



TO : WGSC MEMBERS OF WORKING GROUP 4  
 FROM : CODESA ADMINISTRATION  
 QUERIES : LOVEDALIA  
 RE : DRAFT MINUTES OF WGSC4 MEETING - 24 FEBRUARY

WGSC4 :

M Phosa	ANC	011-333-9090
B P Keikelame	Bophuthatswana Gvt	0140-21851 or c/o D Schoeman
		0140-84-2943
N Nogcantsi	Ciskei Government	0401-92559
F T Mdlalose	Inkatha Freedom Pty	0358-20-2470 or c/o S Felgate
		0358-20-2167
B Anderson	Inkatha Freedom Pty	011-886-5450
T J Ndaba	Inyandza Nat Mvmnt	013140-879
T Abrahams	Labour Party	021-403-3042
S W Sicgau	Transkei Gvt	
	c/o Z Titus	0471-23876
S E Moeti	Venda Government	0159-22971 or c/o Chief Gvt Liaison Officer
		0159-23172



**F A X M E S S A G E**

**TO : ALL MEMBERS OF WORKING GROUP 4  
STEERING COMMITTEE**

**FROM : CODESA ADMIN - DIANNE**

**DATE : 26 FEBRUARY 1992**

**RE : DRAFT MINUTES - 24 FEBRUARY**

Enclosed for your information, please find the following :

1. Draft minutes of the Working Group 4 Steering Committee Meeting held on 24 February 1992.

Should you have any queries, please do not hesitate to contact us.

Regards.

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP STEERING COMMITTEE, THE WORKING GROUP, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE WORKING GROUPS STEERING COMMITTEE AT ITS NEXT MEETING.

**DRAFT MINUTES OF THE FIFTH MEETING OF THE WORKING GROUP 4 STEERING COMMITTEE HELD AT THE WORLD TRADE CENTRE ON MONDAY 24 FEBRUARY 1992 AT 16H30**

PRESENT: Delegates (See Addendum A)

SN Sigcau (chair)

S Albertyn (Secretary)

G Hutchings (minutes)

APOLOGIES: FT Mdlalose

1. **Opening by chairperson**

Delegates were welcomed by chairperson.

2. **Agenda**

The agenda for WGSC 4 meeting of 24 February was adopted.

3. **Minutes**

The minutes of Working Group 4 Steering Committee (WGSC 4) of 18 February 1992 was adopted

4. **Future meetings**

4.1 It was agreed that Working Group 4 (WG 4) would not meet in the week commencing 2 March 1992 to allow the sub-committees time to make progress in their meetings.

4.2 It was agreed that the WGSC 4 would establish the date for the future WG 4 meeting once the sub-committee's had made progress on which to brief WG 4.

4.3 It was suggested that the sub-committees meet on Mondays, and, if necessary on Tuesday. Tuesday. It was agreed that a flexible approach should be adopted and WGSC 4 and WG 4 should meet on Monday afternoons or Tuesdays.

5. **Agenda**

6.1 It was agreed that the word "draft" would not be added on the agendas that WGSC 4 draw up for the WG 4 as it was a final agenda and not a draft, according to the mandate given to the WGSC 4 by WG 4.

6.2 The WGSC 4 drafted the agenda for the next WG 4 meeting to be held 10 March 1992.

6. **Consensus**

It was agreed that representatives from the DMC should be invited to attend the next meeting of WGSC 4 meeting on Tuesday 3 March 1992 at 14h00 to discuss the issue of consensus, as discussed with the chairperson of WG 4 on 24 February 1992, so that the whole WGSC4 can report back to WG 4 on the issue.

7. **Co-ordination**

WGSC 4 debated how better co-ordination between the other working groups could be achieved. It was agreed that WGSC 4 would invite the chairperson of the other WGSC's to attend a meeting if and when the need arose. The chairperson of WG 4 would meet with the Codesa Secretariat to discuss better co-ordination between the WG's.

8. **Submissions**

8.1 It was agreed that all parties/organisations should give clear headings to the documents they submit to facilitate the smooth running of the sub committees.

8.2 It was agreed that all submissions must be submitted to the secretary of WG 4 so that they can be directed to the appropriate sub committee.

8.3 Submissions received from individuals or groupings outside of Codesa that are not relevant to WG 4 or its sub committees will be referred to the DMC by the secretary.

9. **Sub-committees**

9.1 It was agreed that the sub-committees would report directly to WG 4.

9.2 Rapporteurs are essential for the good inter-communication and liaison between sub-committees.

9.3 To establish time frames for the sub-committees, a meeting will have to be held with Working Group 5 Steering Committee.

10. **Rapporteurs**

10.1 It was suggested that rapporteurs should draft reports of the sub committee's which reports would be tabled in the plenary of WG 4.

10.2 It was agreed that the reports from WG 4 and from the sub committees needed to be professional and of a high standard as they would be scrutinised by the media and the public at large.

11. **Terms of reference of the sub-committees**

11.1 It was agreed that the sub committees cannot amend Codesa's Standing Rules for WG 4.

- 11.2 Sub committees can elucidate or substantiate their particular terms of reference provided that whatever is introduced does not derogate or vitiate the broad principles of the terms of reference for WG 4 or the principles of Codesa.

12. **Substitutes**

- 12.1 It was suggested that substitutes be allowed to attend all sub committee meetings with the delegate to the sub committee, so that if the delegate was unable to attend the substitute would attend the meeting fully informed of the sub committees activities. This will be referred to the DMC for their guidance.
- 12.2 The DMC would also be asked to decide whether or not the substitute to the sub committee could be paid for attending sub committee meetings by Codesa.
- 12.3 It was agreed that if any member of the WGSC 4 could not attend a meeting, a substitute could attend the WGSC 4 meeting.

13. **Future meetings**

The next meeting of WGSC 4 will be held on Tuesday 3 March 1992 at 14h00.

14. **Closure**

The chairperson closed the meeting at 18h00.

**Addendum A**

The following persons attended the meeting:

<b>Organisation</b>	<b>Delegate</b>
African National Congress	M Phosa
Bophuthatswana Government	BP Keikelame
Ciskei Government	N Nogcantsi
Inyandza National Movement	JM Matsana
Labour Party	T Abrahams
SA Government	RF Botha
Transkei Government	SW Sigcau
Venda Government	SE Moeti