

FAX TRANSMISSION



DATE : 12 MAY 1992

RECEIVER NO: 379-2211

OUR REF NO : LQ402571

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TO : C.O.D.E.S.A.

ATTN : GLENDA COHEN

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Hi

Further to our telephone conversation, please find the following:

Security passes are required for the following Prosound personnel and will be collected tomorrow morning.

- Terry Acres
- Shaun Attwell
- Robert Blaks
- Andrew Gaffney
- Steve Moss
- Paul Newman
- Andrew Potter
- Neville Smithers

*Steve,*  
*All OK,*  
*Glenda*  
*X*

Vehicle passes are required for the following.

- Ford Husky - PBC781T
- Ford Husky - MNP265T
- Ford Laser - PDN845T
- Mazda 323 - NFT044T

Please look over our proposed setup schedule and confirm this meets with your approval.

- Wednesday morning - Terry and Steve to collect passes and physical inspection.
- Thursday morning - Begin setup of microphones on delegates tables. Prosound to oversee W.T.C. personnel.
- Thursday midday - Prosound technical staff to complete sound installation.
- Thursday 3.00pm - Prosound to do final equalisation and balancing and testing (loud noise for 30 minutes)
- Thursday 4.30pm - Final tests and facilities interface with:  
Broadcast (S.A.B.C.)  
Sound Reinforcement (Prosound)  
Translation (Phillips)

*Regard*  
*Steve Moss*

*Technical staff Accreditation*