

THESE ARE MINUTES, AS APPROVED BY THE CHAIRPERSON. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE.

ADOPTED BY THE DMC AT THE MEETING OF 25 MAY 1992.

MINUTES OF THE DAILY MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY 13 MAY 1992 AT THE WORLD TRADE CENTRE

PRESENT:

- PJ Gordhan (Chairperson)
- P Hendrickse
- FT Mdlalose
- R Meyer
- SS Ripinga
- Z Titus
- J Zuma

M Maharaj (Secretariat)
SS van der Merwe (Secretariat)

T Eloff (Administration)
G Hutchings (Minutes)

APOLOGIES: ZJ de Beer

1. Chairperson's opening remarks

The members were welcomed.

2. Apologies

The apologies were noted.

3. Agenda

The agenda was adopted with no amendments or additions.

4. Minutes of the meeting of 11 May 1992 and matters arising

4.1 The minutes were ratified with no amendments.

4.2 The Chairperson reported back that the matter, as referred to in Item 5.1.5 of the minutes, had been taken up with PMH Maduna.

5. CODESA 2

5.1 Progress Report from the Secretariat on preparations for Codesa 2:

5.1.1 Invitations : With regard to further requests to attend Codesa as observers, it was agreed to remain flexible.

5.1.2 Heads of Delegations : DMC members were requested to indicate their availability to meet with the Heads of Delegations on 14 May 1992 to the Secretariat. The Secretariat is to supply to the DMC a list of arrival times.

5.1.3 Prayers:

It was agreed that the order of prayers should be as follows:

- * The opening prayer ceremony : Catholic, Jewish and the Afrikaner Protestant.
- * The closing prayer ceremony : Hindu, Anglican and Moslem.

Guidelines in respect of time keeping should be made available in respect of prayers.

5.1.4 Documentation : It was noted that "The Way Forward" and the WG 2 report are outstanding.

5.1.5 Speakers : It was agreed that speaking rights would be allocated on the basis of request forms. Delegations would all be allocated time for speaking.

5.1.6 Questions of Clarification : It was agreed that questions of clarification should fall under the "Discussion" section of the agenda. Delegates asking questions could speak from their seats, but should refrain from making comments or inputs. It was noted that the Chairpersons will point out that under the discussion item there would be a time allocation of 15 minutes for any questions of clarification.

5.1.7 Panel : The panel, consisting of three representatives from each WGSC and the GAC SC, would be on the platform for the 15 minutes allocated to clarification and would leave after the questions of clarification have been finished to rejoin their delegations.

5.1.8 Microphones for use by delegates : These will be positioned on the platform on either side of the podium.

5.1.9 It was agreed that the Delegate packs should contain a compiled document consisting of overall guidelines for Codesa (rules and regulations). This briefing, which will include all the fact sheets, will be handled by Administration in liaison with the Secretariat. The compiled document should be distributed to each party/organisation/administration office by Thursday afternoon.

5.1.10 Functionaries : The following were agreed to:

- * Assistants to the Chairpersons: The Secretariat. The DMC Chairperson and/or the full DMC will also be available if needed.
- * Amendments Committee: Prof Dawid van Wyk, Dr Francois Venter and Mr Arthur Chaskelson.
- * Presentation of the MC report on agreements reached: Mr Pravin Gordhan,

Chairperson of the DMC.

- * Presentation of the MC report on the way forward; Mr Zam Titus, DMC member.
- * Vote of thanks: Prof Selby Ripinga, DMC member.

5.1.11 The seating arrangements will be finalised by 14 May 1992.

5.2 Reports from Working Groups and the Composite Report:

5.2.1 A draft of the composite report was distributed at the meeting. The Secretariat submitted a verbal report in this regard.

5.2.2 All the reports, including the GAC report, would be tabled at the Plenary.

5.2.3 There should be a formal adopting of all the Working Group reports.

5.2.4 Outstanding matters should be noted.

5.2.5 It was agreed that even if WG 2 does not reach any agreements, they are still to report back to the Plenary in this regard. Chairperson to indicate to the Chairperson of WG 2 before the meeting on 14 May 1992 that a report must be submitted to MC in writing after the meeting of 14 May 1992.

5.2.6 The composite report and WG 1. The agreements reached have been classified into two areas : agreements on principles and agreements to take certain action. WG 1 submitted a statement to the DMC to clarify and confirm that all agreements reached with the sub-groups and task groups were adopted by the Plenary of WG 1. This statement will be incorporated within the composite report in respect of WG 1. The Secretary and Rapporteur of WG 1 are to liaise with the Secretariat re the Working Group report on 14 May 1992.

