



WRKGROUP\IMPLTIME\MIN. JAN (2)

MINUTES OF THE FIRST MEETING OF WORKING GROUP 5 (TIMEFRAMES AND IMPLEMENTATION) HELD AT THE WORLD TRADE CENTRE ON MONDAY 20 JANUARY AT 10H30

(ADOPTED AT THE MEETING OF WORKING GROUP 5 HELD ON THURSDAY 6 FEBRUARY 1992)

PRESENT: Delegates and advisers (see Addendum A)

S Ripinga (chair)

T Eloff (secretary)

P Saxby (minutes)

1. Convenor's opening remarks

1.1 Delegates were referred to the following documentation:

- * 'Standing Rules of Procedure for Plenary Sessions'
- * 'Guidelines for Chairpersons of Working Groups of CODESA'
- * 'Draft Agenda for the First Meeting of Each Working Group'

1.2 Each delegation was formally introduced to the meeting by its leader.

1.3 L Mtshali (IFP) registered an objection to the late or non-arrival of documentation vital to the adequate preparation of delegations for Working Group meetings.

1.4 Delegates were furnished with all outstanding documentation as required.

2. Adjournment of meeting

The meeting adjourned at 11h00 for thirty minutes to allow for a briefing of parties on Working Group documentation.

3. Adoption of agenda

The agenda was adopted.

4. Establishing the mechanisms/structures to facilitate the functioning of the Working Group in accordance with the Guidelines

4.1 Chairpersonship

4.1.1 The principle of rotation was agreed.

4.1.2 It was decided that Prof S Ripinga should chair this meeting and the meeting scheduled for 6 February.

Action 4.1.3 It was agreed that other issues pertaining to the mechanism of chairpersonship should be addressed by the Steering

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Committee for Working Group 5 (WGSC5).

4.2 WGSC5

4.2.1 It was agreed that the WGSC5 should comprise the following eight delegates:

G Bartlett	National Party
R Burrows	Democratic Party
D Curry	Labour Party
Y Moola	Solidarity Party
L Mtshali	Inkatha Freedom Party
D Mvelase	SA Communist Party
R Ramontja	United People's Front
Z Skweyiya	African National Congress

4.2.2 Bearing in mind the need for balanced representation on the WGSC5 and any Sub-groups established, a suggestion that parties/organisations/administrations not represented at WGSC5 level should be given priority for participation in those Sub-groups was noted.

4.2.3 **Chairpersonship of the WGSC5**

4.2.3.1 It was agreed that the chairpersonship of the WGSC5 should be determined by that committee.

4.2.3.2 In the interim, it was decided that Prof S Ripinga should convene a meeting of the WGSC5 immediately following the current Working Group 5 meeting in order to determine a date and venue for the first formal meeting of the WGSC5.

4.2.3.3 The first meeting of the WGSC5 was subsequently set for Wednesday 29 January at 15h00 at the World Trade Centre.

4.2.4 It was agreed that rapporteurs should be appointed on an ad hoc basis, and that they should not form part of the WGSC5.

Action

4.2.5 The merits of Prof S Ripinga, as a member of both the Management Committee (MC) and the Daily Management committee (DMC), serving on the WGSC5 as an ex officio member were noted.

4.3 The Guidelines were approved.

5. **Terms of Reference of the Working Group**

- Action** 5.1 It was decided that the WGSC5, in consultation with the Secretariat, should prepare recommendations on report-back mechanisms for the other Working Groups.
- 5.2 **Establishing task-orientated Sub-groups of the Working Group**
- Action** 5.2.1 It was agreed that the WGSC5 should prepare recommendations on appropriate Sub-groups for the next meeting of Working Group 5.
- Action** 5.2.2 Delegations of participating organisations were requested to table specific issues for the attention of proposed Sub-groups at the next meeting of the Working Group, and to begin collecting information with this in mind.
- 5.3 **Programmes of work, time-frames and dates of first meetings of each Sub-group**
- 5.3.1 It was noted that these matters depend upon decisions reached in terms of Item 5.1 above.
- Action** 5.3.2 Referring to Items 1.1.4 a and e of the 'Terms of Reference of Working Group 5', it was agreed that the WGSC5 should prepare recommendations for the next Working Group meeting, noting the secretarial nature of the work entailed.
- 5.4 **Working Group 5's overall programme of work, time-frame and schedule of meetings**
- 5.4.1 It was agreed that Working Group 5 should meet on Thursday 6 February and every following Monday as recommended.
- 5.4.2 It was agreed that Working Group 5's meetings should commence at 10h00 and that they should, if necessary, continue into the evening in order to complete the work at hand. It was decided that carrying business over until the following day (Tuesday) should be avoided unless absolutely necessary.
- 5.4.3 It was agreed that all Working Groups should meet as often as necessary to ensure due progress in the CODESA process and a speedy resolution of the country's problems.
- 5.4.4 It was noted that all matters relating to Item 5.3 above should be addressed by a specific sub-Group on time-frames, should this be agreed.

