

DRAFT AGENDA FOR THE MEETING OF THE DAILY MANAGEMENT COMMITTEE MEETING TO BE HELD AT THE WORLD TRADE CENTRE ON MONDAY 20 JANUARY AT 08H00

- 1. Chairperson's opening remarks
- 2. Adoption of agenda
- 3. Minutes of the previous meeting
 - 3.1 Adoption
- 4. Chairmanship
 - 4.1 Management Committee
 - 4.2 Daily Management Committee
- 5. Security
- 6. Applications to participate in CODESA
 - 6.1 Political organisations and parties
 - 6.2 Interest groups (Addendum A)
 - 6.3 Observer status
 - 6.4 Traditional leaders (Addendum B)
- 7. Working Groups
 - 8.1 Finalisation of convenors/chairpersons for the first meeting
 - 8.2 Recommendations for additions to Guidelines for Chairpersons of Working Groups of CODESA (Addendum C)
 - 8.3 Draft agenda (Addendum D)
 - 8.4 Financial assistance (recommendation to be carried forward)
 - 8.5 Research pool (recommendation to be carried forward)
 - 8.6 Inclusion of Transkei proposal in Working Group 3's Terms of Reference
- 8. Natal Church Leaders' Group
- 9. Tasks of the Secretariat (Addendum E)
- 10. Report on distribution of transcriptions
- 11. Other urgent business

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Addendum

CATEGORY: INTEREST GROUPS

DRAFT

Dear

In response to your recent enquiry regarding your organisation's involvement in the CODESA process, we advise that full participation is limited to political parties/organisations and administrations from South Africa and its self-governing territories, as well as to representatives of the administrations of the TBVC states (Transkei, Bophuthatswana, Venda and Ciskei).

Five Working Groups have been established as detailed below. With regard to interest groups not qualifying for full participation in CODESA, the CODESA Management Committee decided at its meeting on 10 January that "each Working Group shall determine ways and means by which women's groups and other interest groups which are not participants in CODESA may make submissions to that Working Group on matters relevant to its terms of reference."

The manner in which Working Groups will receive submissions is still under consideration by the Working Groups. In the meantime, in order to facilitate any submissions which you may wish to make, we outline below the tasks assigned to each of the five Working Groups:

*	Working Group 1	Creation of a Climate for Free Political Participation
*	Working Group 2	General Constitutional Principles
•	Working Group 3	Transitional Arrangements/Interim Government/Transitional Authority
*	Working Group 4	Future of the TBVC States
*	Working Group 5	Time Frames and Implementation of CODESA's Decisions

The precise terms of reference of each of the above five Working Groups are available from our offices on request.

We thank you for your interest in the CODESA process and trust that this letter will assist you in determining whether or not your organisation would be interested in making submissions to any particular Working Group.

Yours faithfully

Secretariat

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Addendum B

CATEGORY: TRADITIONAL LEADERS

DRAFT

Dear

Thank you for your recent application for inclusion in the CODESA process. With regard to the issue of the participation of the King of the Zulus and other traditional leaders, the CODESA Management Committee, at its meeting on 10 January 1992, decided as follows:

- 1. A Sub-committee, consisting of four members, was established with a mandate to investigate and make recommendations to the Management Committee on an appropriate role in the negotiations process for the King of the Zulus and other traditional leaders.
- 2. For this purpose, scholars and experts should be given the opportunity to present evidence, attention being given to pre-colonial and governmental states as well as to historical, cultural and ethnic considerations and comparable constitutional situations in Africa and elsewhere.
- 3. The Subcommittee is to report back to the Management Committee in advance of the next plenary meeting of CODESA.
- 4. All interested parties not represented on this Subcommittee will be welcome to make representations to it.
- 5. The Subcommittee consists of Mr TJ Mohapi (convenor), Dr F Mdlalose, Mr MJ Mahlangu and Mr NJ Mahlangu.
- 6. The Subcommittee only having been appointed recently, it has yet to determine the manner in which it receives submissions.

For administrative reasons we advise that, should you wish to make representations to the Subcommittee, your communication to this effect should be forwarded to this office, marked for the attention of the Subcommittee for Traditional Leaders.

Yours faithfully

Secretariat

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Addendum C

MEMO FROM THE SECRETARIAT TO THE DMC CONCERNING CERTAIN ASPECTS AIMED AT FACILITATING THE FUNCTIONING OF THE WORKING GROUPS.