5.2.7 The GAC report would be tabled at the Plenary. It would form part of the composite report as the GAC is a sub-committee of the MC. The Chairpersons should note the report and make mention of the GAC and the work that has been completed, but that the report was submitted too late to be incorporated within the WG reports. The GAC report would form part of the consideration of the way forward.

5.2.8 It was noted that the composite report is a document to facilitate and not to be adopted by the plenary. This composite report should be read in conjunction with the WG reports. It was further noted that this document was not for distribution as yet.

5.2.9 It was noted that the Secretariat is exploring the idea of a set of graphics being developed to reflect the composite report.

5.2.10 It was noted that the deadline for all inputs into the composite report was 10h00 on 14 May 1992.

5.2.11 The MC is to report back to the plenary on how it dealt with all its tasks allotted by Codesa 1.

5.3 Agenda for CODESA 2:

- 5.3.1 It was agreed that the item of closing speeches by heads of delegations has been withdrawn. More time would be allocated to discussion.
- 5.3.2 It was agreed that a document entitled "Youth Declaration on Codesa 2" would be read out at the Plenary, by the Chairpersons, after the signing of the Declaration of Intent by the IFP.
- 5.3.3 Outstanding matters would be noted and only agreements adopted.
- 5.3.4 After discussion it was agreed to recommend an agenda to the MC for approval. See Addendum A.
- 5.4 Programme for CODESA 2:
- 5.4.1 It was agreed that the format of the programme is a fair reflection of time slots.
- 5.4.2 The following time allocations were agreed upon:
- * 10 minutes per delegation for discussion of agreements
 - * 3 minutes per delegation for adoption
 - * 10 minutes per delegation for discussion on the adoption and way forward
- 5.4.3 Item 1 - 6 of the agenda should be handled on day 1 and Item 7 onwards on day 2.
- 5.5 The way forward:
- 5.5.1 The Drafting of Legislation: MC to appoint a drafting committee.
- 5.5.2 The issues to be considered and attended to by the DMC/MC in respect of the way forward are all outstanding matters, the GAC report, drafting other than constitutional, constitutional drafting and deciding what the TEC should handle.
- 5.5.3 The DMC would recommend that the plenary mandate the following to the MC in order to promote co-ordination and improve efficiency and effectiveness:
- * The plenary mandate the MC to take responsibility for all outstanding matters.
 - * The plenary dissolve all WG's.
 - * The MC establish such structures (e.g. technical committees, sub-committees, Working Groups) as are necessary to accomplish the tasks allotted to it.
 - * The MC shall attend to all outstanding matters of WG's as it deems fit.
 - * The MC shall examine all WG agreements with a view to establishing what work can be done in order to facilitate implementation.

6. MC Agenda

It was agreed that the agenda would be finalised by the Chairperson and the Secretariat.

7. Any other business

- 7.1 It was agreed that the issue of the Mozambiquean refugees should be put on hold until post Codesa 2.
- 7.2 It was agreed to recommend to the MC that the handling of demonstrators and their submissions to the Secretariat and Security. The Secretariat to provide Security with guidelines. DMC/MC members would be requested to be available to assist in receiving these submissions/memoranda.
- 7.3 It was noted that the Chairperson had appeared on a CCV television programme on 13 May 1992.

8. **Future meetings**

- 8.1 The next meeting of the DMC is scheduled for 15h00 on 14 May 1992.
- 8.2 Future meetings of the DMC and MC, post Codesa 2, still had to be finalised.

Addendum A

DRAFT AGENDA

1. Opening of Codesa 2
2. Prayers
3. Chairpersons' opening remarks
4. Signing of the Declaration by the IFP
5. Adoption of Conference Procedure
6. Codesa Working Group Reports:
 - 6.1 Management Committee report on agreements reached including tabling of reports
 - 6.2 Discussion on agreements in WG reports
 - 6.3 Adoption of the WG agreements
 - 6.4 Outstanding matters from WG reports
 - 6.5 Adoption of WG reports
7. Way Forward
 - 7.1 Management Committee Report
 - 7.1.1 Activities of the Management Committee
 - 7.1.2 Guidelines on the way forward
 - 7.2 Discussion and adoption of guidelines on way forward
8. Chairpersons' closing remarks
9. Vote of thanks
10. Prayers
11. Closure