

**CODESA 1
Protocol, 3
Minutes and Agendas**

- 1. Minutes of the meeting of 17 December 1991 - copy with post-it slips stuck to it**
- 2. Minutes of the meeting of 17 December 1991 - with copies**

PRO 012 RL

MINUTES OF THE MEETING OF THE PROTOCOL SUB-COMMITTEE HELD IN THE PROTOCOL OFFICE AT 08H00 ON 17.12.91.

X20
for Andrew
F.

Co-convenors: Messrs Musa Myeni

Apologies: Mr Myeni

Minutes: The minutes of the sub-committee's previous meeting were taken as read and adopted.

Resolutions: It was resolved

1. That members of the sub-committee submit to Mr Andrew Feinstein by 13h00 on 17.12.91 the names of those persons they wished to propose as Protocol Officers.
2. That the Co-chairpersons of Codesa be requested to host the welcoming cocktail party for delegates.
3. That Mss Tiksie Mabusela and Nomsa Mtshweni and Messrs Trevor Fowler and Llewellyn Crewe-Brown be recommended to the Steering Committee for appointment to the posts of Protocol Office Staff (to assist Mr Feinstein).
4. That no social activities be arranged for the support staff of the international delegations on the Sunday following the Convention.
5. That Mr Feinstein be empowered to arrange Saturday night entertainment for members of the international delegations and that members of the sub-committee hold themselves available to attend such entertainment as hosts.
6. That Ms Mabusela and Messrs Mahlangu and Myeni be recommended as members of the welcoming committee to meet the international delegations on the tarmac at Jan Smuts Airport. It was stressed that they should perform this function as staff members of Codesa and not as representatives of their own political parties.
7. That the next meeting of the sub-committee be held in the Protocol Office at 15h00 on 18.12.91.
8. That Mr Feinstein refer back to the Steering Committee Mr Fowler's request that certain African countries be allowed to send representatives from their home bases to attend Codesa if such an invitation were to be extended and if the staffing levels of their South African offices were thought to be inappropriate.

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- print out
- send faxes.

RT.
A re-send has been requested. To with this so long. Tues.

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RT.

PRO 012 RL

MINUTES OF THE MEETING OF THE CODESA PROTOCOL SUB-COMMITTEE HELD IN THE PROTOCOL OFFICE, WORLD TRADE CENTRE AT 08H00 ON 17.12.91.

Co-convenors: Messrs Jabu Mahlangu and Musa Myeni

Apologies: Mr Myeni

Minutes: The minutes of the sub-committee's previous meeting were taken as read and adopted.

Resolutions: It was resolved

1. That members of the sub-committee submit to Mr Andrew Feinstein by 13h00 on 17.12.91 the names of those persons they wished to propose as Protocol Officers.

2. That the Co-chairpersons of Codesa be requested to host the welcoming cocktail party for delegates.

3. That Mss Tiksie Mabusela and Nomsa Mtshweni and Messrs Trevor Fowler and Llewellyn Crewe-Brown be recommended to the Steering Committee for appointment to the posts of Protocol Office Staff (to assist Mr Feinstein).

4. That no social activities be arranged for the support staff of the international delegations on the Sunday following the Convention.

5. That Mr Feinstein be empowered to arrange Saturday night entertainment for members of the international delegations and that members of the sub-committee hold themselves available to attend such entertainment as hosts.

6. That Ms Mabusela and Messrs Mahlangu and Myeni be recommended as members of the welcoming committee to meet the international delegations on the tarmac at Jan Smuts Airport. It was stressed that they should perform this function as staff members of Codesa and not as representatives of their own political parties.

7. That the next meeting of the sub-committee be held in the Protocol Office at 15h00 on 18.12.91.

8. That Mr Feinstein refer back to the Steering Committee Mr Fowler's request that certain African countries be allowed to send representatives from their home bases to attend Codesa if such an invitation were to be extended and if the staffing levels of their South African offices were thought to be inappropriate.

9. That Mr Fowler be empowered to put the heads of different delegations into the same car if transport difficulties rendered this necessary.

10. That seating arrangements for the international delegations be alphabetical (as for the political parties), but that individual embassy delegates be seated in order of seniority.

11. That the working group be mandated to decide on the appointment of Protocol Officers from the list to be submitted to Mr Feinstein by 13h00.