

CODESA II PRESSKIT
MASTER
FILE



CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

CODESA II PRESS KIT

CONTENTS LIST

- * Welcome
- * Agenda
- * Speaker's Programme
- * Delegates list
- * Backgrounder
- * Organogram
- * Terms of reference
- * Standing rules
- * Media committee list
- * Media list by agency
- * Media list by names
- * Interview application forms
- * Participating parties telephone
- * Fact sheets
- * Venue plan
- * Seating plan
- * First aid details
- * Emergency plan

CODESA II WORKING GROUPS REPORTS VOLUME I AND II

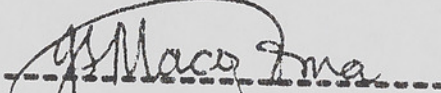


WELCOME! WELCOME! WELCOME!

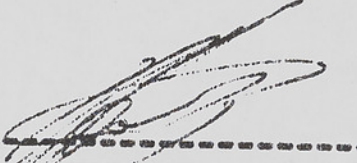
THE MEDIA COMMITTEE WELCOMES ALL ACCREDITED MEDIA REPRESENTATIVES TO CODESA II AND WILL DO EVERYTHING POSSIBLE TO ASSIST YOU IN COVERING THIS PLENARY SESSION.

FOR YOUR INFORMATION OUR MEDIA LIAISON OFFICE TELEPHONE NUMBERS ARE: 011-397-2059 AND 397-2058. OUR FAX NUMBER IS 011-397-2060

REGARDS



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CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

PO Box 507, Isando, 1600, South Africa.
Telephone (011) 597-1198/99. Fax (011) 597-2211



AGENDA FOR CODESA 2

15 & 16 MAY 1992

1. Opening of Codesa 2
2. Prayers
3. Chairpersons' opening remarks
4.
 - 4.1 Adoption of addendum to the Declaration of Intent and the Signing of the Declaration by the IFP
 - 4.2 Message from the Youth
5. Adoption of Conference Procedure
6. Codesa Working Group Reports and the tabling of the Gender Advisory Committee Report:
 - 6.1 Management Committee report on agreements reached including tabling of reports
 - 6.2 Discussion on agreements in WG reports
 - 6.3 Adoption of the WG agreements
 - 6.4 Outstanding matters from WG reports
7. Way Forward
 - 7.1 Management Committee Report
 - 7.1.1 Activities of the Management Committee
 - 7.1.2 Guidelines on the way forward
 - 7.2 Discussion and adoption of guidelines on way forward
8. Chairpersons' closing remarks
9. Vote of thanks
10. Prayers
11. Closure

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MASTER ALPHABETICAL LIST OF CODESA II PARTICIPANTS

Abrahams, T - Labour Party
Ackron, J C - Ximoko Progressive Party
Akoob, A S - Solidarity Party
Albertyn, C J - Inyandza National Movement
Anafu, M - The Commonwealth
Anderson, B - Inkatha Freedom Party
Andersen, A - Natal Indian Congress/Transvaal Indian Congress
Andrew, K - Democratic Party
Antas de Campos, A - European Community
Anyaoku, E - The Commonwealth
April, C - Labour Party
Asmal, K - African National Congress
Baleni, F - South African Communist Party
Baloi, F S - Inyandza National Movement
Bambo, S N - United People's Front
Barnabas, T S (Runner Friday) - Solidarity Party
Barnard, L D - South African Government
Barrawerekana, F - Consul-General of Rwanda
Barrett, B - Inkatha Freedom Party
Bartlett, G S - National Party
Bassier, M Y K - Labour Party
Bebeza, N C S - Transkei Government
Benard, E - Inkatha Freedom Party
Bendjama, A - Organisation of African Unity
Bengu, L M - Transkei Government
Bennett, R - Venda Government
Benriane, M S - Ambassador of Morocco
Berning, J - Democratic Party
H J Bester - Democratic Party
Bheesham, A K - National People's Party
Bhoolia, R - Natal Indian Congress/Transvaal Indian Congress
Blaustein, A - Inkatha Freedom Party
Boesak, A - African National Congress
Boikanyo, A M - Bophuthatswana Government
Bolton, N - Natal Indian Congress/Transvaal Indian Congress
Bopape, M - United People's Front
Born, W-R - Charge d'Affaires of the Federal Republic of Germany
Botha, R F - South African Government
Bourgeois, J - Ambassador of France
Bredenkamp, L - Intando Yesizwe Party
Brits, N (Protocol Liaison Officer) - Inkatha Freedom Party
Bruckner, P - Ambassador of Denmark

Alphabetical List of CODESA 2 Participants

Burton, B - Counsellor : Canadian Embassy (15 May)
Bustos, C - Ambassador of Chile
Buthelezi, P - South African Communist Party
Bwakira, N - United Nations
Cachalia, F - Natal Indian Congress/Transvaal Indian Congress
Camerer, S - National Party
Carlisle, R - Democratic Party
Cassim, M F - Solidarity Party
Chaskalson, A - African National Congress
Chetty, S - National People's Party
Chetty, D (Runner) - National People's Party
Chiba, I - Natal Indian Congress/Transvaal Indian Congress
Choeu, M - United People's Front
Cieniuch, S - Charge d'Affaires of Poland
Cilliers, A C - Ciskei Government
Ciubotariu, D - Minister Counsellor/Charge d'Affaires of Romania
Coetsee, H J - South African Government
Coetzee, J - Democratic Party
Coetzer, P W - National Party
Cola, S X - Ciskei Government
Comberbach, S H - Zimbabwe Trade Commissioner
Coovadia, H - Natal Indian Congress/Transvaal Indian Congress
Crewe-Brown, L (Protocol Liaison Officer) - South African Government
Cronin, J - South African Communist Party
Cronje, R - Bophuthatswana Government
Curry, D - Labour Party
Daniels, E - South African Communist Party
Danke, B M (Runner) - Bophuthatswana Government
Davis, J (Runner) - Democratic Party
de Villiers, H P M - South African Government
de Klerk, F W - South African Government
de Villiers, D J - National Party
de Paoli, A - Apostolic Delegate
de Beer, S J - South African Government
de Beer, Z J - Democratic Party
Delport, A - Labour Party
Delport, J T - South African Government
Devenish, G - Labour Party
Dikeni, L - South African Communist Party
Dixon, G - Bophuthatswana Government
Dlamini, C - South African Communist Party
Dlhopolcek, F - Ambassador of the Czeck and Slovak Federal Republic
Dombo, R J - United People's Front
Dos Santos, R - Ambassador of Paraguay
Douw, J - Labour Party
Drljevic, V - Non-Aligned Movement

Alphabetical List of CODESA 2 Participants

Duarte, J - African National Congress
du Plessis, D J - National Party
Duba, M J - United People's Front
Duraõ Barroso, J M - European Community
Ebrahim, H - Natal Indian Congress/Transvaal Indian Congress
Ebrahim, M - Solidarity Party
Ebrahim, R - Solidarity Party
Eglin, C - Democratic Party
Ekblom, B - Ambassador of Finland
Erkana, T - Deputy Permanent Secretary of Foreign Affairs of Namibia
Essop, A - Labour Party
Esterhuizen, J - Bophuthatswana Government
Fachini Gomes, L A - Counsellor: Brazilian Embassy
Farisani, T S - Venda Government
Farrell, P J - National Party
Felgate, S - Inkatha Freedom Party
Felgate, W S - Inkatha Freedom Party
Fick, L H - National Party
Fismer, C L - National Party
Foli, J - United Nations
Fouere, E - European Community
Fourie, H P - South African Government
Fowler, Trevor (Protocol Liaison Officer) - South African Communist Party
Franklin, D - Democratic Party (Friday)
Frazer, G B - Inyandza National Movement
Gaca, M - Ciskei Government
Ganie, O - National People's Party
Gant, D - Democratic Party
Garrib, R B - National People's Party
Gasa, F X - Inkatha Freedom Party
Gaylard, M - The Commonwealth
Geldenhuis, B L - National Party
Gharekhan, C R - United Nations
Gininda, M S - Inyandza National Movement
Ginindza, E N - Inyandza National Movement
Ginwala, F - African National Congress
Godden, G F - Ciskei Government
Gordhan, P J - Natal Indian Congress/Transvaal Indian Congress
Gounden, T L - Solidarity Party
Gov-Ari, Z - Ambassador of Israel
Govelis, H - National Party
Govender, S M (Protocol Liaison Officer) - National People's Party
Govender, D - National People's Party
Govender, M - National People's Party
Gqokoma, A - Ciskei Government
Gqozo, O J - Ciskei Government

Alphabetical List of CODESA 2 Participants

Greef, S - South African Government
Grobbler, B - Labour Party
Gumede, S H - Inkatha Freedom Party
Gwebu, B E - Inyandza National Movement
Gwede, M - South African Communist Party
Hanekom, T - South African Communist Party
Hani, C - South African Communist Party
Harrington, S - Dikwankwetla Party
Harris, P - National People's Party
Hassenjee, A - National People's Party
Hendrickse, H J - Labour Party
Hendrickse, M (Runner) - Labour Party
Hendrickse, P - Labour Party
Heyman, M - National Party
Hogan, B - African National Congress
Holomisa, H B - Transkei Government
Holomisa, S P - Transkei Government
Hoosain, N - South African Communist Party
Hoyana, M H (Runner) - Ciskei Government
Hunter, J - National Party
I-cheng, LOH - Ambassador of the Republic of China
Isaacs, D - Rabbi
Ismail, S - National People's Party
Jack, J - Bophuthatswana Government
Jacobs, J (Runner) - South African Government
Jacobs, P P - Ciskei Government
Jacobus, L - South African Communist Party
Jajula, N - Transkei Government
Jajula, N - Transkei Government
Jassat, E - Natal Indian Congress/Transvaal Indian Congress
Jenkins, T - Natal Indian Congress/Transvaal Indian Congress
Joosab, E - National People's Party
Joosab, A G - National People's Party
Jordaan, K - Democratic Party
Jordaan, B - Labour Party
Jordan, P - African National Congress
Josephs, D - Labour Party
Joslin, J - Democratoc Party (Saturday)
Junod, H F - Ximoko Progressive Party
Kakudi, S P - Transkei Government
Kalyan, J - Solidarity Party
Kalumiya, K - United Nations High Commissioner for Refugees
Kane, M - Organisation of African Unity
Kashe, M C - Ciskei Government
Kasrils, R - South African Communist Party
Kayser, H J S - Ciskei Government

Alphabetical List of CODESA 2 Participants

Keikelame B E, - Bophuthatswana Government
Kekana, L J (Protocol Liaison Officer) - United People's Front
Kgobane, Cpt - Bophuthatswana Government
Kgosietsile, B - African National Congress
Khosa, H (Protocol Liaison Officer) - Ximoko Progressive Party
Khosa, C - Ximoko Progressive Party
Khumalo, Z C - Inkatha Freedom Party
Koornhof, G W (Protocol Liaison Officer) - National Party
Koornhof, N - National Party
Kota, Z - South African Communist Party
Koyana, D S - Transkei Government
Kriel, H J - South African Government
Kubay, L B - Ximoko Progressive Party
Kunene, D - Inyandza National Movement
Laka, A P - Intando Yesizwe Party
Landela, V S - Venda Government
Landers, L - Labour Party
Lategan, P - Labour Party
Lategan, K - Labour Party
Lekganyane, M - United People's Front
Leokaoke, S T (Runner) - Dikwankwetla Party
Liebenberg, A J - South African Government
Ligege, G M - Venda Government
Lobinger, F - Bishop
Lockey, D - Labour Party
Louw, S K - Labour Party
Mabandla, B - African National Congress
Mabena, S J - Intando Yesizwe Party
Mabena, H M - Intando Yesizwe Party
Mabona, S J - Intando Yesizwe Party
Mabude, M - Transkei Government
Mabuza, B E - Inyandza National Movement
Mabuza, E J - Inyandza National Movement
Macaulay, A J - Inkatha Freedom Party
Madhlope, M E - Ximoko Progressive Party
Madiba, J T - Transkei Government
Madide, D R B - Inkatha Freedom Party
Madlala, N - South African Communist Party
Maduna, P - African National Congress
Maduna, P M H - Inyandza National Movement
Maekane, M M - Dikwankwetla Party
Magagula, M C (Runner) - Inyandza National Movement
Magwaba, K B - Venda Government
Maharaj, T S - Pundit
Mahlaba, K K - Inyandza National Movement
Mahlaha, Adv - Ximoko Progressive Party

Alphabetical List of CODESA 2 Participants

Mahlalela, P R - Inyandza National Movement
Mahlangu, M P - Intando Yesizwe Party
Mahlangu, D P - Intando Yesizwe Party
Mahlangu, M J - United People's Front
Mahlangu, M S (Protocol Liaison Officer) - Intando Yesizwe Party
Mahlangu, I T - Intando Yesizwe Party
Mahlangu, S J - Intando Yesizwe Party
Mahlangu, V S - Intando Yesizwe Party
Mahlangu, M P - Intando Yesizwe Party
Mahlangu, C N - Intando Yesizwe Party
Mahlangu, N J - Intando Yesizwe Party
Mahlangu, J L - Intando Yesizwe Party
Maja, S M - United People's Front
Makanda, W E - Transkei Government
Makarov, A A - Minister of the Embassy of the Russian Federation
Makda, Y - Solidarity Party
Makhubela, D Z - Inyandza National Movement
Makhuva, S M - Venda Government
Maki, M M - Ciskei Government
Makombe, T - Organisation of African Unity
Malekane, N M - United People's Front
Malinga, B S - Swaziland Trade Representative
Malvleke, J K - Ximoko Progressive Party
Mamabolo, M O - United People's Front
Mametja, M - United People's Front
Mandela, N R - African National Congress
Mangope, R K - Bophuthatswana Government
Mangope, L M - Bophuthatswana Government
Mansoor, S E (Runner Friday & Saturday) - Solidarity Party
Mapheto, E - United People's Front
Maponya, E - United People's Front
Maponya, R - United People's Front
Maqoma, L W - Ciskei Government
Marcus, G - African National Congress
Mariri, K A - United People's Front
Mars, I - Inkatha Freedom Party
Masango, E S - Intando Yesizwe Party
Masilo, M Z - Bophuthatswana Government
Matabese, S H L - Transkei Government
Matanzima, T T - Transkei Government
Matjokana, R (Runner) - Ximoko Progressive Party
Matjokana, M H - Ximoko Progressive Party
Matla, S P - Dikwankwetla Party
Matsana, J M - Inyandza National Movement
Mavanyisi, O C - Ximoko Progressive Party
Mayisela, X - Transkei Government

