



TO : STEERING COMMITTEE MEMBERS OF WORKING GROUP 1
FROM : CODESA ADMINISTRATION
QUERIES : LOVEDALIA
RE : DRAFT MINUTES - 2 MARCH
SCHEDULE OF MEETINGS

WGSC1 :

K Asmal	ANC	021-959-2960
M B Webb	Ciskei Government	0401-92651
D Dalling	Democratic Party	021-461-0092
T J Mohapi	Dikwankwetla Party	01438-30318
D R B Madide	Inkatha Freedom Pty	0358-20-2483 or 0358-20-2167
C J April	Labour Party	021-462-2489
E Pahad	SA Communist Party	011-836-8366 or 838-2816
L V Ntsubane	Transkei Gvt	0471-31-2595 or 0471-23876
A Feinstein	Working Group 1 Sec	011-491-6046



F A X M E S S A G E

TO : MEMBERS OF WORKING GROUP 1 STEERING COMMITTEE
FROM : CODESA ADMIN - DIANNE
DATE : 4 MARCH 1992
RE : DRAFT MINUTES - 2 MARCH
SCHEDULE OF MEETINGS

Attached please find the following :

1. Draft minutes of the meeting of Working Group 1 Steering Committee held on 2 March 1992.
2. Schedule of meetings for the week ending Friday, 13 March 1992

Should you have any queries, please do not hesitate to contact us.

Regards.

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE WORKING GROUP STEERING COMMITTEE AT ITS NEXT MEETING.

MINUTES OF THE WORKING GROUP STEERING COMMITTEE 1 (No 5) HELD AT THE WTC ON MONDAY 2 MARCH AT 12H30.

PRESENT: (see ADDENDUM A)

Apologies: Rev Mohapi

Chair: Mr Webb

Secretary: A Feinstein

Minutes: K Morgan

1. Chairpersons Opening

Mr Webb reported that during the course of the previous week he had sent out a letter to the WGSC1 relating to the briefing of the National Peace Accord. The WGSC1 members accepted the contents and brief of the letter.

2. Approval of Agenda

The agenda was adopted.

3. Transcriptions

3.1 There was a strong appeal by the IFP supported by the South African government, that delegations be allowed to electronically record the proceedings of meetings.

3.2 It was agreed that this request be taken back to the DMC for reconsideration.

4. Rapporteurs/Staffers

4.1 The South African government felt that staffers would be helpful in recording the detail of discussions and assisting the Convenor where necessary while working under the direction of the Convenor.

4.2 The ANC opposed the idea of staffers

4.3 A number of points were mooted for consideration to resolve the matter viz:

4.3.1 That any delegate who poses questions to be answered submit those questions in writing to the person/delegation to whom the questions are being addressed

- 4.3.2 That the Terms of Reference of minutetakers be extended to include a full recording of the detail of the proceedings

It was resolved:

- 4.4 That a distinct separation be made between the role and function of a rapporteur and that of a staffer
- 4.5 That Minister Coetsee would supply in writing, the Terms of Reference and job description of staffers at the next WGSC1 meeting
- 4.6 Prof Asmal proposed that the WGSC1's earlier decision that the SubGroup Convenors act as rapporteurs be reconsidered
- 4.7 It was agreed that Prof Asmal would present the Terms of Reference and job description for the role of rapporteurs at the next WGSC1 meeting

- 4.8 Schedule of Subgroup meetings:

Resolved:

- 4.9 That SubGroup meetings scheduled for 16/3 be rescheduled to some time later that week
- 4.10 That the Chair together with the administrators report back on this to an informal meeting of the WGSC1 to be held on Monday 9 at 12h30.

5. Date of next Working Group meeting

Resolved:

That it was still premature to determine a date for the next Working Group 1 meeting at this stage

6. Date of Next formal WGSC1 meeting

Resolved:

That this would be determined at the informal WGSC1 meeting on 9/3.

ADDENDUM A

PRESENT:

K Asmal
MB Webb
D Dalling
DRB Madide
E Samuels
E Pahad
LV Ntsubane
HJ Coetzee

African National Congress
Ciskei Government
Democratic Party
Inkatha Freedom Party
Labour Party
SA Communist Party
Transkei Governemnt
SA Government



ATTENTION :WGSC1 MEMBERS
FROM: Mr Webb

Please advise whether the following arrangements would be suitable for meetings during the week starting beginning 16/3/92:

SubGroup 1	:	19/3	08h00 -12h30
SubGroup 3	:	19/3	13h30 -18h00
WGSC1	:	20/3	8.30am -12.30

Kindly respond to Ms Kim Morgan at Tel: 011 3972183
Fax: 011 3972211 by Tuesday evening (3/3) latest.

C O D E S A

SCHEDULE OF MEETINGS

UPDATE : 04 MARCH, 1992 - 07:30

MEETING SCHEDULE MON 9 MARCH, 1992

GROUP	NUMBER	START/END	MEALS	ROOM
DMC	10	07:30-08:30	-	
WG1 SG2	40	08:00-12:30	12:30	
MAN COMM	45	08:30-10:00	-	
WG5 SG1 TG1	10	09:00-13:00	13:00	
WG5 SG1 TG2	10	09:00-13:00	13:00	
WG5 SG1 TG3	10	09:00-13:00	13:00	
WG5 SG1 TG4	10	09:00-13:00	13:00	
WGSC 5	8	09:30-10:00	-	
WGSC 3	13	09:30-10:00	-	
WG4 SG1	20	09:30-13:00	13:00	
WG2	80	10:00-16:30	13:00	
WG3	80	10:00-16:05	13:00	
WG4 SG2	20	10:00-13:00	13:00	
WG4 SG3	20	10:00-13:00	13:00	
WG4 SG4	20	10:00-13:00	13:00	
WG5 SG2	40	10:00-16:00	13:00	
WGSC 1	10	12:30-13:30	-	
WG1 SG1	40	13:30-18:00	12:30	
WG4	80	14:00-17:00	-	
WG5 SG1	40	14:00-16:00	-	
WGSC 5	8	16:00-17:30	-	
WGSC 3	13	16:00-17:30	-	
DEC INT	10	17:00-18:00	-	
WGSC 4	10	17:00-18:30	-	

UPDATE : 26 FEBRUARY, 1992 Cont....

UPDATE : 04 MARCH 1992 Cont....

TUESDAY 10 MARCH, 1992

GROUP	NUMBER	START/END	MEALS	ROOM
SECURITY SUB COMM	10	14:00-16:00	-	

PROVISIONAL ADVANCE PROGRAMME

DATE	GROUP	NUMBER	START/END	MEALS
MON 16 MAR	WGSUB(1) 1	40	08:00-12:30	12:30
MON 16 MAR	WG 2	80	10:00-15:00	13:00
MON 16 MAR	WGSUB(3) 1	40	13:30-18:00	13:00
TUES 17 MAR	SECURITY SUB COMM	10	09:00-10:00	-
MON 23 MAR	WGSUB(1) 1	40	08:00-12:30	12:30
MON 23 MARCH	WGSC 3	13	09:30-10:00	-
MOM 23 MARCH	WG 3	80	10:00-16:45	13:00
MON 23 MAR	WG 2	80	10:00-12:30	13:00
MON 23 MAR	SECURITY SUB COMM	10	09:00-10:00	-
TUES 24 MAR	WGSUB(3) 1	40	08:00-12:30	12:30
TUES 24 MAR	WG 3	13	09:00-16:45	13:00
TUES 24 MAR	WGSUB(2) 1	40	13:30-18:00	12:30
TUES 24 MAR	WGSC 3	13	17:00-18:00	-