

THESE ARE DRAFT MINUTES, AS APPROVED BY THE ACTING CHAIRPERSON. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE DMC AND THE MC. THEY ARE STILL SUBJECT TO RATIFICATION BY THE DMC AT ITS NEXT MEETING.

DRAFT MINUTES OF THE DMC MEETING HELD AT 16H00 ON MONDAY 6 APRIL 1992 AT THE WORLD TRADE CENTRE.

PRESENT: ZJ de Beer (Chairperson)
R Meyer
Z Titus
J Zuma

M Maharaj (Secretariat)
SS van der Merwe

T Eloff (Secretary)
G Hutchings (Minutes)

APOLOGIES: PJ Gordhan
P Hendrickse
FT Mdlalose
SS Ripinga

1. Chairperson's opening remarks

The chairperson welcomed the members.

2. Apologies

The following apologies were noted:

PJ Gordhan
P Hendrickse
FT Mdlalose
SS Ripinga

3. Agenda

It was agreed that the following items would form the agenda:

- * Minutes
- * Codesa 2
- * Report back on the GAC meeting of 6 April 1992
- * Future meetings

4. **Minutes of the meeting of 30 March 1992**

It was agreed that the ratification of the minutes of the meeting of 30 March 1992 would be deferred to the next full meeting of the DMC.

5. **Codesa 2**

Guidance was needed by the Secretariat and Administration from the DMC on the following:

5.1 **Local and Foreign Observers**

5.1.1 It was agreed that the same five International Governmental Organisations who were invited to Codesa 1, would be invited to Codesa 2 as observers.

5.1.2 The local Diplomatic corps, with five members per delegation, would also be invited, as was the case for Codesa 1.

5.2 **Invitations**

5.2.1 It was agreed to send out invitations to the same organisations/parties invited to Codesa 1.

5.2.2 It was agreed that if necessary the number of support staff of each participant could possibly be reduced from 9.

5.2.3 It was agreed that the Secretariat is to liaise with the World Trade Centre staff about the maximum seating capacity of the Centre and what room for expansion there is, if any.

5.2.4 The wording of the invitations should indicate the report back nature of Codesa 2, bearing in mind the possibility of substantive agreements.

5.2.5 It was agreed that the invitations for Codesa 2 should be sent in the name of the MC.

5.3 **Security sub-committee**

5.3.1 It was recommended that the present security structure remain for Codesa 2. Parties/organisations would be requested, should extra staff be required for Codesa 2, to nominate possible people.

5.3.2 It was suggested that medical services fall under the security sub-committee.

5.4 **Media sub-committee**

5.4.1 It was agreed that a media sub-committee should be formed with S Macozoma (ANC) and P Coetser (NP) as the co-convenors and the other 17 participating parties/organisations nominate one representative each.

5.4.2 The Administration would supply an able secretary and minute taker for this sub-committee. The Administration would convene the first meeting of this sub-committee.

5.4.3 The Secretariat has initiated discussions with the SABC in respect of Codesa 2 and the marketing of Codesa up to Codesa 2. The SABC is to submit proposals to the Secretariat by 10 April 1992.

5.4.4 In the absence of the DMC Chairperson, the Secretariat is to co-ordinate the marketing of Codesa and the issue of the spokesperson for Codesa, with the SABC.

5.5 Protocol

5.5.1 It was agreed to use the protocol guidelines already in place from Codesa 1.

5.5.2 It was agreed that administration handle protocol for Codesa 2 and that members of the MC could be involved in receiving the International Guests. This will be co-ordinated by the Administration.

5.6 Opening Prayer Procedure

It was agreed that, R Meyer, assisted by T Eloff, would consult with two persons of Christian religious communities who participated at Codesa 1, to obtain feedback, to assist the DMC to take a decision in this regard.

5.7 Chairpersons of Codesa 2

It was agreed that the acting chairperson would contact the joint Chairpersons of Codesa 1 and:

- * Apologise for the lack of contact from the Secretariat and the Administration,
- * Formally inform them of the date for Codesa 2
- * Seek to ensure their availability for Codesa 2
- * Indicate that the Secretariat is preparing a pack of documentation for them. The need for any further information should be communicated to the Secretariat for action upon.

5.8 Report back to Codesa 2

5.8.1 The DMC/MC would continue to look side by side with the WGs into finding a uniform and co-ordinated way for the WGs to report back to Codesa 2. The emphasis should be to try to structure the agenda of Codesa 2 in such a way as to place under focus:

- * Agreements reached
- * Matters still requiring attention
- * The way forward and the mechanism for handling such out standing matters.

5.8.2 A set of guidelines for reporting back and drafting reports would be provided to the WGs. The Secretariat is to submit proposals in this regard to the next meeting of the DMC.

5.8.3 A deadline date of 7 May 1992 for final reports from WGs was agreed upon. A

memorandum in this regard would be sent to all heads of delegations and chairpersons of WGSCs on 7 April 1992.

5.9 **Other issues for Codesa 2**

The Secretariat was requested to bring proposals as to the structuring and time allocations for the agenda of Codesa 2.

6. **Report back on the first meeting of the GAC**

The following was noted:

- 6.1 The GAC met for its first meeting on 6 April 1992.
- 6.2 Members Z Titus and J Zuma opened the meeting on behalf of the DMC.
- 6.3 An agenda and documentation was prepared for the meeting by the Secretariat.
- 6.4 The Terms of Reference, the structure and workings of Codesa was presented to the GAC by the DMC and the Secretariat.
- 6.5 A temporary chairperson was nominated for the remainder of the meeting and for the next GAC meeting, where a permanent chairperson would be nominated.
- 6.6 The Secretariat is to prepare, for the GAC, a current list of all women in the Codesa structures.
- 6.7 Not all organisations/parties had been represented at the meeting and the Secretariat is to inform them of the outcome of 6 April 1992 GAC meeting and the date of the next meeting and request that their representative be present.

7. **Other Business**

A proposal that, the members of the Codesa delegation to observe the British Elections receive a per diem rate of 75 pounds for the duration of their official visit, was agreed upon.

8. **Future meetings**

- 8.1 The DMC is to meet jointly with the GAC on Tuesday, 21 April 1992 from 16h00 - 17h00.
- 8.2 The next regular meeting of the DMC is on Tuesday, 21 April 1992 from 17h00.