Alphabetical List of CODESA 2 Participants

Mbeki, T - African National Congress
Mbelengwa, T B - Venda Government
Mbita, N I - Organisation of African Unity
Mbonani, N - Intando Yesizwe Party
McDonald, C - National Party
McDonald, C E - Ambassador of Australia
McKenzie, P C - National Party
McLaren, L - The Commonwealth
Mdlalose, F T - Inkatha Freedom Party
Moloantoa, K - Bophuthatswana Government
Meer, F - Natal Indian Congress/Transvaal Indian Congress
Meer, I - Natal Indian Congress/Transvaal Indian Congress
Mendonca e Moura, A - European Community
Menong, M E - Bophuthatswana Government
Mentz, J H W - National Party
Meyer, A T - South African Government
Meyer, R P - South African Government
Mgidi, S J - Intando Yesizwe Party
Mhinga, E P P - Ximoko Progressive Party
Mhlaba, R - South African Communist Party
Mhlungu, S J (Runner) - Inkatha Freedom Party
Michael, M - Solidarity Party
Mkhwanazi, D S - Inyandza National Movement
Mncwango, A M - Inkatha Freedom Party
Modise, J - African National Congress
Moebius, A - Ambassador of Austria
Moeti, S E - Venda Government
Mohai, L - Charge d'Affaires of Hungary
Mohanlall, M - National People's Party
Mohapi, T J - Dikwankwetla Party
Mohapi, M B W - Intando Yesizwe Party
Mohlahllo, M J (Runner) - United People's Front
Mohamed, N - Sheikh
Mohomed, I - Justice
Moitinho de Almeida, P - European Community
Moji, S O M - Dikwankwetla Party
Mokaba, P - African National Congress
Mokoena, L M - United People's Front
Mokoena, D T - Dikwankwetla Party
Mokoena, N D - Inyandza National Movement
Mokoena, R - Natal Indian Congress/Transvaal Indian Congress
Moleketi, J (Runner) - South African Communist Party
Mollo, J K - Lesotho Trade Representative
Moloko, I K E - United People's Front
Mongwe, S - Inyandza National Movement
Monyane, S - Dikwankwetla Party

Alphabetical List of CODESA 2 Participants

Moodley, K - Solidarity Party
Moola, M - Natal Indian Congress/Transvaal Indian Congress
Moorcroft, E - Democratic Party
Moosa, M V - African National Congress
Mopeli, T K - Dikwankwetla Party
Mopeli, R N - Dikwankwetla Party
Mopeli, M E - Dikwankwetla Party
Mopeli, S - Dikwankwetla Party
Moriarty, M - Democratic Party
Moroamoche, M I - United People's Front
Moroke, M - Dikwankwetla Party
Morule, L I - Bophuthatswana Government
Mosuhli, M J - Dikwankwetla Party
Motala, M - Natal Indian Congress/Transvaal Indian Congress
Mothibe, S G - Bophuthatswana Government
Mpahlwa, M (Protocol Liaison Officer) - Transkei Government
Mpe, M - United People's Front
Mphaphuli, M - Venda Government
Mposha, J (Protocol Liaison Officer) - Ciskei Government
Mqalo, L S - Ciskei Government
Mtebule, D Z - Ximoko Progressive Party
Mthimunye, S L - Intando Yesizwe Party
Mtintso, T - South African Communist Party
Mtsetwene, M H - Ximoko Progressive Party
Mtshali, L P H M - Inkatha Freedom Party
Mtshizana, L L - Transkei Government
Mtsweni, N - Intando Yesizwe Party
Mudau, J - Venda Government
Mudau, M T - Venda Government
Mukhuba, A T (Runner) - Venda Government
Mulaudzi, E - Venda Government
Mulaudzi, N E - Venda Government
Mulima, T A - Venda Government
Muller, M - National Party
Muller, B H - Ciskei Government
Muller, M S - Ciskei Government
Munzhedzi, S - Venda Government
Mushasha, M J - Venda Government
Mvelase, D - South African Communist Party
Myakayaka, K R - Ximoko Progressive Party
Myburgh, G B - National Party
Mzimela, S E - Inkatha Freedom Party
Naicker, S V - Solidarity Party
Naidoo, J - African National Congress
Naidoo, S - National People's Party (Friday)
Naidoo, P - Solidarity Party

Alphabetical List of CODESA 2 Participants

Naidoo, P - Natal Indian Congress/Transvaal Indian Congress
Naranjee, M - Solidarity Party
Nasson, C (Protocol Liaison Officer) - Labour Party
Ndawonde, D - Transkei Government
Ndlovu, V B - Inkatha Freedom Party
Ndou, M - Venda Government
Ndungane, W - Bishop
Ndzondo, G M - Ciskei Government
Neerahoo, H - National People's Party
Nelani, N V - Inyandza National Movement
Netshitenzhe, J - African National Congress
Ngcayisa, Z - Ciskei Government
Ngobeni, E E - Ximoko Progressive Party
Ngonyama, S - South African Communist Party
Ngoua, N - Organisation of African Unity
Ngozo, N S - Inyandza National Movement
Ngubane, B S - Inkatha Freedom Party
Ngwenya, K - Dikwankwetla Party
Nhavoto, E S - Mozambique Trade Representative
Njisane, M - Transkei Government
Nkambule, T G - Inyandza National Movement
Nkau, G S M - Bophuthatswana Government
Nkondo, A E - Ximoko Progressive Party
Nkuna, M L - Ximoko Progressive Party
Nobunga, B J - Inyandza National Movement
Noero, G - Democratic Party
Noeth, J J - South African Government
Nogcantsi, N - Ciskei Government
Noge, M C (Runner) - Dikwankwetla Party
Nogumla, R (Runner) - Transkei Government
Nonkonyana, M - Transkei Government
Notshe, V S - Ciskei Government
Nthabalala, P - Venda Government
Ntsanwisi, H W E - Ximoko Progressive Party
Ntsanwisi, B - Ximoko Progressive Party
Ntshinga, A M - Transkei Government
Ntsubane, L V - Transkei Government
Ntuli, M B - Intando Yesizwe Party
Ntuli, J L (Runner) - Intando Yesizwe Party
Ntuli, C - Intando Yesizwe Party
Nwachuku, I - Organisation of African Unity
Nxumalo, S D W - Ximoko Progressive Party
Nyembe, L - South African Communist Party
Nzimande, B - South African Communist Party
Nzo, A - African National Congress
Nzunga, L P - Dikwankwetla Party

Alphabetical List of CODESA 2 Participants

Ohta, M - Ambassador of Japan
Omar, D - African National Congress
Omar, I - Solidarity Party
Omayad, H - United Nations
Onaran, S C - Consul-General of Turkey
Otterbech, J - Ambassador of Norway
Padayachee, N - Solidarity Party
Padiachey, D K - National People's Party
Pahad, E - South African Communist Party
Pal, S - Non-Aligned Movement
Palan, T (Protocol Liaison Officer) - Solidarity Party
Panday, K - National People's Party
Patel, N G - Natal Indian Congress/Transvaal Indian Congress
Paulos, L M - Ciskei Government
Pearce, S - Natal Indian Congress/Transvaal Indian Congress
Pfanner, T - Head of Delegation of the International Red Cross
Phasha, A (Runner) - United People's Front
Phatang, J S S - Dikwankwetla Party
Phitidis, M (Protocol Liaison Officer) - Democratic Party
Phosa, M - African National Congress
Piersigilli, M - Ambassador of Italy
Pilane, Col - Bophuthatswana Government
Pillay, P - Natal Indian Congress/Transvaal Indian Congress
Pillay, T - Natal Indian Congress/Transvaal Indian Congress
Pillay, N - Natal Indian Congress/Transvaal Indian Congress
Pillay, C - Solidarity Party
Pillay, A S - National People's Party
Pittier, F - Ambassador of Uruguay
Porta, H - Ambassador of Argentina
Potgieter, T - Labour Party
Qokweni, P G - Transkei Government
Rabali, E S - Venda Government
Rabie, J A - National Party
Radnay, L - Democratic Party
Rajab, M - Democratic Party
Rajah, D S - Solidarity Party
Rajbansi, A - National People's Party
Rajoo, K - Solidarity Party
Raju, N M (Runner Saturday) - Solidarity Party
Raju, N M - Solidarity Party (Friday)
Rajuili, B - Dikwankwetla Party
Ramabulana, T G - Venda Government
Ramaphosa, C - African National Congress
Ramasia, R T - Dikwankwetla Party
Ramavhoya, L S (Protocol Liaison Officer) - Venda Government
Rambarran, A - National People's Party

Alphabetical List of CODESA 2 Participants

Rambau, A T - Venda Government
Ramgobin, E - Natal Indian Congress/Transvaal Indian Congress
Ramodike, M N N - United People's Front
Ramontja, R - United People's Front
Ramothena, M - United People's Front
Ramulu, A - National People's Party (Saturday)
Ramushwana, M G - Venda Government
Ramusi, E - Venda Government
Ramusi, M C - United People's Front
Ranwashe, P - Venda Government
Rautenbach, I M - National Party
Razak, S - Solidarity Party
Reddy, J N - Solidarity Party
Reddy, K - Solidarity Party
Refaat, S - Director of African Dept of Egyptian Affairs
Reeve, A - Ambassador of the United Kingdom
Reid, I J - Bophuthatswana Government
Reid, G - Bophuthatswana Government
Richards, I M - Labour Party
Ripinga, S S - Inyandza National Movement
Ritto, J - Ambassador of Portugal
Routier, A C - National Party
Roux, J P - South African Government
Roux, J-Y - French Embassy
Sachs, A - African National Congress
Saloojee, C - Natal Indian Congress/Transvaal Indian Congress
Samuels, E - Labour Party
Satyadeva, P - Inkatha Freedom Party
Schabort, P - Justice
Scheepers, H J - South African Government
Scheepers, T E - Bophuthatswana Government
Schenk, B - Ambassador of Switzerland
Schiavo, L - European Community
Schoeman, D W - Bophuthatswana Government
Seane, S S - Bophuthatswana Government
Sehume, K C A V - Bophuthatswana Government
Selfe, J - Democratic Party
Setai, M S - Dikwankwetla Party
Setiloane, T M - Bophuthatswana Government
Sewpershad, G - Natal Indian Congress/Transvaal Indian Congress
Seymour, M - Democratic Party
Sheehy, T - European Community
Shilote, C D M - Ximoko Progressive Party
Shilowa, S - South African Communist Party
Shilubane, B M - Ximoko Progressive Party
Shole, M R (Protocol Liaison Officer) - Bophuthatswana Government

Alphabetical List of CODESA 2 Participants

Shope, G - African National Congress
Siaguru, A - The Commonwealth
Sibanyoni, S A J (Runner) - Inyandza National Movement
Sigcau, S N - Transkei Government
Simkins, C - Democratic Party
Sinclair, G - South African Communist Party
Singh, A L (Runner) - National People's Party
Singh, N - Solidarity Party
Singh, B - National People's Party
Sithole, F - Intando Yesizwe Party
Z Skweyiya, Z - African National Congress
Slovo, J - South African Communist Party
Smith, P - Inkatha Freedom Party
Smuts, D - Democratic Party
Smuts, I J - Ciskei Government
Soal, P - Democratic Party
Sonjica, S N - Ciskei Government
Soobrayan, B P - Natal Indian Congress/Transvaal Indian Congress
Sparg, M - Natal Indian Congress/Transvaal Indian Congress
Ssemogerere, P - Organisation of African Unity
Stjernberg, I - Envoy of Sweden
Sumbana, R R - Venda Government
Suzman, H - Democratic Party
Swanepoel, D - South African Government
Swigelaar, J - Labour Party
Swing, W L - Ambassador of the United States of America
Taweni, T (Runner) - Ximoko Progressive Party
Thaba, M M - Ciskei Government
Thaele, P - Dikwankwetla Party
Thejane, D A - Dikwankwetla Party
Thulsie, B - National People's Party
Thulsie, P - National People's Party
Thwala, J M (Protocol Liaison Officer) - Inyandza National Movement
Titus, M - Transkei Government
Titus, Z - Transkei Government
Tlakula, B M - Ximoko Progressive Party
Tlholoe, J J - Bophuthatswana Government
Tokota, B R - Ciskei Government
Tsamoulis, P - Ambassador of Greece
Tshabalala, T S - Ximoko Progressive Party
Tshivhase, M L (Runner) - Venda Government
Ucelay, M - Ambassador of Spain
van Buuren, P A - Ambassador of the Netherlands
van Heerden, F J - National Party
van Overberghe, R - Ambassador of Belgium
van der Ross, R - Democratic Party

Alphabetical List of CODESA 2 Participants

van Zyl, P - Dikwankwetla Party
van Heerden, N P - South African Government
van der Merwe, C J - National Party
van Deventer, F J - National Party
van der Merwe, S S - South African Government
Venter, E H - South African Government
Venter, F - South African Government
Venter, C - South African Government
Vilakazi, M A - Bophuthatswana Government
Viljoen, Prof - Intando Yesizwe Party
Vorster, K - Prof
Vos, S - Inkatha Freedom Party
Webb, M B - Ciskei Government
Welsh, D - Democratic Party
Wessels, L - National Party
Wessels, G - Labour Party
Wessels, Prof - Dikwankwetla Party
Westdal, C W - Ambassador of Canada (16 May)
Williams, A - South African Government
Worrall, D - Democratic Party
Xaba, A L R - Dikwankwetla Party
Yawa, H - South African Communist Party
Zikalala, C (Runner) - Inkatha Freedom Party
Zilwa, G E - Transkei Government
Zitha, M C - Inyandza National Movement
Zondi, M K - Inkatha Freedom Party
Zulu, V T - Inkatha Freedom Party
Zuma, J - African National Congress

BACKGROUND

The following 24 political parties, movements and organisations, were invited to attend a preparatory meeting for the launch of CODESA on November 29, 1991. They were the following;

African National Congress
Afrikaner Weerstandsbeweging
Azanian People's Organisation
Bophuthatswana Government
Ciskei Government
Conservative Party
Democratic Party
Dikwankwetla Party
Herstigte Nasionale Party
Inkatha Freedom Party
Intando Yesizwe Party
Inyandza National Movement
Labour Party
Natal Indian Congress/Transvaal Indian Congress
National Party
National People's Party
Pan Africanist Congress
Solidarity Party
SA Communist Party
SA Government
Transkei Government
United People's Front
Venda government
Ximoko Progressive Party

Of these, nineteen became the founding members of CODESA at the launching plenary session which was held at the World Trade Centre, near Jan Smuts Airport, on December 20 and 21, 1991.

