

THESE MINUTES ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP STEERING COMMITTEE, THE WORKING GROUP, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE.

ADOPTED BY MEETING OF WORKING GROUP 4 STEERING COMMITTEE ON 2 MARCH 1992

MINUTES OF THE FIFTH MEETING OF THE WORKING GROUP 4 STEERING COMMITTEE HELD AT THE WORLD TRADE CENTRE ON MONDAY 24 FEBRUARY 1992 AT 16H30

PRESENT: Delegates (See Addendum A)
SN Sigcau (chair)
S Albertyn (Secretary)
G Hutchings (minutes)

APOLOGIES: FT Mdlalose

1. Opening by chairperson

Delegates were welcomed by chairperson.

2. Agenda

The agenda for WGSC 4 meeting of 24 February was adopted.

3. Minutes

The minutes of Working Group 4 Steering Committee (WGSC 4) of 18 February 1992 were adopted

4. Future meetings

4.1 It was agreed that Working Group 4 (WG 4) would not meet in the week commencing 2 March 1992 to allow the sub-committees time to meet to make progress.

4.2 It was agreed that the WGSC 4 would establish the date for the future WG 4 meeting once the sub-committee's had made progress on which to brief the WG 4.

4.3 It was suggested that the sub-committees meet all day on Monday, and, if necessary on Tuesdays. It was agreed that a flexible approach should be adopted and WGSC 4 and WG 4 should meet on Monday afternoons or Tuesdays.

5. Sub-committees

5.1 It was agreed that the sub-committees would report directly to WG 4.

5.2 Rapporteurs are essential for the good inter-communication and liaison between sub-

committees.

- 5.3 To establish time frames for the sub-committees, a meeting will have to be held with Working Group 5 Steering Committee.

6. **Agenda**

It was agreed that the word "draft" would not be added on the agendas that WGSC 4 draw up for the WG 4 as it was a final agenda and not a draft, according to the mandate given to the WGSC 4 by WG 4. The WGSC 4 drafted the agenda for the next WG 4 meeting to be held 10 March 1992.

7. **Consensus**

It was agreed that the Codesa Secretariat should be invited to attend the next meeting of WGSC 4 meeting on Tuesday 3 March 1992 at 14h00 to discuss the issue of consensus, as discussed with the chairperson of WG 4 on 24 February 1992, so that the whole WGSC4 can report back to WG 4 on the issue.

8. **Co-ordination**

WGSC 4 debated how better co-ordination between the other working groups could be achieved. It was agreed that WGSC 4 would invite the chairperson of the other WGSC's to attend a meeting if and when the need arose. The chairperson of WG 4 would meet with the Codesa Secretariat to discuss better co-ordination between the WG's.

9. **Submissions**

- 9.1 It was agreed that all parties/organisations should give clear headings to the documents they submit to facilitate the smooth running of the sub committees.
- 9.2 It was agreed that all submissions must be submitted to the secretary of WG 4 so that they can be directed to the appropriate sub committee.
- 9.3 Submissions received from individuals or groupings outside of Codesa that are not relevant to WG 4 or its sub committees will be referred to the DMC by the secretary.

10. **Rapporteurs**

- 10.1 It was suggested that rapporteurs should draft reports of the sub committee's which reports would be tabled in the plenary of WG 4.
- 10.2 It was agreed that the reports from WG 4 and from the sub committees needed to be professional and of a high standard as they would be scrutinise by the media and the public at large.

11 **Terms of Reference of the Sub Committees**

- 11.1 It was agreed that the sub committees cannot amend Codesa's Standing Rules for WG 4.

- 11.2 Sub committees can elucidate or substantiate their particular terms of reference provided that whatever is introduced does not derogate or vitiate the broad principles of the terms of reference for WG 4 or the principles of Codesa.

12 Substitutes

- 12.1 It was suggested that substitutes be allowed to attend all sub committee meetings with the delegate to the sub committee, so that if the delegate was unable to attend the substitute would attend the meeting fully informed of the sub committees activities. This will be referred to the DMC for their guidance.
- 12.2 The DMC would also be asked to decide whether or not the substitute to the sub committee could be paid for attending sub committee meetings by Codesa.

13. Future meetings

The next meeting of WGSC 4 will be held on Tuesday 3 March 1992 at 14h00.

14. Closure

The chairperson closed the meeting at 18h00.

S. J. ...
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Addendum A

Party/Organisation	Delegate
African National Congress	M Phosa
Bophuthatswana Government	BP Keikelame
Ciskei Government	N Nogcantsi
Inyandza National Movement	JM Matsana
Labour Party	T Abrahams
SA Government	RF Botha
Transkei Government	S Sigcau
Venda Government	SE Moeti