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MINISTERIE
VAN JUSTISIE

REPUBLIC VAN SUID-AFRIKA

MINISTRY
OF JUSTICE

REPUBLIC OF SOUTH AFRICA

CODESA

For attention: KIM MORGAN
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Verwysing/Reference

29 -01- 1992

1. Your fax dated 28 January 1992 refers.
2. Attached please find the following documents with amendments:

2.1 Draft preliminary agenda: Working group 1 :
6 February at 10:00

- Paragraph 6.2.1 amended to read as follows:

"Assignment 2 should be addressed on the basis that participating organisations may raise associated issues under Assignment 1 and that WGSCI may, if necessary, activate a sub-group to deal specifically with Assignment 2 and such associated issues."

2.2 Draft Minutes : Working Group Steering Committee 1 :
27 January at 14:00

- Paragraph 1.2.1.3 amended to read as follows:

"Arrange for and manage inputs from delegations as well as submissions from non-participating organisations/ persons and/or experts."

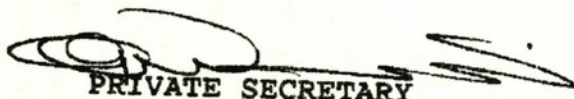
- Paragraph 2.6.1 amended to read as follows:

"the importance of regular progress reports from each of sub-groups".

2.3 Agenda : Meeting : Working Group Steering Committee (1)
: 3 February at 18:00

- This agenda is approved.

3. For your further attention, please.

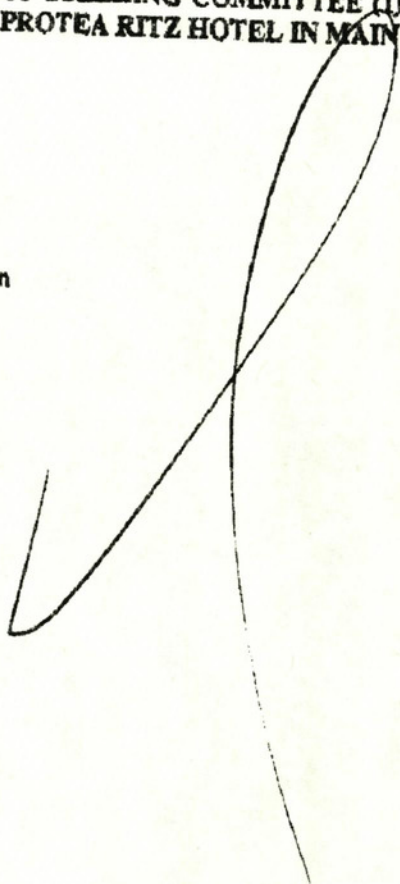


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PRIVATE SECRETARY

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AGENDA FOR THE MEETING OF THE WORKING GROUP STEERING COMMITTEE (1) TO BE HELD ON 3 FEBRUARY 18H00 IN CAPE TOWN AT THE PROTEA RITZ HOTEL IN MAIN ROAD, SEA POINT.

1. Minutes of the previous meeting (Addendum A)
 2. Matters Arising
 - 2.1 Grouping of items for discussion under themes agreed upon
 - 2.2 Rapporteurs
 3. Any other business
 4. Next Meeting
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WRKGROUP\CLIMINTE\WGSCAGEN2.WE (2)

DRAFT PRELIMINARY AGENDA OF THE MEETING OF WORKING GROUP 1 TO BE HELD AT THE WORLD TRADE CENTRE ON THURSDAY 6 FEBRUARY AT 10H00

1. Chairperson's opening remarks
2. Adoption of agenda
3. Ratification of minutes of the previous meeting
 - 3.1 Matters arising from these minutes
4. Submissions received to date
5. Report from the Steering Committee (WGSCI):
 - 5.1 Chairpersonship of WGSCI
 - 5.2 Chairpersonship of Working Group
 - 5.3 Administrative arrangements for the Working Group and its sub-groups
6. Recommendations from WGSCI concerning the ordering of business on 6 February and the establishment of sub-groups:
 - 6.1 Assignment 1
 - 6.1.1 'Completing the Reconciliation Process'
 - 6.1.2 'Continuing the Security and Socio-Economic Process'
 - 6.1.3 'Creating the Climate and Opportunity for Free Political Participation'
 - 6.2 Assignment 2
 - 6.2.1 Assignment 2 should be addressed on the basis that participating organisations may raise associated issues under Assignment 1, and that WGSCI may, if necessary, activate a sub-group, to deal specifically with Assignment 2. *and such as is related issues*
7. Media co-operation in the CODESA process
8. Date of the next Working Group meeting
9. Any other business
10. Closure

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THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO THE APPROVAL OF THE CHAIRPERSON OF THE STEERING COMMITTEE AND TO RATIFICATION BY THE WORKING GROUP STEERING COMMITTEE AT ITS NEXT MEETING

DRAFT MINUTES OF THE MEETING OF WORKING GROUP STEERING COMMITTEE 1 HELD AT THE WORLD TRADE CENTRE ON MONDAY 27 JANUARY AT 14H00

Present:

CJ April	Labour Party
K Asmal (chair)	African National Congress
HJ Coetsee	SA Government
D Dalling	Democratic Party
DRB Madlde	Inkatha Freedom Party
LV Ntsubane	Transkei Government
E Pahad	SA Communist Party
MB Webb	Ciskei Government

A Feinstein (secretary)
P Saxby (minutes)

1. Chairing of WGSC1 meetings and the role of WGSC1

1.1 Chairpersonship of WGSC1 and Working Group

The following recommendations were agreed:

1.1.1 That, in the interests of maintaining continuity and building trust, and noting the agreed principle of rotation, Working Group 1 and WGSC1 should be chaired as follows:

1.1.1.1 A chairperson for the Working Group and WGSC1 should be appointed from within WGSC1 on a rotation basis, following the alphabetical order of the organisations represented.

1.1.1.2 A deputy chairperson for the Working Group should be appointed from within those participating organisations not represented on WGSC1, also on the basis of rotation according to the alphabetical order of the organisations concerned.

1.1.1.3 Each chairperson should convene three consecutive meetings which should include at least one Working Group meeting.

1.1.2 That the meeting of WGSC1 held on 27 January 1992 should be the first of three meetings chaired by Mr K Asmal as recommended above.

1.1.3 That both the chairperson of the Working Group and WGSC1 and the

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deputy chairperson of the Working Group should be allowed alternates but that, in the interests of continuity, the use of alternates should be avoided unless absolutely necessary.

1.2 Role of WGSC1

1.2.1 The following recommendations were agreed:

That WGSC1 should:

1.2.1.1 Co-ordinate the chairpersonship of both the Working Group and WGSC1 and draft agenda for these.

1.2.1.2 Attend to administrative arrangements for the Working Group.

1.2.1.3 Arrange for and manage inputs from delegations as well as submissions from non-participating organisations/ persons
and/or experts

1.2.1.3.1 It was noted that WGSC1 should recommend to the DMC that, if it has not already done so, a general notice should be issued giving the Terms of Reference and programmes of the five Working Groups and inviting submissions.

1.2.1.4 Guide, manage and monitor the programme of the Working Group and its sub-groups.

1.2.1.5 Liaise with other Working Groups regarding priorities and the possible overlap of tasks in order to avoid duplication.

1.2.2 It was agreed that Working Group meetings continuing from Mondays into Tuesdays should be regarded as one session.

2. Priorities and overall programme of work, time-frames and schedule of Working Group meetings

The following recommendations were agreed:

2.1 That, for the purposes of managing discussion at the Working Group meeting scheduled for 6 February, the following themes should be used giving priority to Assignment 1:

2.1.1 'Completing the Reconciliation Process' (a,b,c and q);

2.1.2 'Continuing the Security and Socio-Economic Process' (d,e,g,h,i,m,n,o and q);

2.1.3 'Creating the Climate and Opportunity for Free Political Participation' (f,j,k,l,p and q).

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- 2.2 That the specific issues detailed under Item 1.1.4 of the Terms of Reference of Working Group 1 could be allocated to these themes as indicated above in brackets.
- 2.3 That priority should be given to Assignment 1, and that Assignment 2 should be addressed on the basis that participating organisations may raise associated issues under Assignment 1.
- 2.4 That, on the basis of the above, there should be four sub-groups - three dealing with Assignment 1 and one dealing with Assignment 2.
- 2.5 That the sub-group dealing with Assignment 2 should be activated at a given time by WGSC1.
- 2.6 That WGSC1 should determine a programme of work for these sub-groups once they have been formally established, noting:
- 2.6.1 the importance of regular progress reports from each of the sub-groups ~~the plenary sessions of the Working Group;~~ [] = important
- 2.6.2 that either of the two delegates of each participating organisation may attend any one sub-group meeting, given the manpower constraints under which many of these organisations operate.

3. Establishment of sub-groups

It was agreed that discussions according to the themes detailed under Item 2.1 above will inform, and may direct, the establishment of specific sub-groups at the Working Group meeting scheduled for 6 February 1992.

4. Administrative arrangements for the Working Group

This matter was deferred until the next meeting of WGSC1.

5. The next meeting of WGSC1

This will take place in Cape Town on Monday 3 February at 18h00 in the Ocean Suite of the Protea Ritz Hotel, Main Road, Sea Point.

6. Any other business

It was noted:

- 6.1 That the issue of rapporteurs should be addressed at the next meeting of WGSC1.
- 6.2 That travel and accommodation arrangements for the next meeting of WGSC1 should be made through Elize Strumpfner at the CODESA offices.
- 6.3 That WGSC1 should decline the kind invitation issued by the University of the Western Cape on the basis that CODESA is a representative organisation and therefore cannot send a delegation of two to the conference in question.

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- 6.4 That the issue of media co-operation regarding CODESA and the work of its Working Groups be referred, as a matter of urgency, to the appropriate sub-group.
- 6.5 That, with the timeous circulation of all documentation and submissions in mind, the heads of delegations to Working Group 1 should be held responsible for the distribution to their respective delegates and advisers of all documentation sent to them by CODESA.
7. The meeting closed.