African National Congress
Bophuthatswana Government
Ciskei Government
Democratic Party
Dikwankwetla Party
Inkatha Freedom Party
Intando Yesizwe Party
Inyandza National Movement
Labour Party
Natal Indian Congress/Transvaal Indian Congress
National Party
National People's Party
Solidarity Party
SA Communist Party
SA Government
Transkei Government
United People's Front
Venda government
Ximoko Progressive Party

They created five working groups to carry out specific tasks.



CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

Standing Rules of Procedure for Plenary Sessions

Participants

1. (1) Participants in the Convention shall be the political parties, the South African Government, organizations and administrations listed in the Annexure hereto.
- (2) The Convention may resolve to admit additional participants.
- (3) The Convention may admit observers to its meetings, and such observers may be granted the opportunity by the Convention to address its meetings.

Delegates

2. (1) Each participant shall be entitled to be represented by 12 (twelve) delegates who shall constitute its delegation. In addition, each delegation shall be entitled to name up to 5 (five) advisers.
- (2) A participant shall be entitled to substitute a member of its delegation with an alternate member.
- (3) Each participant shall submit and register the names of its delegates, alternates and advisers with the Secretariat at least 48 (forty-eight) hours before a plenary session of the Convention and shall likewise register the name of the leader of its delegation.
- (4) An alternate may not be substituted for a delegate without prior notification to the Secretariat.
- (5) Only duly accredited delegates may participate in the work of the convention.
- (6) In the event of a dispute concerning the credentials of a delegate, the Steering Committee shall rule on the matter.

CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

PO Box 507, Isando, 1600, South Africa
Telephone (011) 597-1198/99, Fax (011) 597-2211

Agreement

3. (1) Every delegation shall, when called by the Chair to express its position on a proposal or matter before the meeting, have such position stated by the leader of the delegation or a spokesperson appointed by the leader of the delegation.
- (2) Agreement will be arrived at by consensus.
- (3) Agreement by sufficient consensus will have been reached when consensus is of such a nature that the work of the Convention can move forward effectively.
- (4) Disagreeing participants shall have the right to record their objections or dissent.
- (5) When disagreement exists, the Chair will allow parties adequate time to consult amongst each other and with their principals before recording any position.

Quorum

4. The Chair may declare a meeting open and permit the debate to proceed when delegates of at least two-thirds of the participants are present.

Speeches and Interventions

5. (1) Every delegate shall be entitled to speak in the debate.
- (2) At the opening of a session, the Chair shall call the speakers in the order previously arranged by the Steering Committee.
- (3) In general, the Chair shall call up speakers in the order in which they signify their desire to speak. The Chair, however, shall ensure that each delegation is afforded a reasonable opportunity to speak.
- (4) The Chair shall apply the standard rules applicable to meetings, except as otherwise stipulated herein or in terms of any resolution adopted under rule 9.

The Chair

6. (1) Meetings shall be convened by the Steering Committee, but otherwise controlled, adjourned and prorogued by the Chair, who shall be appointed by the Steering Committee. The Steering Committee shall provide assistance to the Chair in the performance of the Chair's functions as and when necessary.
- (2) If a duly appointed Chairperson finds it necessary to be absent from a meeting or any part thereof, the Steering Committee may appoint a temporary replacement for the duration of such absence.
- (3) All motions ought to be seconded before they are approved of by the Plenary Session as a whole.

Minutes and Documentation

7. (1) The proceedings of plenary sessions of the Convention shall be recorded and transcribed as expeditiously as possible and the Secretariat shall make the transcript available to all delegates.
- (2) All other official meetings of the Convention, including meetings of Working Groups and the Steering Committee shall be recorded in full, but only the decisions, recommendations and conclusions shall be minuted and sufficient copies made available to all participants by the Secretariat.
- (3) The Steering Committee may, in its discretion, make available the full or partial text of any proceedings of the Convention.
- (4) A participant may request the Secretariat, to circulate relevant documents to other participants.

Access of Media

8. (1) All plenary sessions of the Convention shall be open to the media.
- (2) The Steering Committee shall determine the extent to which the media shall have access to other meetings of the Convention.

Additional Rules of Procedure

9. (1) The Convention shall adopt whatever additional rules of procedure or make such arrangements as are necessary for the better performance of its business or the conduct of its meetings.
- (2) All suggestions for the addition or excision of rules should first be submitted to the Steering Committee / Management Committee which will consider them and make recommendations to the Plenary Session.

Miscellaneous

10. (1) The Convention may set up committees, working groups or any such subsidiary organs as are necessary for the conduct of its business.
- (2) The Steering Committee shall supervise the work of the Secretariat and provide for the technical services of and assistance to the Convention, including the arrangements concerning the venue, security and expenses of the delegates.
- (3) The Steering Committee shall ensure that reasonable notice is given for the convening of all meetings of the Convention and the provision of the appropriate documentation.

MEDIA COMMITTEE

PARTY:

Convenors:

ANC

ANC

Bophuthatswana Government

Ciskei Government

Democratic Party

Dikwankwetla Party

Inkatha Freedom Party

Intando Yesizwe Party

Inyandza National Movement

Labour Party

NIC/TIC

National Party

National People's Party

Solidarity Party

SACP

South African Government

South African Government Media

Transkei Government

United People's Front

Venda Government

Ximoko Progressive Party

Secretary

DELEGATE:

S Macozoma

P Coetzer

J M Mthembu

T Ntentseni

N R L Hooper

C Knott

M S Setai

S Vos

M D Masango

A M Phiri

I J Kruger

A Badal

J Maree

J Bachu

K Reddy

C Ngakula

M Kleynhans

V Sutton

N Kakana

M J Kekana

M A Kwarela

B B R Shilubana

M N Mxadana

C O D E S A I I

PRELIMINARY ACCREDITATION LIST : 14 MAY 1992

<u>SURNAME</u>	<u>NAME</u>	<u>MEDIA ORGAN.</u>	<u>TEL NO AT CODESA</u>	<u>PAGER CODE NUMBER IS 455 6111 UNLESS OTHERWISE INDICATED</u>
Abbati	Catherine	A.F.P	397-2069	
Akhalwaya	Ameen	The Indicator		
Antonie	Victor	Visnews.		
Applegreen	Mentor	Seipone		
Aslette	Judy	ITN Channel 4		927
Ballard-Tremer	Roger	Daily News Bulletin		
Barker	Trevor	ABC News		
Bartlett	Ellen	Boston Globe		1529
Battersby	Denise	Christian Science Monitor		
Battersby	John	Christian Science Mon.		
Becker	Ruth	ABC News		971
Behr	Adam	Chroma Television Productions		
Behrens	Rolf	ITN Channel 4		1314
Beresford	David	The Guardian		
Booyesen	Susan	Politikon		
Bosch	Marius	AFP	397-2069	969
Botha	Robbie	Business Day	397 1191/2	
Botha	Jan	Rapport	397 2065	
Bramdaw	Suni Rai	Leader, the		
Brand	Robert	Pretoria News	397-2051/2/3/4	
Breier	David	Sunday Star	397 2051/2/3/4	
Breier	David	Sunday Star	397-2051/2/3/4	
Breytenbach	Louis	Televisa-Eco		942
Bridgland	Fred	Daily&Sunday Telegraphs	397 1193	
Brynard	Karin	Rapport	397-2065	
Buhlungu	Sakhela	SA Labour Bulletin		
Bulbring	Edyth	Sunday Times	397 1191/2	

Burt	Sue	NBC News	204
Cadman	Mike	CBS News	1438
Cargill	Jenny	Finance Week	
Carlin	John	Independent, The	
Carlisle	Adrienne	SAPA	397-1250/2067
Carter	Kevin	Weekly Mail	1284
Carver	Tom	BBC Radio	397-2066 2177
Challenor	Martin	Daily News	397 2051/2/3/4
Chang	Jer-Shong	Central News Agency(Rep. of China)	
Chelet	Paskal	Radio France	1681
Chikuku-Nyahoda	Tendai	Edicesa News	
Chilton	Geoff	Visnews	
Chisholm	Mark	Visnews	
Christen	Anton	Neue Zurcher Zeitung	
Cichowicz	Andreas	ARD	280
Claassen	Pierre	SAPA	397-1250/2067
Clay	Paddi	Chistian Science Mon.	737
Cohen	Tim	Business Day	397 1191/2
Cohen	Tom	AP	
Collinge	Jo-Anne	The Star	397-2051/2/3/4
Colter	Francois	Nasionale Media	397 2056
Conchiglia	Augusta	Le Nouvel Afrique Asie	
Contreras	Joe	Newsweek	317
Cooper	Anne	NPR	
Corniche	J.J.	Pretoria News	397-2051/2/3/4
Cortes	Ron	Philadelphia Inquirer	1589
Cull	Patrick	E.P. Herald	397-1191/2 3395674(47307)
Cullinan	Victoria	CBC News	1281
Davies	Philip	ITN Channel 4	289
de Necker	Isabel	SACS Video	
de Noirmont	Patrick	Reuters	397 2079 1228
De Swardt	Salie	Beeld	397-2056
Dennis	Nigel	ANC	7024
Dhladhla	Walter	AFP	397-2069 1306
Dieterich	Johannes	EPD	1629
Dison	David	FAWA News	
Donneley	Liz	ITN	927

du Plessis	Tim	Nasionale Media	397-2056	1640
Dunaiski	Pius	Namibia (press attache)		
Dunn	Alan	Pretoria News	397-2051/2/3/4	
Dunn	Ross	Daily Telegraph	397 1193	
Edley	Tom	Syigma		1573
Ellis	Richard	Sunday Times (London)		
Elmendorp-Stork	Ellen	Guardian, The		
Evenson	John	Southern Africa Church News		
Fabricius	Peter	The Star	397-2051/2/3/4	3395674(47323)
Facey	Tim	BBC TV	397-2081	694
Farell	Dennis	AP		
Fayo	Sicelo	Radio Transkei		
Feldman	Jeremy	Hada shot		1534
Ferrari	Frank	Africa Report		
Fidani	Genevieve	El Watan		
Fine	Alan	Business Day	397 1191/2	
Foley	Mark	ABC News		1588
Fouke	Carol	Ecunews		
Francis	Vincent	WTN		227
Frense	Amina	ZDF		12
Fritscher	Frederic	Le Monde		
Garland	Tony	Finance Week		
Garrigues	Vincent	RTL		2159
Gawith	Philip	Financial Times		
Geerlings	Fons	Anti-Apartheid News		
Germani	Monika	Die Welt		1512
Giel	Joachim	ZDF		382
Gordon-Bates	Kim	Journal de Geneve		1536
Green	Dan	ITN		1202
Green	Brian	WTN		
Greybe	David	SAPA	397-1250/2067	
Greyling	Ferdie	Nasionale Media	397-2056	
Griehsel	Marika	Swedish TV (Channel 2)		1672
Gubb	Louise	J.B. Pictures		1374
Hack	Susan	ABC News		1665
Hamlyn	Michael	The Times		1213
Hamman	Jan	Nasionale Media	397-2056	

Hanna	Mike	CNN	
Harber	Anton	Weekly Mail	
Harrison	John	BBC TV	397-2081
Hartley	Wyndham	The Natal Witness	339-5674(47354)
Heard	Tony	Southern African Affairs	
Hendriks	Collen	SABC TV	397-1621/1693 1576
Hills	Paul	Swedish TV (Channel 2)	
Hilton-Barber	Steve	Weekly Mail	1284
Hilton-Barber	Brett	Radio 702	397-1190
Hlubi	Dennis	ANC video	
Holman	Michael	Financial Times	
Howard	Judy	Dallas Morning News	
Husted	Poul	Borsen	1633
Irving	Earl	American Embassy	
Jawitz	Merle	NHK(Japanese Broadcasting corp)	1083
Jiyane	Elmond Baba	Dynamic Images	
Johnson	Anthony	Cape Times	397-1191/2 3395674(47274)
Johnson	Shaun	The Star	397-2051/2/3/4
Joseph	Kevin	Leader, the	
Jourand	Ezwan	AFP	1599
Kantor	Laura	FAWO News	
Katz	Greg	Dallas Morning News	
Keane	Fergal	BBC Radio	397-2066 1390
Keet	Dot	SA Labour Bulletin	
Kerkhoff	Michael	Ciskei State Media	
Kgolane	Frank	Visnews	
Khuele	Tladi	City Press	1635
Khumalo	Sipho	The New African	
Khumalo	Themba	City Press	1635
Khumalo	Len	Sowetan	397 2051/2/3/4
Kirley	Mary	Toronto Star	297
Kladstrup	Don	ABC News	276
Kloppers	Fanie	SACS Video	
Kovarsky	David	Times Media Ltd	397 397 1191/2
Kraft	Scott	Los Angeles Times	
Kurcheid	Claudia	SACS	
Kuus	Juhan	Sipa Press	

Lagardien	Ismail	Sowetan	397-2051/2/3/4	
Lambert	Richard	Financial Times		
Lawrence	Patrick	The Star	397-2051/2/3/4	
Leeson	David	Dallas Morning News		1805
Leishman	Joan	CBC		
Lemon	T.J.	Select Photo Agency		
Lenaghan	Michael Austin	Swazi Observer/Weekend Observer		
Leshilo	Thabo	The Star	397-2051/2/3/4	
Letanke	Moopelwa	The Mail (Bophuthatswana)		
Lewis	Neil	SAPA	397-1250/2067	
Linda	Mbulelo	Ecunews		
Lotter	Francois	Beeld	397-2056	
Louw	Lizet	Transvaler		
Lumley	Garth	Gamma Presse		1502
Lyman	Richard	The Philadelphia Inquirer		1589
Maartens	Gigi	ARD		108
Maclean	William	Reuters	397 2079	1261
MacLennan	John	Sunday Tribune	397 2051/2/3/4	3395674(47331)
MacLeod	Scott	Time Magazine		1665
Maggs	Jeremy	Radio 702	397-1190	
Magubane	Peter	Time Magazine		169
Maholwana	Noeleen	Radio Transkei		
Makgamathe	Nicky	Kyodo News Service		
Makgetla	Zeph	ANC video		
Malaza	J.A.	Inyandza Media		
Malherbe	Leon	Visnews		
Manning	Tim	ABC News		
Manona	Zed	CBC News		165
Marinovich	Greg	AP		
Markovitz	Michael	FAWA News		
Marnevick	Robert	SACS		
Marshal	Javier	Televisa-Eco		680
Masawi	V	Zimbabwean News		
Masawi	P	Zimbabwean News		
Maseko	Karel	ANC video		
Mashiyane	T.O.	WTN		
Mateus	Antonio	Lusa News Agency		1624