- 1. The CODESA administration will provide the necessary administrative backup resources including minute takers for each Working Group as well as sub-groups that a particular working group may decide upon. We would like to suggest certain additions to be made by the DMC to the "guidelines for Chairpersons of Working Groups of CODESA" in order to ensure the smooth functioning of the Working Groups.
- 2. The ultimate function of the Working Groups is to present CODESA Plenary session with a report of agreements etc. relating to the tasks assigned to a Working Group by CODESA. Such reports may be in the form of interim as well as final reports.
- 3. Chairpersonship of Working Groups
 - 3.1 Should a single chairperson be appointed by a Working Group the final responsibility to guide the Working Group towards the compilation of reports and to ensure that the reports are presented to a CODESA plenary session would rest with the Chairperson. Even so, given the magnitude of the task, it would be useful to set up a mechanism drawn from the Working Group concerned to assist such a Chairperson.
 - 3.2 If a system of rotating Chairpersons is decided upon by a Working Group the need for a mechanism drawn from the Working Group becomes even more necessary. Such a mechanism would require a clear mandate as to who is/are responsible for guiding the Working Group towards the compilation of reports and the presentation of these reports to a CODESA Plenary.
- 4. We would like to recommend the DMC consider the above problems in a different and more comprehensive manner which would at the same time ensure a certain degree of uniformity as to the manner in which each of the working groups attend to this problem.
 - 4.1 We suggest that each Working Group appoint a small Management Committee (WGMC), comprising 3-4 persons drawn from within the Working Group.
 - 4.2 The Chairpersons for the Working Groups should be drawn on a rotational basis from the WGMC. If it is felt that this is too narrow a pool from which to draw the rotating Chairpersons then it will be necessary to establish some relationship between the WGMC and a Chairperson who may have chaired a particular session of the Working Group but who is not a member of the WGMC.
 - 4.3 We envisage that each of the Working Groups would require persons who would be involved in a considerable amount of drafting documents/decisions and reports. We suggest that capable people from amongst the advisors and/or delegates of the participants in a Working Group be used for this purpose in the capacity of a rapporteur/s. In this way both competence in drafting as well as the political sensitivities of a Working Group will be better accommodated.
 - 4.4 Such a rapporteur/s would be an additional member/s of the WGMC on an ex

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officio basis.

- 4.5 The WGMC should be charged with the task of preparing the agendas for each session of the Working group.
- 4.6 Should a Working Group establish sub-groups in order to attend to its tasks arising from its terms of reference, the WGMC shall also serve as the mechanism through which the Working Group co-ordinates the work of its sub-groups.
- 5. Submissions to Working Groups by Women's and other Interests Groups:
 - 5.1 Some guidance is required to ensure that the existence of the Working Groups is not prolonged indefinitely and that it is able to meaningfully attend to submissions made to it. We recommend that :
 - 5.1.2 In the first instance Working Groups should receive submissions through the WGMC in the form of written submissions.
 - 5.1.3 Only in certain clearly determined cases should a Working Group entertain, in addition to the above written submissions, oral submissions by a specific interest group. Such a determination could be made by the WGMC, subject to the advice of the Working group.



Addendum D

DRAFT AGENDA OF FIRST MEETING OF EACH WORKING GROUP

(Note: 20 copies of the following documents have been sent to each of the participants through their representative on the Management Committee for distribution to their respective delegations to each of the Working Groups: (a) Guidelines to the Chairperson/s of the Working Group; (b) Standing Rules; and (c) Terms of Reference of the Working Groups)

- 1. Opening remarks of Convenor
- 2. Adoption of Agenda
- 3. Establishing the mechanisms/structures to facilitate functioning of the Working Group in accordance with the Guidelines
- 4. Terms of Reference of the Working Group
 - 4.1 Establishing task-orientated Sub-Groups of the Working Group
 - 4.2 Programmes of work, time-frames and dates of first meetings of each Sub-Group
 - 4.3 Working Groups overall Programme of Work, time-frame and schedule of meetings
- 5. Next meeting of the Working Group

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Addendum E

TASKS OF THE SECRETARIAT

- The Management Committee decided at its meeting of 13 January 1992 that the Secretariat, under the direction of the Daily Management Committee, should be responsible for CODESA's overall administration, including that of the five Working Groups. (See 4.2 of the Minutes of the Management Committee Meeting of 13 January 1992)
- 2. In accordance with guidelines determined by the Daily Management Committee/Management Committee, the Secretariat is therefore required to create the structures for and manage the overall administration of CODESA.
- 3. In facilitating the work of the Daily Management Committee to co-ordinate the activities of the Working Groups and other sub-committees (eg, Security), the Secretariat can create further sub-structures if and when necessary.

