The agenda was adopted without amendment.

**3. Ratification of the minutes of the previous meeting, and matters arising**

3.1 The minutes were adopted, subject to the following amendments:

3.1.1 That the heading should read:

"DRAFT MINUTES OF THE STEERING COMMITTEE OF WORKING GROUP 5 HELD AT THE WORLD TRADE CENTRE ON MONDAY 10 FEBRUARY 1992 AT 14H30"

3.1.2 That, under Item 6.4, the following sub-item should be added:

"6.4.3 Submissions from interest groups outside CODESA should be made to Working Group 5 through its Steering Committee."

3.2 It was agreed that the Steering Committee should, in future, meet for fifteen

minutes before each plenary session in order to ratify its minutes and to identify matters arising from them.

4. **Matters arising from the meetings of WG5 and other WGs**

- 4.1 It was agreed that certain issues vital to the functioning of the Working Group, and outlined in Addendum A, should be raised by the chairperson with the DMC.
- 4.2 It was noted that a summary of recommendations emerging from the meeting of the Steering Committee should be distributed to all delegates and their advisers at the next plenary session of the Working Group.

5. **Matters raised by the Secretariat**

- 5.1 The draft minutes of the meeting between the Secretariat and representatives of the WGSCs (Addendum B) were read and approved, subject to the provisos contained under Item 3 of Addendum A.
- 5.2 It was agreed that these provisos should be drawn to the attention of the DMC by the chairperson.
- 5.3 Item 3.2.3 of Addendum B, concerning statements to the media, was noted.

6. **Report on/from sub-groups**

- 6.1 The agenda for the first meeting of each of the sub-groups was approved as outlined in Addendum C.
- 6.2 It was agreed that:
  - 6.2.1 The submissions referred to under Item 4.1 of Addendum C should be addressed by each of the sub-groups according to its Terms of Reference.
  - 6.2.2 These submissions form the beginning of WG5's assignment. Documentation from the other Working Groups will constitute the main body of that assignment.
- 6.3 The following schedule of meetings was agreed:

6.3.1 **Monday 24 February 1992**

09h30 - 09h45:	Steering Committee meeting
10h00 - 13h00:	Sub-group meetings
13h00 - 14h00:	Lunch
14h00 - 14h30:	Information plenary session of WG5
14H30 - 16H00:	Sub-group meetings reconvene
16h15 - 18h00:	Steering Committee meeting

6.3.2 **Monday 2 March 1992**



WORKING GROUP 5\STEERING COMMITTEE\MINUTES 17 FEBRUARY

09h30 - 09h45:	Steering Committee meeting
10h00 - 13h00:	Full plenary session of WG5
13h00 - 14h00:	Lunch
14h00 - 16h00:	Sub-group meetings
16h15 - 18h00:	Steering Committee meeting

- 6.4 It was agreed that:
- 6.4.1 The information plenary session for Monday 24 February 1992 should be chaired by Mr N Mbonani, with Mr LPHM Mtshali reporting back.
  - 6.4.2 The 09h30 meeting of the Steering Committee on Monday 24 February 1992 should be chaired by the outgoing chairperson, Mr LPMH Mtshali.
  - 6.4.3 The 16h15 meeting of the Steering Committee on Monday 24 February 1992 should be chaired by Mr G Bartlett, who should also chair the 09h30 meeting of the Steering Committee the following Monday.
  - 6.4.4 The routine outlined under Items 6.4.1 - 6.4.3 above should continue each week thereafter according to the roster of chairpersons.
- 6.5 It was noted that, due to the comparative frequency of Steering Committee meetings, there may be Steering Committee chairpersons who do not have the opportunity to assist the chairs of the full plenary sessions of the Working Group.
- 6.6 It was noted that Mr O Ganie will chair the next full plenary session of the Working Group on Monday 2 March 1992, assisted by Mr G Bartlett.
- 6.7 It was agreed that the sub-group meetings will not be minuted, but that each sub-group will be responsible for compiling a report, together with a summary of recommendations emerging from its meeting, to be tabled at the next full plenary session of the Working Group.
7. **New business**
- No new business was tabled.
8. **Date of the next meeting**
- As detailed under Item 6.3 above.
9. The meeting closed.

ISSUES EMERGING FROM THE MEETINGS OF WORKING GROUP 5 AND ITS STEERING COMMITTEE ON MONDAY 17 FEBRUARY 1992

It was agreed:

1. That it should be recommended to the DMC that Item 3.3 of the 'Extracts of the minutes of the DMC meeting of 6 February 1992 concerning the relationship between WG5 and the DMC' (taken directly from those minutes and itemised accordingly) should read as follows:  
  
"With Items 3.2 and 3.3 above in mind, and regarding Item 1.1.4 'b' of the Terms of Reference of WG5, issues pertaining to **administrative** process and procedure should be addressed by the DMC, and issues pertaining to **political** process and content should remain the responsibility of WG5."
2. That, in order to resolve the issue of an appropriate mechanism for communication between the other WGs and WG5, it should be recommended to the DMC that:
  - 2.1 Copies of the minutes of all other WG plenary sessions to date, together with summaries of recommendations and agreements emerging from these plenaries, should be made available to WG5 at the earliest possible opportunity.
  - 2.2 Henceforth, all minutes of other WG plenaries, and appropriate summaries, should be made available to WG5 at its next plenary session.
3. That, regarding the meeting between the Secretariat and representatives of the WGSCs, an appeal should be made to the DMC:
  - 3.1 To observe normal CODESA structures.
  - 3.2 To ensure that, should it be necessary to call similar meetings in the future to address WG matters, such meetings should be chaired by a member of the DMC and not by a member of the Secretariat.
  - 3.3 To ensure that, in the event of such meetings being called again, an agenda is formulated and circulated to the members of each WGSC in good time so that WGSC representatives can prepare adequately for the meeting.

A handwritten signature in black ink, appearing to be 'John G. ...', is written in the lower-left quadrant of the page. The signature is fluid and cursive, with a large initial 'J'.