Mathabathe	Ken	The New Nation		
Matlala	William	SA Labour Bulletin		
Matloff	Judith	Reuters	397 2079	1261
Matyhila	Mhleli	Radio Ciskei		
Maythem	John	Capital Radio	397-2080	1332
Mbako	Hilifa	CCN News		
McLean	Charles	NBC News		1276
Mdazane	Velile	Radio Ciskei		
Meijer	Annemarie	Televisa-Eco		409
Mgenge	Lucky	Swedish TV (Channel 2)		
Middelton	Glen	CBC News		1648
Minogue	Rohan	DPA		
Mischke	Anne-Marie	Rapport	397-2065	2502
Mitchell	James	ABC News		
Mkhize	John	Visnews		
Mkhondo	Rich	Reuters	397-2079	1261
Mohamed	Andrew	ANC		7012
Mokoena	Meshack	CBS News		98
Molefe	Fassie	ANC video		
Molefe	Zulu Bhekkokwakhe	City Press		1635
Mollander	Anders	Sweden(press attache)		
Montagne	Renee	NPR		
Moodley	Fanzia	Post Natal		
Moresche	Sylvia	Vryeweekblad		
Mosupe	K.M.	Inyandza Media		
Motsapi	Ike	Sowetan	397-2051/2/3/4	
Motsepe	Sello	Sowetan	397 2051/2/3/4	
Moutout	Corinne	Liberation		1566
Msibi	Sam	WTN		
Muhadi	Petrus	Radio Thoyandou		
Muhali	Thivhulawi	Radio Thoyandou		
Mulholland	Steve	Time Media Ltd MD	397 1191/2	
Munyati	Michael	Zimbabwean News		
Myre	Greg	AP		
Nimura	Shin	NHK (Japanes Broadcasting corp)		1083
Nkosi	Twoboy	ZDF		980
Norman	Leif	Dagens Nyheter		

Norton	Russell	SAPA	397-1250/2067	
Nowenga	Juda	Reuters	397 2079	1228
Ntshanga	Vatiswa	Ciskei State Media		
O'Driscoll	Mike	Visnews		
Odello	Maurizio	NBC News		347
Olojede	Dele	Newsday		967
Oosterbroek	Ken	The Star	397-2051/2/3/4	
Ottaway	David	Washington Post		306
Owen	Ken	Sunday Times	397 1191/2	
Paddock	Billy	Business Day	397-1191/2	3395674(47314)
Parkin	John	AP		
Pauquet	Val	National Peace Committee		
Pearson	Brian	AFP	397-2069	1234
Peters	Mark	Newsweek		338
Phiri	J.F.	Inyandza Media		
Pienaar	Estelle	SABC		
Pillay	Devan	Work in Progress		1569
Pinder	Rodney	Reuters	397 2079	1261
Portier	Corinne	Swiss TV (TSR)		1743
Pottinger	Brian	Sunday Times	397 1191/2	
Quebeka	Willie	Visnews		
Radebe	Gugu	ITN Channel 1		40
Radu	Pumla	ANC		1717
Raether	Frank B.	Berliner Zeitung		
Ralo	Siphiwo	CBS News		1257
Raschke	Rob	Australian Broadcasting Corp		1164
Renfrew	Barry	AP		
Reshetnyak	Nicolai	New Times		
Riedl	Joachim	Merian		
Ries	Alf	Nasionale Media	397-2056	
Robbie	Ian	ITN Channel 1		1315
Roberts	Jane	Los Angeles Times		1189
Robertson	Mike	Sunday Times	3971191/2	
Robertson	Delia	VOA		444
Rogers	Guy	SAPA	397-1250/2067	
Romilsson	Bertil	Swedish National Radio		
Roosevelt	Fani	IMVO Political desk		

Roussouw	Arrie	Nasionale Media	397-2056	
Roux	Jean-Yves	France(press attache)		
Roux	David	Nasionale Media	397-2056	
Roux	Anna-Marie	SACS		
Russell	Clyde	AFP	397-2069	1568
Samson	Trevor	AFP	397-2069	1433
Sanders	Michail	AFP	397-2069	1443
Saul	Bobby	The Mail (Bophuthatswan		
Schiller	Bill	Toronto Star		297
Schimmeck	Tom	PROFIL - Austrian		
Schneider	Robbie	Nasionale Media	397-2056	
Seemungel	Martin	CBC News		922
Segal	Simon	Finance Week		
Sehume	Leslie	Seipone		
Selebi	Bruce	ANC video		
Serfontein	Hennie	Vryeweekblad		
Sidley	Pat	Algemeen Nederlands Persbureau		
Siluma	Mike	The Star	397-2051/2/3/4	
Sisulu	Zwelakhe	The New Nation		
Sithole	Enoch	The New Nation		
Slatter	Mick	BBC Focus on Africa		
Sly	Liz	Chicago Tribune		825
Smith	James	Los Angeles Times		
Sparks	Allister	Observer, The		
Spiro	Glenda	BBC TV	397-2081	291
Spiro	Dave	NBC News		616
Sprang	Frederique	Le Nouveau Quotidien		
Sprott	David	Australian Embassy		
Stanford	Simon	Swedish TV (Channel 2)		1393
Steyn	Richard	The Star	397-2051/2/3/4	
Stillman	David	CBS Radio		
Stober	Paul	Weekly Mail		
Sullivan	Mike	CBS News		1292
Swart	Anton	ARD		1050
ter Horst	Peter	RTL 4 Television-Dutch		
Thomas	Susan	SAPA	397-1250/2067	
Thompson	Jeremy	ITN		162

CODESA

Convention for a Democratic South Africa

PO Box 307 ISANDO 1600 South Africa ** Telephone (011) 397-2181/82 Fax (011) 397-2193

*** MEDIA * MEDIA * MEDIA * MEDIA ***

REQUEST FOR INTERVIEW

DETAILS OF THE PERSON TO BE INTERVIEWED

NAME:.....

ORGANIZATION:.....

DETAILS OF THE INTERVIEWER

NAME:.....

ORGANIZATION:.....

CONTACT NUMBER.....

PAGER NUMBER (WHERE AVAILABLE).....

DATE PROPOSED BY MEDIA:.....

TIME :.....

FIN

DELEGATE FACT SHEET - NO 1

MONDAY 17 FEBRUARY
REVISED: 24 FEBRUARY

Codesa Administration would like to draw your attention to the following matters:

Administrative Offices

1. CODESA Administration has provided each organisation with furnished offices, which we hope you find satisfactory.

We would, however, like to remind you that these facilities were provided in order to relieve the burden of secretarial services from our administration offices.

Our administration offices are strictly for the use of CODESA staff who are not in a position to render services for any participant organisation. It is the responsibility of all organisations to equip and to staff their offices to cope with their secretarial needs.

2. One photocopier has been made available for the service of the party offices. It is controlled by Aaron Tshehla, and is situated underneath the escalator. At present, requests for copying should be given to him in writing (forms obtainable at the machine). These will be attended to on a first-come, first-serve basis. PLEASE NOTE THAT ALL COPIES MADE ON THIS MACHINE WILL BE CHARGED TO THE ORGANISATION.

A new photocopying machine will be available soon, which will enable parties to purchase access cards, each card allowing a certain number of copies to be made. We hope this will make the copying process more convenient.

3. Please be reminded that the CODESA Administration is not in a position to copy and distribute written submissions made by organisations. All submissions should be typed and reproduced before Working Group meetings, by the organisations themselves. (Please refer to the "Guidelines for Chairpersons of Working Groups", adopted at the Management Committee meeting of 13 January 1992, item 3.4.) This has also been reiterated and endorsed at a meeting between the Secretariat and two members of each of the Working Group Steering Committees held on Monday 17 February.
4. Any documentation required by the Working Groups which needs typing or copying, must be authorised by the Chairperson of the Working Group. Authorisation should be written on the document itself and be accompanied by the full name of the Chairperson and the name of the group.

Travel and Accommodation

1. We would like to encourage delegates to take time during the course of the Working Group meeting days to complete the attached Travel and Accommodation Booking Form, and to submit it to CODESA Travel on the same day.

A great deal of confusion is created by telephonic bookings. The most efficient method of booking is via the correct form. Extra forms are available at the CODESA Travel office.

2. With regard to bookings, we would urge all delegates to consider very carefully their flight and accommodation needs, before making bookings. A great deal of expense and administration is created by alterations to booking details.

Photographs

1. Photographs of CODESA 1 are on display on the windows of the CODESA Administration offices. Order forms are available for delegates to order reprints.

Kindly complete your form and place it in the envelope provided, along with the correct payment for your reprints. Place the envelope in the post box provided, and your prints will be available within 2 weeks of ordering.

WE REMIND ALL PARTIES THAT SHOULD YOU EXPERIENCE ANY PROBLEMS, PLEASE CONSULT CODESA ADMINISTRATION, AND WE WILL GLADLY ASSIST YOU.

DELEGATE FACT SHEET NO 2 2 MARCH 1992

I. ADMINISTRATIVE ARRANGEMENTS/FACILITIES

The main aim of the Administration is to:

- * Ensure accurate records of all meetings
- * To provide documentation in the hands of delegates on time
- * to provide facilities for the functioning of all CODESA structures.

There are, however, a few practical problems. The main issue revolves around the programming of CODESA's activities, so as to enable the Administration to achieve this aim.

The following pattern has emerged in CODESA's activities:

- * Mondays and Tuesdays are used for meetings of WGs, WGSCs, Subgroups, Sub-committees and the DMC/MC. These meetings have increased considerably. For instance, on Monday 2 March, 22 meetings are scheduled. Immediately after these meetings, secretaries and minute takers have to start writing the minutes.
- * The deadline for the draft of the minutes, approved by the relevant chairperson, of all the above-mentioned meetings is Wednesday 12h00. This means that in the case of some minutes, less than 24 hours are allowed for a draft of the minutes of any meeting. The Secretariat has initiated a meeting with the five secretaries of the Working Groups to be held regularly on Tuesday evenings, with the following aims:
 - + To raise and discuss all administrative problems
 - + To monitor the functioning of the Working Groups
 - + To enable the Secretariat to compile a report to the DMC and
 - + To enable the Secretariat to compile the DMC/MC Agenda.

The process of faxing the draft minutes, approved by the different chairpersons, to the WG and WGSC members, is then initiated on Wednesday afternoon and takes two and a half days to complete (with 4 technically-advanced fax machines working 24 hours a day). Any problems with regard to not receiving faxed minutes, or late reception of minutes, should please be communicated to the Administration.

Against this background, it is important to also note that before CODESA 1, parties/organisations/administrations have been requested to submit the names of suitable administrative staff. This same request was made again on 12 February. As work increases, CODESA Administration is able to take on more staff. The sole test in this regard is competence.

It must be pointed out, however, that so far, parties/organisations/administrations have responded primarily to requests at the level of Security. Staff requirements for CODESA have now moved into specific areas, requiring specific competence, for example, minute taking. At present, the secretarial and administrative staff component is adequate. It is also important to note that before CODESA 1, it was approved by the Steering Committee to appoint the Consultative Business Movement (CBM) as an independent body to provide the core of the staff for the CODESA Administration. All staff appointments are therefore made under the aegis of CBM.

DELEGATE FACT SHEET NO 2

II. FINANCIAL ASSISTANCE TO PARTIES/ORGANISATIONS IN CODESA

In pursuance of decisions by the Management Committee of *CODESA* on 13 January 1992 and on 24 February 1992, the following is brought to your attention:

OFFICE ACCOMMODATION AND MEALS

- 1.1 Office accommodation is provided by *CODESA* for each party, organisation or administration in the *World Trade Centre*. Basic furniture (tables and chairs) will also be supplied. Any other furniture required will, however, have to be rented from *CODESA*. Please notify us immediately, should you wish to make use of this facility. Under no circumstances will you be allowed to bring in your own furniture.

It is suggested that parties, organisations or administrations make use of this opportunity to facilitate preparations for *CODESA II*.

- 1.2. A maximum monthly subsidy of R2 000 per party/organisation/administration will be paid in respect of expenses for *CODESA* and offices at the *World Trade Centre*. These will include the following: telephone calls, fax costs, photocopying costs, rental of equipment and secretarial services. PLEASE NOTE THAT THE SUBSIDY IS PAYABLE ON RECEIPT OF DOCUMENTED PROOF OF ACTUAL EXPENSES AND THAT IT COMES INTO EFFECT RETROSPECTIVELY FROM 13 JANUARY 1992.
- 1.3 *CODESA* cannot supply telephone and/or fax lines. Should these be required, they will be supplied by *Telkom* for the account of each party, organisation or administration. Application forms are available at our offices and must be returned to *CODESA* to facilitate the installation thereof.
- 1.4 Please note that *CODESA* cannot provide any equipment such as word processors, fax machines or photocopiers *or render any of these services for or on behalf of parties, organisations or administrations* or their representatives on working groups. These must be provided for by each party, organisation or administration. One photocopier has been made available for the service of party offices. It is controlled by Aaron Tshehla, and is situated underneath the escalator. At present requests for copying should be given to him in writing (forms obtainable at the machine). These will be attended to on a first-come, first-served basis, PLEASE NOTE THAT ALL COPIES MADE ON THIS MACHINE WILL BE CHARGED TO THE ORGANISATION AT 15C PER COPY.
- 1.5 *CODESA only supplies meals to members of and advisers to members of working groups.* *CODESA* can make no provision in respect of meals for support staff to members of working groups, their bodyguards, private secretaries or drivers or the support staff of parties, organisations or administrations occupying offices in the *World Trade Centre*. A tuck shop is available on the premises and all such support staff, private secretaries, drivers and bodyguards can make use of it on a cash basis.
- 1.6 PLEASE NOTE THAT AS FROM 3 MARCH 1992 ALL LIQUOR AT MEALS WILL BE ON A CASH BASIS.

Please turn over

PER DIEM ALLOWANCES TO DELEGATES AND OFFICIAL ADVISERS

- 1.1 A per diem allowance of R200 per delegate or official adviser for the days on which meetings of **CODESA** are attended may now be claimed. This will only apply to persons not receiving remuneration from State sources. It, however, excludes state/administration officials who have been granted leave without pay to attend meetings of **CODESA**. Documented proof of this will be required.
- 1.2 Income tax will have to be deducted from per diem allowance payments. Delegates claiming per diem allowances must please complete a registration form (available from our Financial office and a separate claim form for allowances.
- 1.3 Allowance may be claimed retrospectively from 13 January 1992.