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Posbus 95076 P. K. Waterkloop 0145 Verydag 13. 12. 91 Az Anthomi Eldenhuys. Sekutaris Codera World Trade Centre P.K. Kempton Park 1619 Geagte Ar Teldenlings, Ingeblote is my persoonlike voorlegging vier Codesa. Gerskoon die handskrif maar met die spoed en die onkan sie mettog word ons organisatories effens onthoriz. Howel te min tyd men ek ek sal 80% stenn kry vis Stem 1. onder professioneles. Onibeseid om personlik te verskyn en ous saak te bepleit. Uself is monthik ook en ban on 5. Keisgtoete F. J. van Juar Suild.

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WORKING GROUP 1

LIST OF DELEGATES AND ADVISERS

(Projects: Free political participation and role of international community)

DELEGATES

Jacob Zuma

Kader Asmal

KCVA Sehume

DJ Dalling

LW Magoma MB Webb

TJ Mohapi

Dr Madide

Dr Bernard

ES Masango

MS Gininda

LABOUR PARTY

Eddie Samuels

Chris April

GG Gama

SL Mthimunye

JSS Phatang

DEMOCRATIC PARTY

CISKEI GOVERNMENT

DIKWANKWETLA PARTY

INKATHA FREEDOM PARTY

INTANDO YESIZWE PARTY

INYANDZA NATIONAL MOVEMENT

SM Seodi

PG Soal

AFRICAN NATIONAL CONGRESS

BOPHUTHATSWANA GOVERNMENT

ADVISERS

Penuell Maduna Pius Langa

(One adviser only)

