

24 February 1992

**TO :** CHAIRPERSON - DMC  
**CC :** MEMBERS OF DMC  
WORKING GROUP CHAIRPERSONS  
**FROM :** KEN ANDREW  
CHAIRPERSON - WORKING GROUP 3

**VARIOUS MATTERS NEEDING ATTENTION**

Arising from meetings of Working Group 3 and the Working Group Steering Committee 3 on 17 February 1992, I have been asked to convey certain recommendations and requests to you.

**1. Rapporteurs**

Working Group 3 believes that rapporteurs have an important role to play. We also believe that it is undesirable that persons serving as delegates or advisers simultaneously act as rapporteurs.

It is our request, therefore, that rapporteurs who are not in the employ of a government be remunerated and have travel and subsistence expenses paid by Codesa.

**2. Sub-Groups and Sub-Committees**

Working Group 3 wishes to know whether the Daily Management Committee or the Management Committee has set down guidelines in respect of the structuring of sub-committees or sub-groups of working groups.

**3. Co-ordination**

It was felt that the progress of Working Group 2 and Working Group 4 needed to be closely monitored and a mechanism to prevent unnecessary overlap be found.

Working Group 3's assignment of interim arrangements can be substantially affected by decisions in respect of the process and body to draft a new constitution, and the future of the TBVC states.

Working Group 3 felt it was within its terms of reference to discuss the role of the TBVC and self-governing states in interim arrangements.

The comments of the Daily Management Committee and/or Management Committee in respect of the above matters would be greatly appreciated.



**KEN ANDREW**  
Chairperson : Working Group 3