CLAIMS FOR TRANSPORT AND SUBSISTENCE

- 1.1 Claims for transport and subsistence must please be completed and submitted individually for each separate meeting by every representative and adviser. Only claim forms bearing the printed date for the specific meeting can be accepted.
- 1.2 Faxed copies of claims, flight tickets and hotel bills are unfortunately unacceptable. All claims must please be original and accompanied by original proof of expenditure.
- 1.3 **CODESA** does not refund telephone calls, valet services, bar charges, cigarettes or any claims for meals taken at hotels in stead of those offered at the *World Trade Centre* on the days of meetings.
- 1.4 When claiming for cost of travelling by car, please note that the car registration number must please be supplied and that the kilometers travelled should reflect the shortest route. The engine capacity of your vehicle must also be stated in cubic centimeters.
- 1.5 **CODESA** only refunds air fares in the economic class. Bookings made through one of our accredited travel agencies may also only be made in the economic class. To facilitate problems experienced with travel, accommodation and transport problems, **CODESA** now has a special **CODESA TRAVEL OFFICE** in the *World Trade Centre* co-ordinating with the various agencies and you should not hesitate to call them at (011) 397 2452.
- 1.6 Hotel accommodation booked through any of our accredited agencies must please be made at least 48 hours prior to day of arrival. Should you not take up the accommodation booked for you, you will be personally held responsible for the "no show"-fee charged to **CODESA**. This also applies in respect of accommodation not used for the full period booked.
- 1.7 **CODESA** only accepts responsibility for hotel accommodation (when necessary) on the night before and/or after meetings.
- 1.8 **CODESA** can unfortunately not accept claims for 5-star hotels and/or suites. Should delegates or advisers make their own arrangements for accommodation in such hotels, **CODESA** can only refund an amount equivalent to the tariff negotiated by **CODESA** with either the Jan Smuts Holiday Inn or the Airport Sun.

Please turn over

- 1.9 When transport is required from airports in Johannesburg, requests should be made at least 24 hours prior to your arrival. Once again, if you have requested transport and do not make use of it on arrival, you will be personally held responsible for the costs incurred.
- 1.10 **CODESA** does not accept claims for car hire.
- 1.11 Please note that **CODESA** only accepts responsibility for transport arrangements between hotels, the airports and the *World Trade Centre* for official meetings of **CODESA**. We do not provide transport for representatives, their advisers or support staff to attend meetings other than those of **CODESA** in the *World Trade Centre*, elsewhere in Johannesburg or its surroundings.

dpcod59 2 March 1992

Please turn over

**TO ALL PARTICIPANT ORGANISATIONS IN CODESA 2
PRACTICAL ARRANGEMENTS FOR THE MEETING OF CODESA ON FRIDAY 15
MAY AND SATURDAY 16 MAY 1992**

As a follow-up to the invitation sent to you earlier, we wish to supply the following important information for your urgent attention:

1. The names, titles, fax and telephone numbers of all twelve (12) delegates and five (5) advisers should reach us by fax no later than Friday 8 May 1992, at 13h00. A fax form is attached for your convenience. At the same time, we need to receive the names of your support staff (maximum 9). Please note, your complement of support staff should include:
 - + 1 appointed protocol liaison officer (name to be indicated on attached form)
 - + 1 appointed runner for communicating with your delegation during the plenary session (name to be indicated on attached form)

NB: (i) Drivers and bodyguards will be accommodated during the plenary session in a building adjacent to the Convention Centre. These persons may not accompany their principals beyond the reception area of the World Trade Centre.

(ii) If delegates wish their PAs/PSs to be available in their party offices, they must be included in the support staff complement of 9 members. Unfortunately, no other PAs/PSs will be permitted beyond the reception area of the World Trade Centre.

2. Five travel agencies have been appointed to make travel and accommodation arrangements for participants to CODESA and you are free to make use of any one of them to assist you and/or your delegation (a request form which could be used to facilitate your arrangements with the relevant agency is attached). They are as follows:

CODESA TRAVEL: Contact Elise Strumpfer
Tel: 011-397-2452
Fax: 011-397-2844

CLUB TRAVEL: Contact Lynn
Tel: 021-439-9062
Fax: 021-439-0704

FLYWELL TRAVEL: Contact Mr Bobat
Tel: 031-305-5263
Fax: 031-304-4112

NEDTRAVEL: Contact Jennifer
Tel: 012-323-3506
Fax: 012-323-1353

ORIOLE TRAVEL: Contact Fancinette Zeederburg
Tel: 011-838-6541/5
Fax: 011-838-7906

3. CODESA only refunds airfares in the Economy Class. Bookings made through one of our accredited agencies may also only be made in the Economy Class.
4. Should you experience any difficulty, please phone or fax Elise Strumpfer who coordinates travel and accommodation arrangements at CODESA Travel (contact numbers as given above). Please note that these numbers only apply to travel and accommodation arrangements.
5. In accordance with a decision by the Management Committee, CODESA accepts responsibility for the travel and accommodation expenses in respect of the 12 delegates and 5 advisers of each delegation only. Delegations accept responsibility for the travel and accommodation expenses of their support staff (maximum 9). Arrangements for the payment of these expenses must be made with the respective agencies.
6. Accommodation for delegates and their advisers only includes dinner, bed and breakfast for 14/15 May (should that be required); bed and breakfast for 15/16 May; and bed and breakfast for 16/17 May (should that be required). All meals on 15 and 16 May are supplied at the World Trade Centre, also in respect of support staff (maximum 9).
7. Please note that telephone calls, valet services, bar charges, cigarettes, room service or any meals taken at hotels instead of those provided at the World Trade Centre on 15 and 16 May are for the account of delegates and advisers. Should delegates and advisers avail themselves of these services, the cost thereof must be settled with the hotel on departure. This also includes costs in respect of any private meetings organised at any of the hotels.
8. Delegates and advisers not availing themselves of the accommodation secured by CODESA will have to settle their own accounts and may only claim an amount of R180 for bed and breakfast per night. Hotel accommodation booked through CODESA must please be booked at least 48 hours prior to the day of arrival. Should delegates or advisers not take up the accommodation booked for them, they will be held personally responsible for the "no-show" fee charged to CODESA. This also applies in respect of accommodation not utilised for the full period booked.
9. Provision has been made for a baggage room at the World Trade Centre for those delegates and advisers who wish to book out of hotels on the morning of 16 May and leave immediately after the close of proceedings of CODESA 2.
10. Please note that CODESA only accepts responsibility for transport arrangements made between hotels, airports and the World Trade Centre for the plenary session of CODESA on 15 and 16 May, as well as on arrival and departure of delegates and advisers. CODESA will not accept claims for private transport, car hire or taxis between the airports and hotels, or the hotels and the World Trade Centre. Transport arrangements are made through our CODESA Travel office at the World Trade Centre. Should delegates and advisers experience difficulty in locating CODESA transport upon their arrival at airports, they can approach any one of the car rental agencies who will assist them in locating the driver/s and the transport.

CODESA II : 15 AND 16 MAY 1992

FACT SHEET TO ALL PARTICIPANT ORGANISATIONS

This is a follow-up to the practical arrangements sent to you earlier and requires your urgent attention.

In pursuance of a decision by the Management Committee on 7 May 1992, we wish to advise you as follows:

1. SUPPORT STAFF

It is again confirmed that participating organisations are responsible for the travel and accommodation expenses of their support staff (maximum 9). *CODESA* is, however, prepared to pay for the travel and accommodation expenses of those **THREE** members of the support staff of participating organisations who have been designated as runners (2) and protocol liaison officer (1) as of the evening of 14 May 1992. Accommodation expenses only include dinner, bed and breakfast for 14/15 May (should that be required); bed and breakfast for 15/16 May (should that be required) and bed and breakfast for 16/17 May (should that be required). All meals for all support staff are supplied by *CODESA* at the *World Trade Centre* on 15 and 16 May. The three members of your support staff (mentioned above) will, however, not qualify for *per diem* allowances.

The **TWO** (2) runners will act as liaison between *CODESA* ADMINISTRATION and participant organisations, as well as between delegates in the Convention Hall and their respective offices in the *World Trade Centre*. The other 7 members of your support staff will, unfortunately, not be allowed on the Convention floor.

The **ONE** (1) protocol liaison officer will act as a liaison between his/her respective delegation and foreign dignitaries.

2. DELEGATES AND ADVISERS

It is restated that *CODESA* only accepts responsibility for the travel and accommodation expenses of your **TWELVE** (12) delegates and the **FIVE** (5) advisers. They will all qualify for *per diem* allowances on 15 and 16 May 1992.

It has now also been agreed that a maximum number of **FIVE** (5) of your delegates and or advisers should make themselves available in your offices at the *World Trade Centre* as from **WEDNESDAY, 13 MAY 1992**, to facilitate the preparation for *CODESA 2* and the co-ordination between your organisation and the Management Committee, the Secretariat and the Administration in the run-up to *CODESA 2*.

CODESA will accept responsibility for their travel and accommodation (dinner, bed and breakfast on 12/13 May). They will also qualify for *per diem* allowances and meals if they are present in your offices in the *World Trade Centre* on 13 and 14 May.

Should you have any enquiries, please do not hesitate to call Mr Murphy Morobe.



PRACTICAL INFORMATION FOR CODESA 2 CONFERENCE:

VENUE: WORLD TRADE CENTRE

REGISTRATION

Registration will take place in the foyer at the main entrance of the World Trade Centre from 07h45 on Friday 15 May 1992.

Delegates, Advisers and Support Staff: Proceed to the tables marked by name of your party/organisation/administration.

INFORMATION

On arrival, delegates and advisers will be given a briefcase containing: working documents for CODESA 2; an agenda for the days' proceedings; a list of delegates; a pack of fact sheets containing practical information of relevance to participating organisations and delegates; a map of the conference venue indicating facilities, party offices, and areas of restricted access; indication of emergency exits; a claim form for approved expenses; pen and paper.

NAME TAGS/ACCESS

Communication and security at the conference will be a priority; it is, therefore, essential that everyone - delegates, staff, observers, caterers, etc - wear their name tag at all times on both Friday and Saturday. No person will be allowed into the conference venue without the name tag he or she has received at registration. Delegates who have registered on Friday must bring their registration card with them to the Centre on Saturday. It will be marked by Security to indicate re-entry.

Name tags will be printed in different colours: one colour for delegates, another colour for support staff, etc. Your colour will determine where you may have access within the conference venue.

When the conference is in session, delegates and advisers may communicate with their support staff by means of their appointed runners. The runners will be seated behind their delegations in the centre well and will convey messages between the meeting floor and their offices at the World Trade Centre.

Please note, runners will be briefed regarding their duties by the administration at a meeting at the World Trade Centre at 15h30 on Thursday 14 May. It is important that all runners be present at the briefing.

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●

CONFERENCE OPENING

Participants should arrive for registration from 07h45 onwards and are requested to be seated by 08h45. The proceedings will begin with a photographic session of delegates and advisers seated in the hall. Persons who are late will not be allowed into the meeting until after the opening prayers.

We anticipate that traffic around the conference venue will be congested, so please leave for the conference in good time.

ASSISTANCE

An information centre in the CODESA Administration offices will be staffed throughout the conference. All queries regarding venues, facilities, meals, first-aid, travel, etc, will be given attention in this office.

TELEPHONES

Several call boxes/pay-phones are available around the conference centre. Direct lines are available in party offices.

MEDIA

The media liaison office is your contact with the press who will primarily be stationed between the press gallery and press room on the lower level. The media liaison office can be used as a contact point for political parties/delegates with the press and vice versa, where appropriate. A fact sheet regarding media liaison is included in the delegate briefcase.

An interview room will be available for interviews with the electronic media on request through the media liaison office. Press conferences will be held in the press room as required, on request to the media liaison office.

SECURITY

Delegates, advisers and support staff may speak to the media in their party offices. However, media access to the party offices is restricted. Thus, members of the media must be escorted at all times by a delegate, adviser or member of support staff.

PROTOCOL

Each organisation has been requested to appoint a Protocol Liaison Officer from its complement of support staff in order to facilitate liaison between participating organisations and VIP guests.

Please note, protocol liaison officers will be briefed regarding their duties by the administration at a meeting at the World Trade Centre at 15h30 on Thursday 14 May. It is important that all protocol liaison officers be present at the briefing.

EXPENSES

Accommodation and travel are being reimbursed or arranged for you in accordance with earlier information. If you have any outstanding queries, please contact Elise Strumpfer on telephone 011-397-2452 or fax 011-397-2844.

Claims for approved expenses must be made on the appropriate form (a copy of which will be found in your briefcase at registration) and can be returned with the necessary receipts, etc, at the information office. Queries regarding claims should also be directed to Finance/Claims Office staff.

PARKING

Marshalls will direct you on arrival to the relevant section of the parking area.

SPECIAL REQUIREMENTS

Any person requiring particular food types such as Halaal, Kosher, Vegetarian, etc, must notify the Codesa Administration Office in writing (by fax) as soon as possible in order to give catering staff an opportunity to meet their needs.

We trust that these arrangements will be convenient for you. Please contact Lorraine Magooa or Lovedalia Letsoalo at the Administration Office at the conference venue if you have any queries, by telephone on 011-397-1198 or by fax on 011-397-2211.

We look forward to meeting you.

Murphy Morobe
Office Manager

CODESA

Convention for a Democratic South Africa

PO Box 307 ISANDO 1600 South Africa ** Telephone (011) 397-2181/82 Fax (011) 397-2193

*** MEDIA * MEDIA * MEDIA * MEDIA ***

PARTY FACT SHEET : MEDIA ARRANGEMENTS

MEDIA AREAS

The following areas have been set aside for use by the media:

- i. Media working area - on the ground floor to the left of the main entrance with separate access.
- ii. Media gallery - on the first floor overlooking the convention floor (left side only).
- iii. Media lounge - first floor.
- iv. Media conference room - first floor, behind the media lounge
- v. Electronic media interview room - first floor, next to the media liaison office

PARTY ACCESS TO MEDIA AREAS

Party representatives will have access to the media working area, the media gallery and media lounge but are requested not to use the media's facilities, i.e working surfaces, phones and faxes, in these areas.

MEDIA ACCESS TO PARTY AREAS

- i. Members of the media are not permitted onto the Convention floor or into the delegates' dining area.
- ii. Only members of the media who have special lobby accreditation will be allowed into the area immediately in front of the Convention floor.
- iii. Members of the media will only be permitted into party offices to conduct interviews if they are accompanied by a representative of the party concerned.