6. **Methods of handling submissions by interested groups to the Working Groups**

Action

Noting the need for a uniform and consistent policy on this issue amongst all the Working Groups, it was agreed that the WGSC5 should, in consultation with the MC and DMC, prepare recommendations on this matter for the next meeting of the Working Group.

7. **Other business**

7.1 **Proposal by the Transkei** (see Page 218 of the Transcription of CODESA 1, Volume 2)

It was noted that this proposal will be raised by the Transkei delegation to Working Group 3.

7.2 **Minutes**

7.2.1 It was agreed that the minutes should record all decisions and agreements reached, noting the right to objection/dissent as outlined in the Standing Rules. This agreement was reached on the understanding that tape-recordings of proceedings should be available for clarification purposes until the minutes have been ratified.

7.2.2 It was agreed that minutes should be approved by the person who chaired that session before being sent to delegation heads for distribution to their respective Working Group delegations.

7.3 **Video recordings of CODESA 1**

The meeting was advised that each participating organisation is entitled to one complimentary copy of the video, which can be obtained in due course from the offices of the Secretariat.

7.4 **Non-arrival of transcriptions of CODESA 1**

The meeting was advised that complaints in this regard should be made, in writing, to Ashley Symes at the offices of the Secretariat.

7.5 **Microphones**

Action

The meeting was assured that microphones will be available at the next meeting of the Working Groups so that proceedings can be clearly heard by all delegates and their advisers.

7.6 **Media**

It was agreed that the DMC should make a statement to the media on the day's events, and that the WGSC5 should, in consultation with the DMC, prepare recommendations on mechanisms for handling the media for the next meeting of the Working Group.

7.7 **Smoking**

It was agreed that no smoking will be permitted inside the venue during the meetings of Working Group 5.

7.8 **Registration Forms, Claim Forms and Name Tags**

The meeting was advised that all completed forms, together with name tags, should be left with the Working Group secretary after the closure of each meeting.

8. **Date and venue of the next meeting of Working Group 5**

This will take place at the World Trade Centre on Thursday 6 February at 10h00.

The meeting closed.

Addendum A

The following people completed and submitted registration forms:

Organisation	Delegate	Adviser
ANC	G Bizos S Skweyiya	
Bophuthatswana Govt	IJ Reid TM Setiloane	
Ciskei Government Democratic Party	P Jacobs R Burrows R Hulley	B Muller P Gastrow J Walsh
Dikwankwetla Party	S Leokaoe DT Mokoena	P Thaele A Xaba
Inkatha Freedom Party	LPHM Mtshali F Gasa	P Smith K Zondi
Intando Yesizwe Party Inyandza Nat Movement	VS Mahalangu D Kunene	J Mabona T von Benecke-Jordaan G Zama
Labour Party NIC/TIC	Mrs M Bassier H Ebrahim Y Vawda	A Essop
National Party	G Bartlett C Fisser	P Mathee D Streicher
National People's Party	O Ganie A Ramalu	V Rattan A Singh
Solidarity Party	Y Moolla N Raju	M Naranjee I Osman
SACP	D Mvelase	B Mafu A Masondo
SA Government	L Wessels A Williams	H Fourie J Spaarwater
Transkei Government	N Bebeza G Zilwa	
United People's Front	M Duba R Ramontja	S Bambo I Moloko
Venda Government	E Lukhaimane L Ramavhoya	M Mphaphuli E Randima
Ximoko Progressive Party	M Matjokana D Mtebule	S Mathumbu S Mгимeti