



MEDSUBCOM/MINS/05/05  
MEDIA SUB-COMMITTEE/MINUTES/5 MAY 1992

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE MEDIA SUB-COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE MEDIA SUB-COMMITTEE AT ITS NEXT MEETING.

**DRAFT MINUTES OF THE MEDIA SUB-COMMITTEE HELD AT THE WORLD TRADE CENTRE ON TUESDAY 5 MAY 1992 AT 16H00.**

PRESENT:

- S Macozoma (ANC - Joint Convenor)
- P Coetzer (NP - Joint Convenor)
- M Kleynhans (RSA Government)
- M D Masango (Intando YeSizwe Party)
- M S Setai (Dikwankwetla)
- A M Phiri (Inyandza National Movement)
- J Maree (National Party)
- J Bachu (National People's Party)
- K Reddy (Solidarity Party)
- N Kakana (Transkei Government)
- B B R Shilubane (Ximoko)
- J Mthembu (ANC)
- V P Makwarela (Venda)
- M J Kekana (United People's Party)
- N Hooper (Bophuthatswana Government)
- J Scholtz (Labour Party)
- T Ntentseni (ANC)

M N Mxadana (Secretary)

APOLOGIES:

- Ciskei
- IFP - S Vos
- SACP - J Mojatladi
- DP - C Knott

**1. WELCOME**

1.1 The Chairperson welcomed members.

**2. APOLOGIES**

2.1 The apologies were noted.

**3. RATIFICATION OF MINUTES**

3.1 Correction of N. Kakana Transkei Government Representative.

3.2 Present in the meeting but erroneously omitted was M J Kekana of United People's Front.

3.3 After the corrections, minutes were moved and ratified.

**4. RATIFICATION OF AGENDA**

CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

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4.1 Agenda was ratified.

5. ARISING FROM MINUTES OF 04 MAY 1992.

5.1 Sub-Groups Progress Reports

5.1.1 Venues

- \* The sub-group had physical inspection of the various rooms allocated to media.
- \* Recommended to move media liaison office from ground to first floor as was the case with CODESA I.
- \* Recommended the flags to be in CODESA colours.
- \* Recommended that table cloths to have CODESA logo.
- \* Media signage to be presented to administration.

5.1.2 Press Kit

- \* Recommended that draft background and process of CODESA be circulated to the media committee members first for comments. Draft to be ready by Friday 08.05.92
- \* Recommended that members of this task group be provided with copies of the task sheet from management to check document for the press kit.

5.1.3 Accreditation

- \* Accredited press would use blue name tags.
- \* Recommended that the sub-group consult with Ms A Symes in administration with regards documentation for the press kit.
- \* Noted that the notice for accreditation could not be sent out due to unavailability of telephone and fax numbers for the media liaison office.

5.1.4 Press Liaison

- \* The sub-group had inspected all the rooms and areas allocated for media facilities, dedicated telephone lines, pay phones, and faxes would be available to media.
- \* SABC and SAPA have own offices.

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- \* There is a stairway entrance to the first floor.
- \* Rooms that were requested for media purposes have been allocated both on the ground floor and first floor.
- \* From the negotiations with the SABC it emerged that a maximum of twelve hours coverage for CODESA II is possible. CCV would slot six hours coverage. These slots are apart from coverage during news times.
- \* SABC intends to reflect the identity of the sponsor during CODESA II coverage.
- \* CODESA II to consider inviting representatives from the sponsors as guests.
- \* recommended that the co-convenors seek the convention management approval.
- \* Communication between BOP TV and SABC was noted.
- \* Press liaison sub-group would present a detailed report on Monday 11.05.92 during the committee meeting.

6. **GENERAL**

- 6.1 Financial claims in travel and accommodation would be followed up with management.
- 6.2 The secretary to provide an updated list of members of the Media Committee.
- 6.3 The sub-groups involved with the practical work consider permanent availability from the 11.05.92. Noting that other sub-group members have been available, a final list to be drawn during the meeting on Monday.

7. **FUTURE MEETINGS**

Friday	08.05.92	Press Liaison	9.30
Monday	11.05.92	Press Liaison	9.00-10.30
Monday	11.05.92	Media Committee	11.00-13.00

8. **CLOSURE**

Meeting closed at 17h30