REQUESTS BY MEDIA REPRESENTATIVES FOR INTERVIEWS WITH PARTY REPRESENTATIVES

During CODESA II, members of the media will be requested to contact parties direct with requests for interviews with party representatives. The media have been supplied with a list of party telephone numbers. For your convenience, a list of media representatives with their Codesa telephone numbers and

representatives with their Codesa telephone numbers and electronic pager numbers is attached.

MEDIA CONFERENCE ROOM

A media conference room for use by CODESA and all participating parties has been set up on the first floor of the World Trade Centre.

To ensure its orderly use the following procedures have been established.

- i. A roster for the use of the media conference room will be kept just outside the media liaison office. Parties wishing to book this facility should complete the application forms (an example of which is attached) and submit them to the booking clerk stationed outside the media liaison office.
- ii. Parties will be allowed to book 30 minute sessions from 09:00 to 20:00 every day. Bookings will only open at 08:00 on the same day.
- iii. Only one booking at a time and only one session every two hours will be allowed.
- iv. CODESA bookings will have preference over all other bookings
- v. Parties may negotiate among themselves about swapping sessions but have to inform the booking clerk jointly when they come to an agreement.

MEDIA INTERVIEW ROOM

A special media interview room where the media (particularly the radio and television) can interview parties in relative peace and quiet has been set up next to the media liaison office. Bookings for this venue, which can be made either by the party or media representative, should be made on the prescribed form (an example of which is attached) and handed to the booking clerk. The same procedures as set out above i.r.o the media conference room apply to the media interview room. Bookings for the interview room will open on Friday, 15 May 1992 at 08:00.

PHOTO POINT AND PHOTO OPPORTUNITIES

An area in front of the main entrance to the World Trade Centre will be roped off for still photographers and camera crew to enable the media the photograph the delegates arriving at the convention.

In addition, between 08:45 and 09:15 on Friday 15 May, after the delegates have been seated, and again on Saturday 16 May, there will be a photo-opportunity for the media on the convention floor. Only still photographers and camera crews will be allowed onto the convention floor for the photo-opportunity.

PARTY DOCUMENTATION

Speeches by party representatives and party documentation issued during CODESA II must be copied and delivered to the media liaison room. Liaison staff will only assist in the distribution of the documentation to the media.

TRANSCRIPTION AND TRANSLATION SERVICES

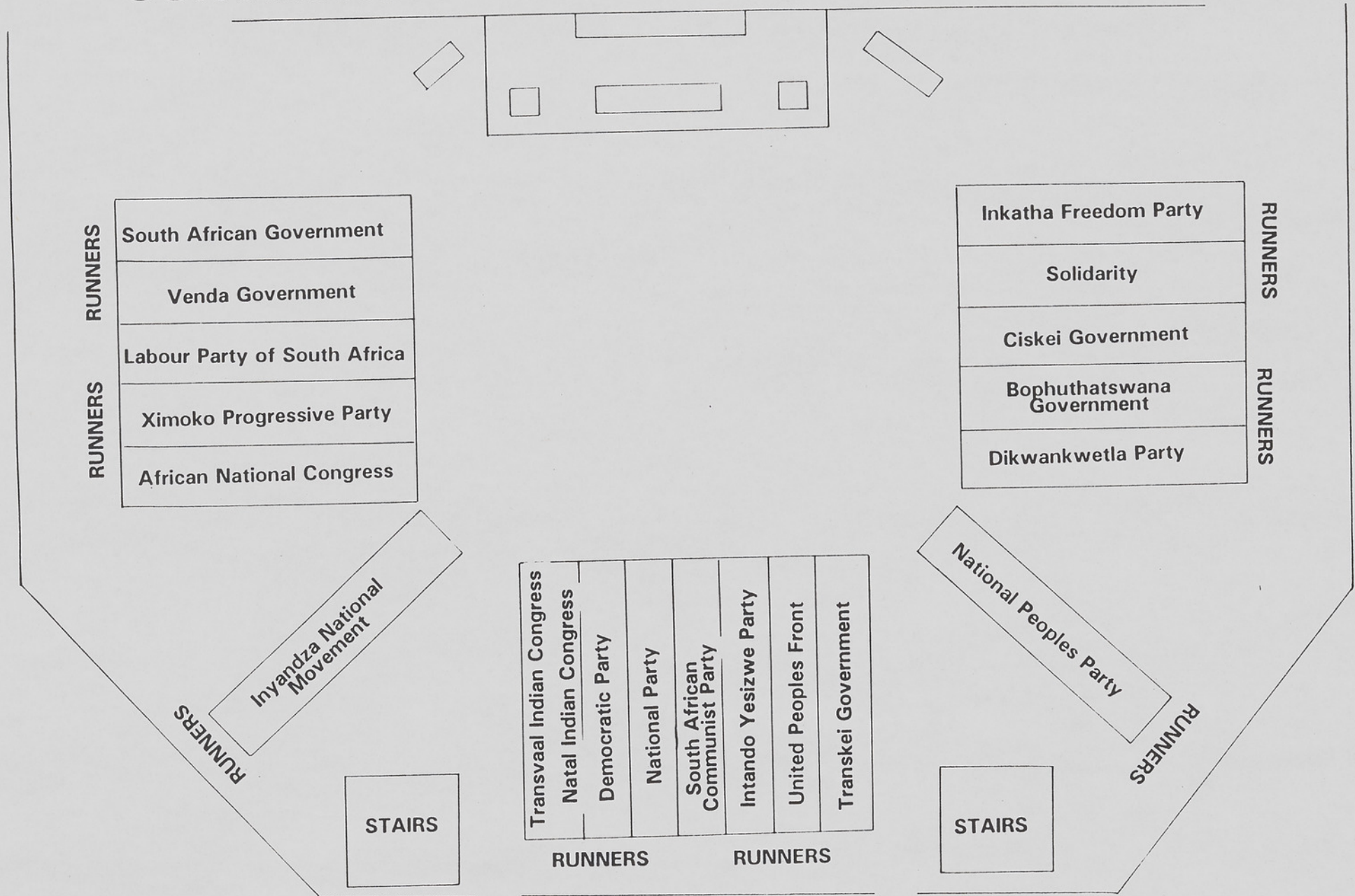
Parties must provide their own transcription and translation facilities as they will not be provided by the Media Committee.

MEDIA LIAISON OFFICE PHONE NUMBERS

397 2058/9
fax 397 2060

SEATING ARRANGEMENTS ON CONVENTION FLOOR

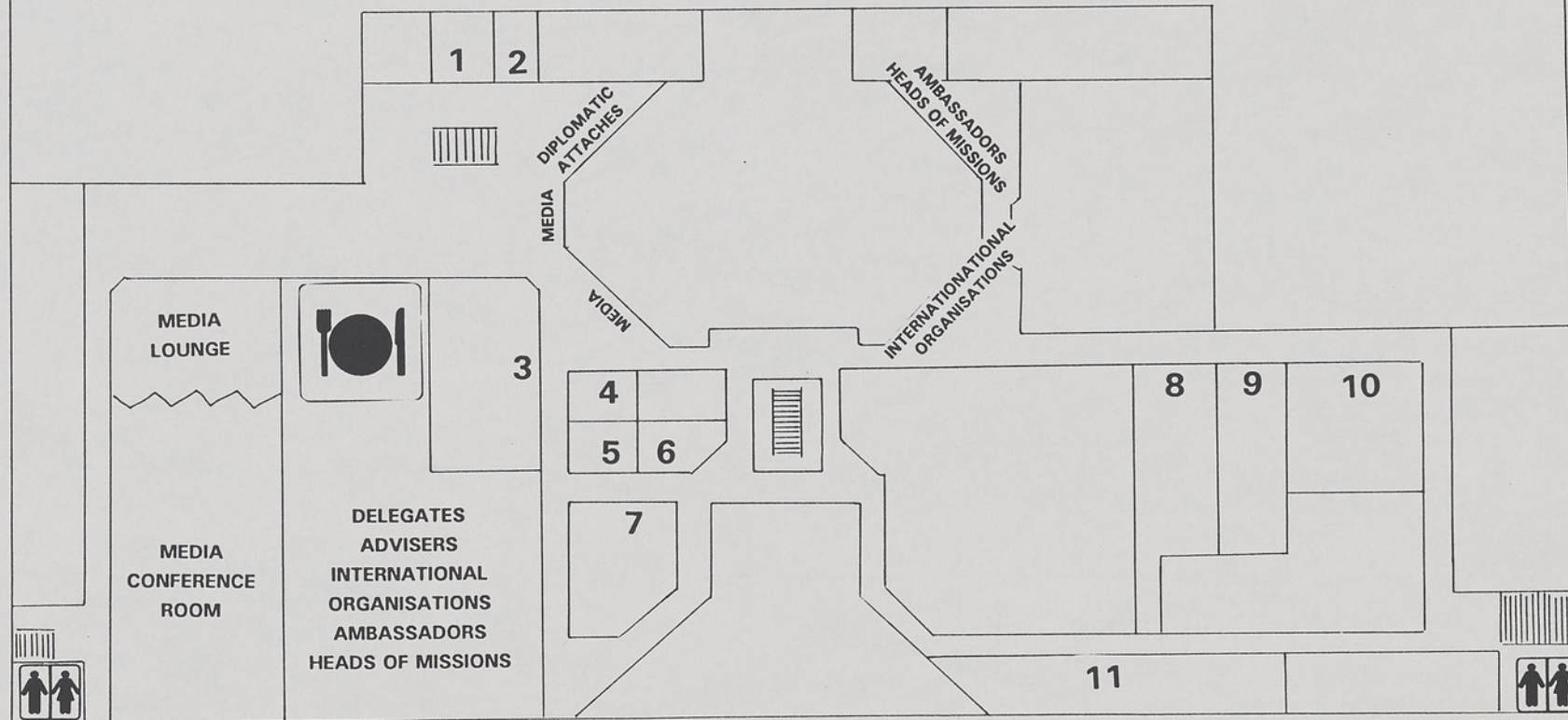
C O D E S A II



C O D E S A I I

KEY

1. Media Liaison Office
2. Media Interview Room
3. Breakaway Room
4. Courtesy Room for Delegates
5. Protocol Office
6. Protocol Office
7. VIP Lounge for International Organisations, Ambassadors and Heads Of Missions
8. National Party
9. South African Government
10. Breakaway Room
11. African National Congress



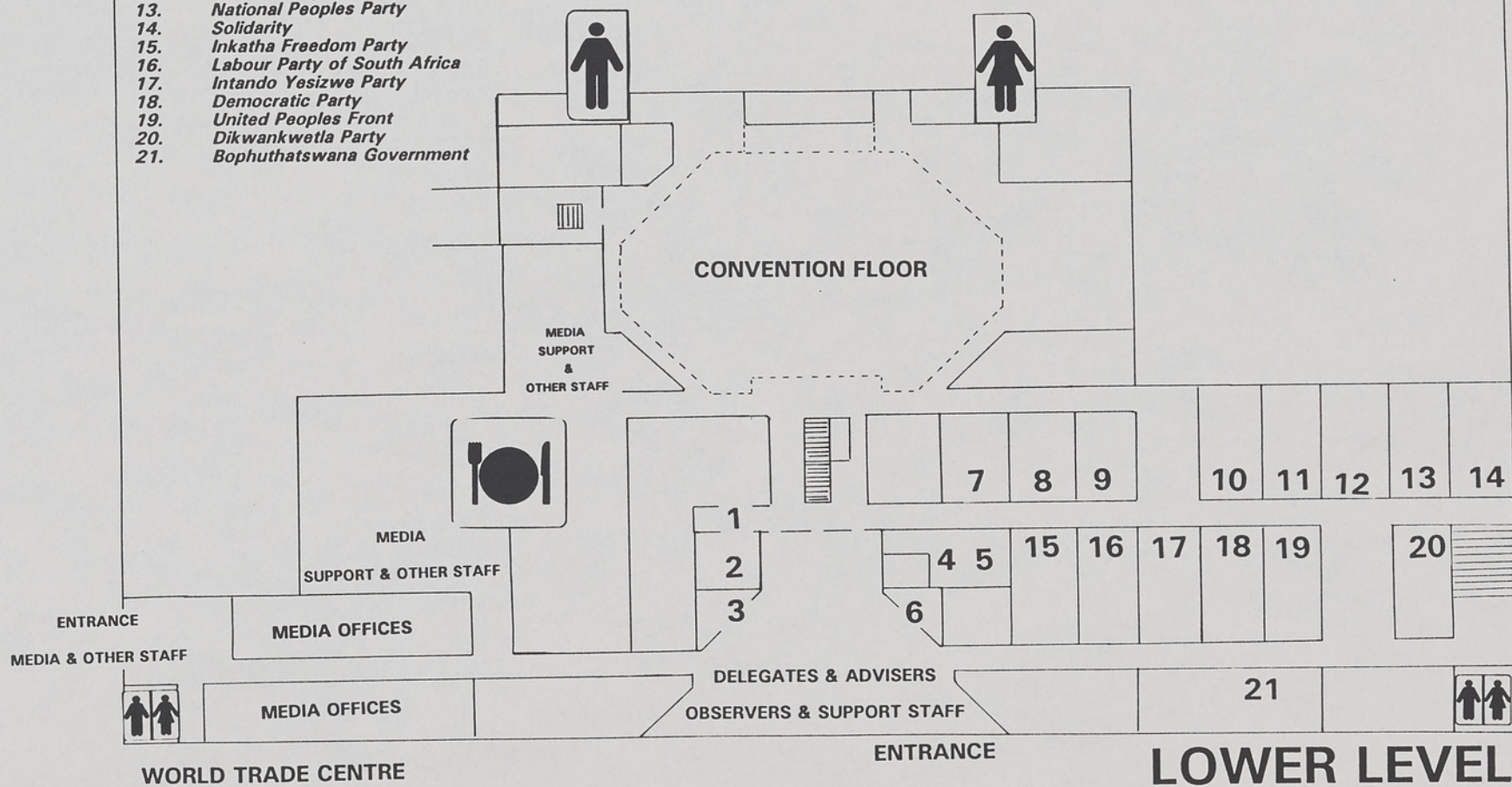
WORLD TRADE CENTRE

UPPER LEVEL

C O D E S A II

KEY

1. Information
2. Claims
3. Travel and Transport
4. Baggage
5. Security
6. First Aid
7. Ciskei Government
8. Transkei Government
9. South African Communist Party
10. Venda Government
11. Natal Indian Congress
12. Transvaal Indian Congress
13. Ximoko Progressive Party
14. National Peoples Party
15. Solidarity
16. Inkatha Freedom Party
17. Labour Party of South Africa
18. Intando Yesizwe Party
19. Democratic Party
20. United Peoples Front
21. Dikwankwetla Party
21. Bophuthatswana Government





MEDICAL SUPPORT STAFF

MEDICAL DOCTORS ON CALL 24
HOURS/DAY FOR DELEGATES AND OTHER
STAFF.