J van Eck D Smuts

Not confirmed

MH Cunukelo MM Maekane

Mr Mncwango Mrs Mars

CN Mahlangu

MJ Thwala

Douglas Josephs

NATAL INDIAN CONGRESS/TRANSVAAL INDIAN CONGRESS R Shaik Mosey Moolla

NATIONAL PARTY G Myburgh B Geldenhuys

J Esterhuizen

DP Mahlangu

H Motaung

Arthur Roper

Billy Nair EI Ebrahim

A Oosthuizen L Fick

NATIONAL PEOPLE'S PARTY AK Bheesham RB Garrib

SOLIDARITY PARTY PI Devan P Naidoo

SOUTH AFRICAN COMMUNIST PARTY Essop Pahad Ronnie Kassrils

SOUTH AFRICAN GOVERNEMNT HJ Coetsee HJ Kriel

TRANSKEI GOVERNMENT LV Ntsubane AM Ntshinga

UNITED PEOPLE'S FRONT MI Moromoche R Maponya

VENDA GOVERNMENT PJ Nembambula Dean Farisani

XIMOKO PROGRESSIVE PARTY SDW Nxumalo BM Tlakula SM Govender D Chetty

CF Thandroyen C Naguran

M Scott F Baleni

LD Barnard DCD Swanepoel

M Mpahlwa SP Kakudi

S Maja L Mpya

NE Mulaudzi Rev Ramulondi

NM Mtsetwene E Mathye

WORKING GROUP 2

LIST OF DELEGATES AND ADVISERS

(Projects: Constitutional principles and constitution making body / process

DELEGATES

ADVISERS

AFRICAN NATIONAL CONGRESS Cyril Ramaphosa Mohamed Valli Moosa

BOPHUTHATSWANA GOVERNMENT SG Mothibe R Cronje

CISKEI GOVERNMENT MC Kashe IJ Smuts

DEMOCRATIC PARTY CW Eglin DJ Worrall

DIKWANKWETLA PARTY MM Makhalemele SOM Moji

INKATHA FREEDOM PARTY Albert Blaustein SH Gumede

INTANDO YESIZWE PARTY SJ Mgidi AP Laka

INYANDZA NATIONAL MOVEMENT EN Ginindza C Albertyn

LABOUR PARTY Miley Richards Desmond Lockey

NATAL INDIAN CONGRESS/TRANSVAAL INDIAN CONGRESS Y Mahomed Firoz Cachalia

NATIONAL PARTY F van Heerden J Rabie

Frene Ginwala A Sachs

TE Scheepers I Findlay

Not confirmed

AJ Leon D Welsh

S Mopeli M Mopeli

Mike Alachouzos LPHM Mtshali

MP Mahlangu IT Mahlangu

I Lephoko E Mabuza

Michael Hendrickse Clifford Nasson

IC Meer Fink Haysom

S Camerer I Rautenbach

NATIONAL PEOPLE'S PARTY M Mohanlall S Ismail

SOLIDARITY PARTY I Omar DS Rajah

SOUTH AFRICAN COMMUNIST PARTY Joe Slovo Blade Nzimande

SOUTH AFRICAN GOVERNMENT G van N Viljoen TJ Delport

TRANSKEI GOVERNMENT P Holomisa PZ Ndamase

UNITED PEOPLE'S FRONT MJ Mahlangu MC Ramusi

VENDA GOVERNMENT GM Ligege NP Nthabalala

XIMOKO PROGRESSIVE PARTY EE Ngobeni KR Myakayaka B Singh H Neerahoo

PM Krishna R Arenstein

Neela Hussein Enver Daniels

F Venter GH Grove

DS Koyana R Nogumla

SJ Maake RJ Dombo

A Budeli Adv Mushasha

M Wieckers Not confirmed

WORKING GROUP 3

LIST OF DELEGATES AND ADVISERS

(Projects: Transitional arrangements)

DELEGATES

ADVISERS

AFRICAN NATIONAL CONGRESS Thabo Mbeki Joe Nhlanhla

BOPHUTHATSWANA GOVERNMENT GS Nkau SC Kgobokoe

CISKEI GOVERNMENT HJS Kayser SV Notshe

DEMOCRATIC PARTY KM Andrew RV Carlisle

DIKWANKWETLA PARTY RH Mopeli BS Rajuili

INKATHA NATIONAL MOVEMENT Musa Myeni Alistair Macaulay

INTANDO YESIZWE PARTY NJ Mahlangu MP Mahlangu

INYANDZA NATIONAL MOVEMENT PMH Maduna EJ Mabuza

LABOUR PARTY Peter Hendrickse Luwellyn Landers

Joel Netshitenze A Chaskalson (Substitute: M Maharaj)

MI Menong (One adviser only)

Not confirmed

G Erasmus H Zille

M Moroke LJ Moshuli

VB Ndlovu Sue Vos

NT Mtsweni JB Sibanyoni

JH Mlambo MV Nelane

Reginald O'Reilly Clarence Henney

NATAL INDIAN CONGRESS/TRANSVAAL INDIAN CONGRESS PJ Gordhan I Pillay C Salojee Ismail Aboobaker

NATIONAL PARTY D de Villiers R Meyer

N Koornhof

F van Deventer

NATIONAL PEOPLE'S PARTY A Rajbansi E Joosab

SOLIDARITY PARTY A Arbee K Rajoo

SOUTH AFRICAN COMMUNIST PARTY Jeremy Cronin Nozizwe Madlala

SOUTH AFRICAN GOVERNMENT BJ du Plessis J Scheepers

TRANSKEI GOVERNMENT LL Mtshizana JT Madiba

UNITED PEOPLE'S FRONT E Mapheto KA Mariri

VENDA GOVERNMENT KB Magwaba Rev Khorommbi

XIMOKO PROGRESSIVE PARTY ML Nkuna AE Nkondo

PARTICIPATING IN WG 3

Mr R Johnnik.

M Govender Not confirmed

M Jazbhay M Naidoo

James Ngculu Ray Suttner

JJ Noeth GC von Bratt

M Njisane D Ndawonde

MM Makgaleng EM Bopape

S Mahada Rev Rabali

Not confirmed

WORKING GROUP 4

LIST OF DELEGATES AND ADVISERS

(Projects: Future of TBCV States)

