



THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO THE APPROVAL OF THE CHAIRPERSON OF THE WORKING GROUP STEERING COMMITTEE AND TO RATIFICATION BY THE WORKING GROUP STEERING COMMITTEE AT ITS NEXT MEETING.

MINUTES OF THE MEETING OF WORKING GROUP STEERING COMMITTEE 1 HELD AT THE RITZ HOTEL, SEA POINT CAPE TOWN ON MONDAY 3 FEBRUARY 1992 AT 6PM.

PRESENT:

K Asmal	African National Congress
MB Webb	Ciskei Government
D Dalling	Democratic Party
TJ Mohapi	Dikwankwetla Party
DRB Madide	Inkatha Freedom party
E Samuels	Labour Party
E Pahad	SA Communist Party
LV Ntsubane	Transkei Governemnt
HJ Coetzee	SA Government

A Feinstein (secretary)
K Morgan (minutes)

1. Adoption of Minutes

The minutes were adopted with the following amendments:

- 1.1 that 3.3.1 be read as: The importance of regular progress reports from each of the Sub- Groups to the WGSC1 who shall arrange for the discussion and consideration of the report at WG1;
- 1.2 that 6.3 be read as: WGSC1 instructed the Secretary, Andrew Feinstein to respond and kindly decline the invitation issued by the University of the Western Cape on the basis that CODESA is a representative organisation and therefore cannot send a delegation of two to the conference in question;

2. Matters arising from the minutes of the second meeting of WGSC1

2.1 It was agreed:

- 2.1.1 that since a meeting of the MC is taking place on Monday 10 February 1992, starting at 9am and expected to last for the rest of the day, WG1 should instead meet on Tuesday should the need arise;
- 2.1.2 that Andrew Feinstein draft a letter to the MC recommending that they meet on Tuesdays or Saturdays in future so as to facilitate and expedite the work of the Working Groups who have already scheduled meetings for Mondays;
- 2.1.3 that all documentation be sent to Heads of Delegations only;
- 2.1.4 that, noting that a media conference is planned to be held after the MC meeting on 10 February in order to invite submissions to each WG, it was proposed that the Chair should establish what latitude WGSC1, on behalf of WG1, has in planning its own advertisement and;

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2.1.5 that bearing in mind the area of work of WG1, the Chair make a recommendation to the MC that while WGSC1 recognises the need for the press conference it sees, in addition, a need for its own advertisement, to be inclusive of the Terms of Reference of all Working Groups;

2.1.6 that the Chair and secretary, Andrew Feinstein draft such a letter to the DMC and MC and that they report back to WG1 on February 6;

2.1.7 that all travel arrangements be co-ordinated through Glenda Cohen at the CODESA offices. Glenda may be contacted by phone at 011 3971198 and faxed at 011 3972211.

2.2 Grouping of items for discussion under themes agreed upon

2.2.1 It was noted that the WGSC1 has grouped items of the Terms of Reference purely to facilitate and assist the WG1 on February 6 and subsequent meetings, to discuss the topics randomly given on the Terms of Reference and to identify the impediments to a free political process;

2.2.2 it was agreed that the themes agreed upon under Item 2.1.1 to 2.1.3 of the minutes be accepted for discussion for the WG1 meeting on 6 February with the following amendments:

2.2.2.1 that Items O and N under the theme of Continuing the Security and Socio-Economic Process be added to the third theme "Creating the Climate and opportunity" as well;

2.2.2.2 that there should be flexibility and openness to changes in the event of there being an overlap of the items of the Terms of Reference allocated to these themes;

2.2.2.3 that the WGSC1 reexamine the themes after it has been discussed at the WG meeting on February 6 but that the final decision rests with the WGSC1.

2.3 Rapporteurs

Resolved:

2.3.1 That the presentation of a report is a political function and not an administrative function;

2.3.2 that specialists should not be employed as rapporteurs;

2.3.3 that chairpersons of Sub-Groups, assisted by staff workers, report to WGSC1;

2.3.4 that the report of Sub-Groups be inclusive of minority proposals in the Sub-Group;

2.3.5 that WGSC1, assisted by administrative staff, on the instruction from WG1, provide concise and suitable reports to CODESA;

2.3.6 that a final report by Sub -Groups be submitted to WGSC1 before CODESA 2;

2.3.7 that minutes of the Sub- Groups be the basis of such a report to CODESA;

2.3.8 that a pool of staff workers be drawn on tender from constituent delegations of WG1 where possible;

2.3.9 that the responsibility of appointing such staff workers rests with the WGSC.

2.4 Administrative arrangements for Working Group

2.4.1 Constitution of Sub Groups

Resolved:

2.4.2 that Sub-Groups consist of 1 delegate or his/her replacement and one adviser if so desired;

2.4.3 that advisers have no speaking rights;

2.4.4 that the principle of replacement of a delegate be exercised with the proviso that the Secretariat is informed prior to the meeting;

2.5 Schedule of meetings

Resolved :

2.5.1 That a momentum for meetings of Sub-Groups needs to be established;

2.5.2 that two Sub-Groups meet per slot per day and that the third Group meet the following day;

2.5.3 that the time slots for such meetings be between 8am -1pm and 2.15pm -6.00pm.

2.6 Chairpersonship

Resolved:

2.6.1 That the Chair of each Sub-Group be nominated from the WGSC;

2.6.2 that the principle of continuity be established with each Sub-Group chair serving until CODESA2 with the proviso that should the Chair prove to be inadequate due to political bias or personal inadequacy, the WGSC1 has the right to recall the Chair;

2.6.3 that should the Chair come from a particular Party, such a Party will be allowed a further delegate in that particular Sub-Group;

2.6.4 that the staff worker assisting the Chair should not be from the same Party as the Chair

2.6.5 that the WGSC propose names of persons to Chair Sub- Groups at next WGSC meeting;

2.6.6 That such Chairpersons from this day onward be referred to as Convenors;

2.6.7 that such Convenors will be nominated on an individual basis rather than on Party affiliation.

3. Any other business

Resolved:

- 3.1 that the Secretariat draft assignments for each Sub-Group, the preamble of which should take cognisance of the Terms of Reference particularly items 1.1.2 and 1.1.3;
- 3.2 that the Chair call on delegations to submit the nominations of their delegates to the Sub- Group at the WG1 meeting on February 6;
- 3.3 that the WGSC1 meet briefly after WG1 meeting on February 6 adjourns to discuss date of the next meeting of WGSC1;
- 3.4 that the Secretariat draw up and circulate schedule of Sub- Group meetings once decisions on meetings days have been finalised;
- 3.5 Secretariat to disseminate all the latest submissions

The meeting adjourned.