EMERGENCY ONLY:

HOLIDAY INN: 975-1211

DR. V RAMLAKAN: ROOM 173

DR. A HURRIBUNCE: ROOM 173

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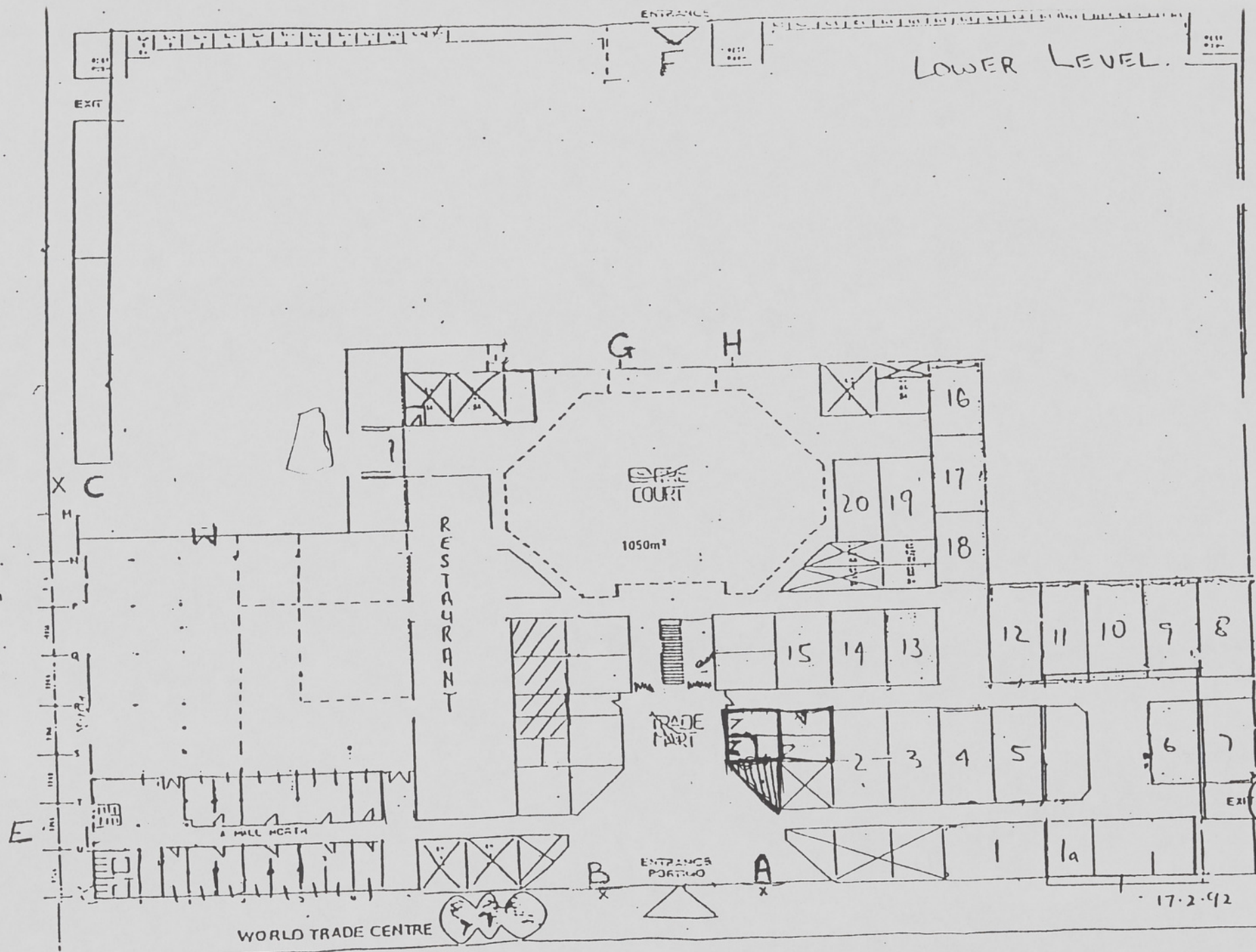
EMERGENCY EVACUATION PLAN

IN THE EVENT OF AN EMERGENCY AND WE ALL HAVE TO LEAVE THE CONFERENCE CENTRE

1. Don't panic. Try to be calm. We have planned for such an eventuality.
2. Wait for instructions from security personnel and the health team. Follow instructions strictly.
3. If not injured, or slightly injured but able to walk, leave the conference centre via all exits EXCEPT EXIT C (See Annexure A).
4. Those on Upper Floor make use of exits 1 - 8. (See Annexure B).
5. Those on Lower Floor make use of exits A, B, D, E and F.
6. Please do so in an orderly fashion.
7. Then make your way to the helicopter pad, adjacent to the main parking area. Ensure one way flow of traffic only.
8. If you are injured, try to remain calm. Trained staff will attend to you immediately.
9. Obey instructions from security personnel and the health team implicitly. They are working in your interest.
10. No vehicles may be moved except those instructed to do so by security personnel. This is necessary in order not to disrupt evacuation procedures.

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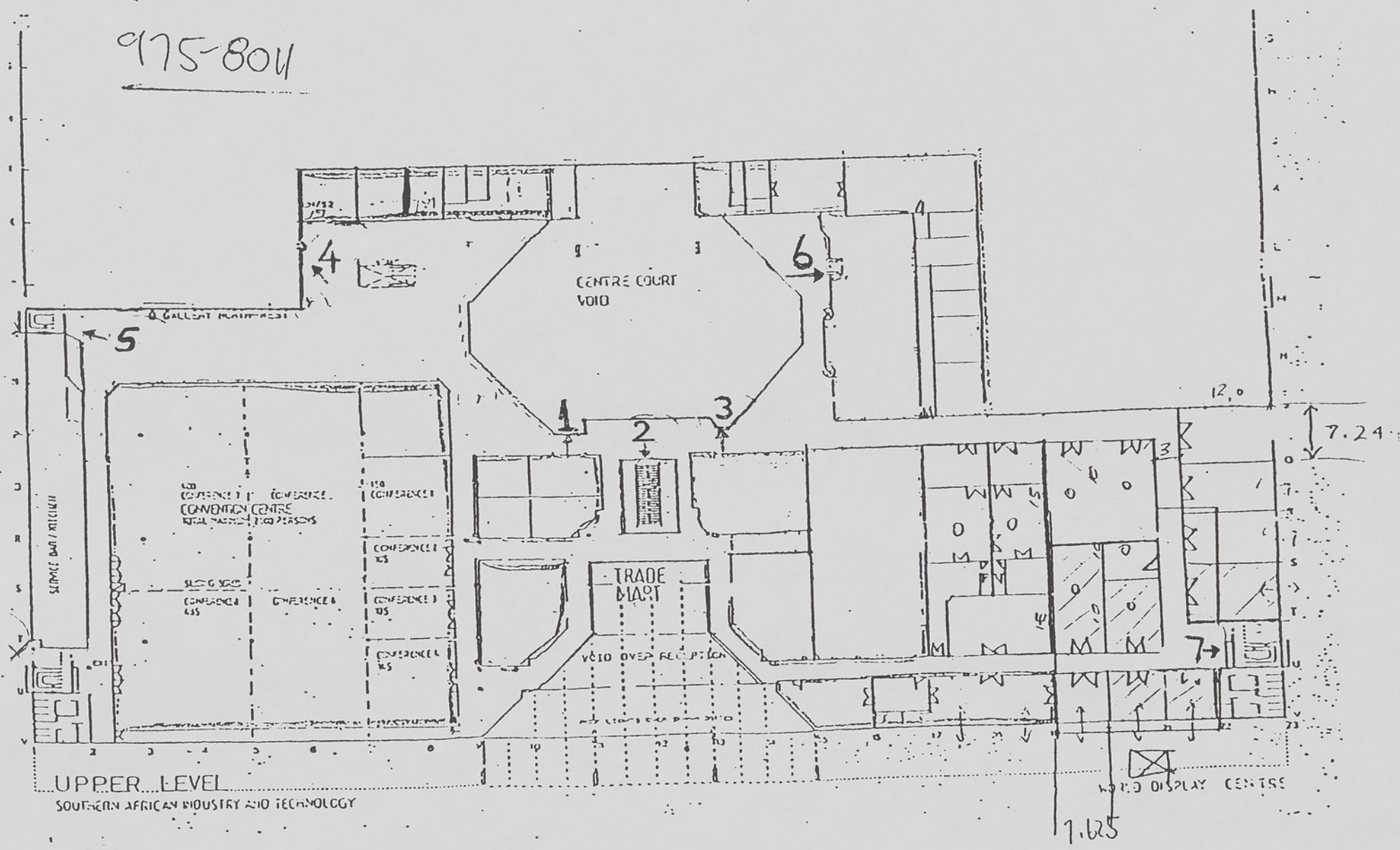
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UPPER LEVEL

MR. NEL SWART

975-8011



GATE I

GATE II

①

① OUTSIDE

PREMISES

② D
STAFF

WORLD TRADE CENTRE

WORLD TRADE CENTRE

ENTRANCE

② VIP
C

①

PRESS

DELEGATES

A

B

LAWN
FOR
PARKING

①

①

HELICOPTER

B 21 HIGH - WAY



**WORKING
DOCUMENTS
FOR CODESA 2**

**15 & 16 MAY
1992**

VOLUME 2

CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

PO Box 507, Isando, 1600, South Africa.
Telephone (011) 597-1198-99, Fax (011) 597-2211

**This document
contains only the
report of the GAC.
A composite report
of the Working
Groups and the
report of Working
Group Two to
CODESA 2 were
not available in time
for inclusion in this
document.**

**GENDER
ADVISORY
COMMITTEE**



REPORT OF THE GENDER ADVISORY COMMITTEE TO CODESA 2

Due to enormous public pressure about the lack of representation at CODESA of women, who form 53 % of the population, and subsequent suggestions and submissions by women's organisations, political parties and other organisations, the Management Committee of CODESA decided to form the Gender Advisory Committee. The GAC is a subcommittee of the Management Committee charged with the special task of looking into the Terms of Reference, minutes and decisions of each of the Working Groups, and those of the Management Committee, and advising on their gender implications. All CODESA participants have so far sent representatives to the GAC with the exception of the Bophuthatswana and Venda Governments.

The GAC met for the first time on 6 April and has diligently studied the Terms of Reference, minutes and most of the decisions already taken by the Working Groups as well as internal and external submissions from women's organisations and political parties, with an unusual spirit of unity. The GAC has reached consensus on many issues, but consensus was not reached on others.

1. **RECOMMENDATIONS AND ADVICE ON THE GENDER IMPLICATIONS OF ISSUES RAISED IN WORKING GROUP 01**

1.1 **The Free Political Participation of Women**

Noting the Terms of Reference of Working Group 01, Items 1.1.4 (k), (p) and (o), the GAC recommends the following:

- 1.1.1 The rights of access of women to public facilities and meeting venues should be ensured, as should their right to meet with political organisations. This recommendation is necessary so that women can participate without fear and on an equal footing in the political process.
- 1.1.2 The right of access of political organisations to public facilities, and their right to meet with potential voters, is meaningless unless women may participate in the democratic process on an equal footing without fear of public or private harassment and intimidation.
- 1.1.3 That the roles mentioned here (Item 1.1.4 (o) of the Terms of Reference of Working Group 1) concerning educative and informative campaigns should be broadened to include specific educational campaigns informing women of, inter alia, their right to vote, particularly in areas where women are unlikely to be reached by usual media.

1.2 **Agreements on Political Intimidation and Women**

With regard to the agreement reached by sub group 2 of Working Group 1 on the Definition of Political Intimidation, the GAC recommends that the following additions be made to the activities which would, as per the aforesaid agreement, be considered, in particular, as forms of political intimidation (refer to Item 4.2 of the Minutes of the meeting of Sub-Group 2 of Working Group 1, 2 March):

- 1.2.1 To compel women, both within and outside the home, by virtue of the "power" vested in men with whom they may associate, to adopt a particular political position; or to similarly prevent women from engaging in free political activity.
- 1.2.2 To use political patronage in any form that threatens or denies an individuals political, social and economic rights, especially noting that women are frequently the victims of such practices.
- 1.2.3 To sexually harass any individual and thereby prevent him/her from the freedom of the right of expression/opinion, association and movement.

With regards to item 1.3.3 above the GAC defines sexual harassment, in general terms, as sexual advances without express consent, including innuendos or language of a defamatory or offensive nature, in all spheres, including political, social and economic life and in the media.

1.3 **Agreements of the Interpretation of the National Peace Accord**

With regards to agreements reached by Sub-Group 2 of Working Group 1 re the implementation and interpretation of the National Peace Accord, the GAC recommends that the following additions be made (refer to Item 6.1.6 and Item 6.4.1, respectively, of the minutes of Sub-Group 2 of Working Group 1, on 7 April):

- 1.3.1 That the reference to "Business representatives" in clause 7.4.4.3 of the NPA be interpreted to include representatives from professional and women's organisations.
- 1.3.2 The NPA make special efforts to include representatives of relevant local and tribal authorities as well as local women's structures into all RDRC and LDRC structures.
- 1.3.3 With regards to item 1.4.2 above (and with specific reference to items 6.1.6, 6.3.2, 6.4.2, 6.5.2, 6.6.2, 6.6.3 and 6.8 of the minutes of the meeting of WG1 SG2, 7 April) the GAC recommends that as part of its input on the interpretation and implementation of the NPA Working Group 1 recommend that women be included in all structures created by the NPA, RDRC's and LDRC's to ensure that gender implications of all decisions and functions of these structures, are considered.

1.4 On the Security Forces, Free Political Activity and Women

Noting that the many acts of violence committed against women allegedly by the security forces are a source of grave concern, the GAC recommends that:

- 1.4.1 any such crime be immediately investigated;
- 1.4.2 violent crime against women be treated with stricter and more stringent disciplinary action;
- 1.4.3 when searches of homes are conducted, women police must accompany male police;
- 1.4.4 the position of high ranking officers who are unable or unwilling to maintain adequate control over their forces be urgently reviewed;
- 1.4.5 any peace keeping force should include women within their structures at all levels;
- 1.4.6 the gender sensitivity of these forces (refer to item 1.5.5) be monitored;
- 1.4.7 all individuals be informed of their rights with regard to the role and functions of these forces (refer to item 1.5.5);
- 1.4.8 these forces (refer to item 1.5.5) be trained to be gender sensitive and to ensure that they do not violate the rights of women.