DELEGATES

ADVISERS

Dullah Omar

JJ Tlholoe

DW Schoeman

AFRICAN NATIONAL CONGRESS Alfred Nzo Matthew Phosa

BOPHUTHATSWANA GOVERNMENT BE Keikelame SS Seane

CISKEI GOVERNMENT N Nogcantsi BR Tokata

DEMOCRATIC PARTY J Jordaan EK Moorcroft

DIKWANKWETLA PARTY SP Matla S Manyane

INKATHA FREEDOM PARTY FT Mdlalose VT Zulu

INTANDO YESIZWE PARTY JL Mahlangu JS Mabena

INYANDZA NATIONAL MOVEMENT DS Mkhwanazi JM Matsana

LABOUR PARTY Tommy Abrahams Jannie Douw

Not confirmed

Brigitte Mabandla

N Olivier C Simkins

MJ Molapo DA Thejane

Bruce Anderson NJ Ngubane

MS Mahlangu WM Mohapi

JM Mahlalela BD Madonsela

William Whyte Solomon Verveen

NATAL INDIAN CONGRESS/TRANSVAAL INDIAN CONGRESS Yunus Carrim Paul David Abba Omar Joanne Yawitch

NATIONAL PARTY J Mentz P Farrell

NATIONAL PEOPLE'S PARTY D Govender L Dwarkapersad

R Radue A Julies

S Naidoo RC Panday

SOLIDARITY PARTY MF Cassim GN Naidoo

SOUTH AFRICAN COMMUNIST PARTY Sydney Mufamadi Thenjiwe Mtintso

SOUTH AFRICAN GOVERNMENT RF Botha AT Meyer

TRANSKEI GOVERNMENT SN Sigcau M Titus

UNITED PEOPLE'S FRONT LM Mokoena NM Malekana

VENDA GOVERNMENT S Makhuvha SE Moeti

XIMOKO PROGRESSIVE PARTY CD Marivate C Khosa D Bagwandeen Y Seedat

Luci Nyembe Smuts Ngonyama

NP van Heerden GP Croeser

LM Bengu HLS Matebese

JM Nonyane ER Maponya

N Nefale RR Sumbana

Prof Kleynhans Adv Junod

WORKING GROUP 5

LIST OF DELEGATES AND ADVISERS

(Projects: Time frame and implementation of decisions)

DELEGATES

ADVISERS

AFRICAN NATIONAL CONGRESS Pallo Jordan Zola Skweyiya

BOPHUTHATSWANA GOVERNMENT TM Setiloane IJ Reid

CISKEI GOVERNMENT P Jacobs BH Muller

DEMOCRATIC PARTY RM Burrows RR Hulley

DIKWANKWETLA PARTY DT Mokoena ST Leokaoke

INKATHA FREEDOM PARTY LPMH Mtshali FX Gasa

INTANDO YESIZWE PARTY VS Mahlangu N Mbonani

INYANDZA NATIONAL MOVEMENT SS Ripinga DS Kunene

LABOUR PARTY David Curry Yvonne Bassier

NATAL INDIAN CONGRESS/TRANSVAAL INDIAN CONGRESS Yusuf Vawda Hassan Ebrahim

NATIONAL PARTY G Bartlett C Fismer

Cheryl Carolous George Bizos

G Dixon (One adviser only)

Not confirmed

P Gastrow JJ Walsh

ARL Xaba P Thaele

Musa Zondi Peter Smith

JS Mabona S Mtsweni

TR Jordaan GG Zama

Ken Lategan Anwar Essop

Farouk Meer Nishan Bolton

M Streicher P Mathee

NATIONAL PEOPLE'S PARTY A Ramulu O Gany

SOLIDARITY PARTY Nelson M Raju Y Moolla

SOUTH AFRICAN COMMUNIST PARTY Dipoe Mvelase Chris Dlamini

SOUTH AFRICAN GOVERNMENT L Wessels A Williams

TRANSKEI GOVERNMENT G Zilwa N Bebeza

UNITED PEOPLE'S FRONT MJ Duba R Ramontja

VENDA GOVERNMENT LS Ramavhoya Prof Lukhaimane

XIMOKO PROGRESSIVE PARTY DZJ Mtebule HM Matjokane AL Singh VP Rattan

I Osman N Naranjee

M Mafu Amos Masondo

HP Fourie JM Spaarwater

PG Qokweni N Mabude

SN Bambo IKE Moloko

M Mphathuli Mr Randima

SLE Mgimeti SE Mathumbu

LIST OF COMMITTEE SECRETARIES AND MINUTE TAKERS FOR THE WORKING GROUPS OF CODESA

WORKING GROUP 1

Andrew Feinstein Kim Morgan

WORKING GROUP 2

Mark Philips [Jeff Hadebe]

WORKING GROUP 3

Colin Coleman Khanya Makgabo

WORKING GROUP 4

Sue Albertyn Gillian Hutchings

WORKING GROUP 5

Theuns Eloff Pam Saxby