Noting the lack of agreement in Working Group 1 over the definition of political prisoners, no recommendations with regards to the gender implications of this issue could be agreed upon.

The GAC also recommends that any Security Force established in the country, including the TBVC states, must begin to immediately redress race and gender imbalances both in their composition and functioning at all levels and introduce a Code of Conduct and norms which will create confidence among all the people of South Africa.

1.5 Working Group 01 Terms of Reference

The GAC proposes that Item 1.1.4 (c) of the Terms of Reference of Working Group 01 should be amended to read as follows:

"The amendment and/or repeal of any remaining laws militating against free political

activity including the elimination of racial and gender discriminatory laws."

1.6 The Media in the Transition (Recommendation to Working Groups 01 & 03)

The GAC recommends that Working Group 1 and Working Group 3 agree upon a politically neutral Independent Communications Authority which shall:

- * include gender conscious persons;
- * facilitate media access for women;
- * monitor and discourage sexist programmes, articles and advertising;
- * encourage non-sexist, non-discriminatory publications;
- * ensure the participation of women on all media bodies, at all levels;
- * organise that radio and television programmes which educate women about the democratic process and their right to participate therein without fear of intimidation, are prepared as a matter of urgency

2. Recommendations and Advice on the Gender Implications of the Issues Raised in Working Group 02

2.1 Constitutional Principles

The GAC advises that:

- 2.1.1 It fully supports a Justiciable Bill of Fundamental Human Rights to be attached to the constitution.
- 2.1.2 It fully supports the concept of a qualified Equality Clause in the Bill of Rights and the Constitution.
- 2.1.3 It recommends that Working Group 2 address the problem of redressing and eliminating gender inequalities.
- 2.1.4 It recommends to WG 2 that they take note of the desirability of a document containing a set of ideals regarding gender issues, which should be accepted by a future Constitution Making Body as a document to be used by the courts to assist women in claiming and exercising their rights under the constitution and Bill of Rights to ensure gender equality.
- 2.1.5 The GAC further recommends to Working Group 02 that the Bill of Rights include some form of rights and protection for children.

2.2 Constitutional Language

The GAC recommends that the terms "men and women" and "men, women and children" be used wherever respectively appropriate, in the drafting of the Constitution, in place of the terms "people" or "persons".

2.3 On Agreements Reached Regarding Constitutional Principles

Regarding the "Provisional Areas of Commonality that Already Exist" in Working Group 02 as adopted by the Steering Committee of WG 02 on 27 April, the GAC recommends the following (refer to Document prepared by the Steering Committee of Working Group 2 on 27 April):

- 2.3.1 Item 1.1.3 should be amended to read "The diversity of languages, cultures and religions will be acknowledged, within the non-racial and non-sexist principles of the Constitution."
- 2.3.2 Item 1.1.7.1 should be amended to read "A judiciary that will be independent, non-racial, impartial, gender sensitive and inclusive of women."
- 2.3.3 Item 1.1.7.2 should be amended to read "An entrenched and justiciable Bill/Charter of Fundamental Rights, which will protect the rights of women and children."
- 2.3.4 Item 1.2.2 should read "At each level there shall be democratic representation, consistent with non-racial and gender sensitive principles."
- 2.3.5 Item 1.3.1 should read "A new constitution shall provide for effective

participation of minority political parties consistent with democracy, non-racialism and non-sexism"

2.4 Constitution Making Body/Process

- 2.4.1 The GAC recommends that when drawing up the electoral procedures, methods should be sought to encourage full participation of women. This should apply to both encouraging women to exercise their political rights to campaign and stand for election as well as to vote. These provisions would include, among others, education programmes, elimination of sexual harassment (refer to item 1.3), drawing up of electoral lists and giving women reasonable exposure in the media.
- 2.4.2 The GAC strongly recommends that all parties include a fair proportion of women in their electoral lists. It is essential that women are evenly distributed within the lists, to ensure their inclusion in the elected body.
- 2.4.3 The GAC recommends that any committees set up by the Constitution Making Body must contain an adequate number of women.
- 2.4.4 The GAC recommends that the Constitution Making Body should consider a sub-committee to monitor and raise gender issues in the drafting of the Constitution and the Bill of Rights.
- 2.4.5 The above 4 proposals should apply to future elections at a local, regional and national government level.

3. Recommendations and Advice on the Gender Implications of the Issues Raised in Working Group 03

3.1 The Funding of Programmes for Women

The GAC advises that Working Group 3 reach an agreement on the principle of funding and programmes to ensure the meaningful participation in, and education about the democratic electoral process.

In order that women be timeously informed about the franchise, and thus enabled to participate in interim elections without fear of pressure or intimidation, it is suggested that such agreement be expeditiously concluded.

3.2 The Technical Report to the Steering Committee of Working Group 3

The GAC advises the Technical Committee, Working Group 3 and its Steering Committee on the following points concerning the Technical Committee's recommendations made on 27 April:

3.2.1 In addition to Item 7.1 of the report:

"* Shall include women in its composition."

3.2.2 Item 10 of the report should state:

"The transitional executive structure will be constituted by legislation agreed to by Codesa, will have a multi-party character, including women and be . . ."

3.2.3 The reference to "persons" in line 14 of Item 10 of the report should be replaced by a reference to "men and women".

3.2.4 Line 5 of Item 14 of the report should read:

"Save for agreement that the TEC must have multi-party character, including women, the precise criteria . . ."

3.2.5 It is also recommended that the proposed TEC should include a Gender Structure, the exact nature of which is still to be determined.

3.3 Women and Local Government

The GAC advises that special mechanisms be created to promote the participation and representation of women in local government structures, so that these structures more closely reflect the gender composition of the populace.

Any projects undertaken during the life of CODESA and the Interim or Future Governments should be aimed at the interests of all groups in local communities including women.

3.4 The Media in the Transition (Recommendation to Working Groups 01 & 03)

The GAC recommends that Working Group 1 and Working Group 3 agree upon a politically neutral Independent Communications Authority which shall:

- * include gender conscious persons;
- * facilitate media access for women;
- * monitor and discourage sexist programmes, articles and advertising;

- * encourage non-sexist, non-discriminatory publications;
- * ensure the participation of women on all media bodies, at all levels;
- * organise that radio and television programmes which educate women about the democratic process and their right to participate therein without fear of intimidation, are prepared as a matter of urgency

3.5 Women and the Foreign Service

Noting that South Africa's foreign relations have mainly been conducted by men, as from the interim government women should be trained, employed, promoted and recognised on an equal basis with men within the diplomatic service. Any existing discriminatory regulations and practices with respect to gender and race in South Africa's foreign service need to be removed.

3.6 Land and Women

The GAC wishes to place on record that no consensus could be reached on the following proposals concerning land and women:

Proposal 1: That Working Group 3 suggest an urgent Commission of Enquiry into legislation which prevents women's access to land ownership in South Africa and the TBVC states, and that the results of such an enquiry be immediately embodied in legislation.

Proposal 2: That Working Group 3: (1) look into those laws which prevent/inhibit women's ownership of or access to land in South Africa and the TBVC states, with the intention of amending or repealing those laws and (2) that there should be an immediate moratorium on the sale and transferral of all state property to private or corporate individuals and organisations.

4. General Recommendations to Codesa (to all Working Groups)

4.1 Non-Sexist Language in CODESA documentation

The GAC recommends that CODESA documents should explicitly define the word "person" as referring to both men and women.

4.2 Gender Discriminatory Legislation

The GAC recommends the repeal of all legislation in South Africa and the TBVC states which discriminates on the basis of race, creed or gender which circumscribe and impede free political, economic or social activity. We suggest that this be attended to by a general law asserting certain basic civil and political rights, combined with an omnibus law repealing all legislation in accordance with a schedule of Acts to be provided by the GAC.

We advise Working Groups 1, 2, 3, 4 and 5 to assist in the identification of such legislation.

5. Conclusion and The Way Forward

In conclusion, and in view of the short period of time which the GAC had had at its disposal, the GAC wishes to point out that, as of 7 May, proposals and recommendations on the proceedings of Working Group 4 and 5 have not yet been formulated, and that there are certain areas in other Working Groups on which consensus has not yet been reached. The GAC would also wish to look at present discriminatory legislation which needs to be repealed or amended. The GAC therefore recommends that it continues with its work after CODESA II both in terms of uncompleted work, feed-back on its submissions from the relevant Working Groups and forthcoming agreements emanating from the various Working Groups and committees.



PANEL FOR CLARIFICATORY QUESTIONS AT CODESA 2

Working Group 1

Kader Asmal
Mick Webb
Kobie Coetsee

Working Group 2

Tertius Delport
Mohammed Valli Moosa
Johannes Mahlangu

Working Group 3

Thabo Mbeki
Ken Andrew
Patrick Maduna

Working Group 4

Matthew Phosa
Stella Sigcau
Sam Moeti

Working Group 5

Zola Skweyiya
Lionel Mtshali
Dipuo Mvelase

Gender Advisory Committee

Anne Routier
Mavivi Manzini
Gill Noero

CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

PO Box 307, Isando, 1600, South Africa.
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Youth Declaration on Codesa II

A message of support to our leaders, our people and the youth of South Africa

Introduction

We, the youth of South Africa, represented by the following organisations:

1. African National Congress Youth League
2. National Party Youth Action
3. Democratic Party Youth
4. Inkatha Freedom Party Youth Brigade
5. Intando yeSizwe Party Youth
6. Inyandza Youth Congress
7. Labour Party Youth
8. Ximoko Progressive Party Youth Wing

hereby together declare our appreciation of the importance of Codesa 2 which sits on the 15 and 16 May 1992. It is our firm belief that Codesa, given a chance and respect by all participants, affords the people of our country, black and white, the opportunity to resolve the conflicts besetting us in an amicable and peaceful way.

We commend our leaders

We, as youth organisations, wish to commend our leaders for the courage they have displayed since the first sitting of Codesa. We note the problems that have arisen in the way and once more praise the boldness with which our leaders have acquitted themselves in trying to surmount them.

We however note the critical points of difference and disagreement that still stand between us and a democratic solution. It is our firm belief that as they gather on the 15 and 16 May, it shall occupy their minds that the country and its peoples, the international community and our future look to them to resolve these differences and disagreements without delay.

Codesa II must succeed

The progress made since Codesa I has aroused the expectations of the people of our country. An optimistic mood prevails upon our people, the majority of whom are youth. There is an

expectation that Codesa II should irrevocably take the negotiations process forward. In doing so it should remove all uncertainty, confusion and suspicion about the levelling of the political playing field and pertinent problems that might lead to unnecessary acrimony in the future.

This mood from the majority of our people is, unfortunately, threatened by the detractors and opponents of peace who want Codesa to fail. This threat and looming danger to democracy should serve as an exhortation to all to make Codesa II in particular and the negotiations process in general, deliver.

Codesa: an all-inclusive exercise

We take this opportunity to appeal to political organisations and parties that are still outside Codesa to join hands with their fellow South Africans at Codesa and be part of the effort to make a clean and final break with apartheid, intimidation, violence and domination. A similar understanding is called upon from those at Codesa to enable every deeming South African to participate. We simultaneously enjoin all youth organisations to join us in our call and support for a peaceful resolution of the problems of the country.

Codesa, the youth and the future

To our leaders we say: your decisions will have a large bearing on the immediate and long term future of the country. We therefore attach singular significance to the task that rests on the shoulders of those leaders at Codesa. By virtue of being the heirs of whatever destiny you set for us, we have no reason but to expect that our wishes will receive your kind appreciation. Your ability to resolve our problems with deliberate speed will enhance the possibility of creating a prosperous future for our country and its people. This is a result we expect. It is our appeal that you not disappoint us.

We declare our support

We and the organisations listed below, representing different ideological and political persuasions, once more declare our preparedness to support and reinforce your efforts at resolving the problems facing our country.

We commit ourselves to spare no effort in striving to make your agreements realisable. We collectively acknowledge that, in order to arrive at a result acceptable to all, compromises will have to be made by **all** sides. We hope this noble principle of negotiations will be assisted by a willingness to rise above sectional and bigotted self-interest. It is our firm belief that the common interest of all South Africans – black and white and as citizens of one united country – will preponderate for the good of us all.

Let us embrace peace

To all our people – black and white – in all the different communities, we say: let us rise and together reach forward and embrace peace. It is important at this crucial moment that we all foreswear violence and give peace a chance. Let us all stay away from killings. It is our firm view that negotiations can only take place, and be successful, in an atmosphere of political tolerance and a climate of free political activity. We, the youth, implore our people to join hands in making South Africa a home for all.

Our commitment to the future

The success of Codesa II will serve as an example and encouragement to us, the youth, to come together, across the political divide, and begin a process of building an all-embracing youth unity and patriotism. A unity that should encourage and promote an advance to a non-racial democracy and peace.

Our leaders can rely on our prayers and blessings for their participation, which should eventually lead to the success of Codesa II in particular and Codesa in general.

Let Codesa II succeed!

Let us all make Codesa work!

Other organisations party to the Declaration

1. Catholic Students Association
2. Congress of South African Students
3. Federasie vir Afrikaanse Kultuur Vereniging (Jeug)
4. Girl Guides Association of South Africa
5. Jong Dames Dinamiek
6. Junior Chamber of Commerce and Industry
7. Junior Rapportryersbeweging
8. Muslim Youth Movement
9. National Catholic Federation of Students
10. South African Association of Youth Clubs
11. South African Catholic Bishops Conference Youth Division
12. South African Students Congress
13. South African Union of Jewish Students
14. Students Union for Christian Action
15. Young Christian Students

Ladies and Gentlemen

Dames en Here

I have the pleasure of welcoming you at this, the second plenary session of Codesa.

Dit is vir my aangenaam om u by hierdie geleentheid, die tweede voltallige sitting van Kodesa, te verwelkom.

Die ontsaglike vordering binne Kodesa ter bereiking van sy oogmerke sal aanstons aan die lig kom. Daaruit sal sekerlik blyk dat Suid-Afrika tot op die drampel van sy toekomstige bestemming beweeg het. Onafwendbaar sal daardie bestemming in wesenlike opsigte h algehele breek met die verlede en h ingrypende nuwe begin behels. Dit is die werklikheid van ons hede en daarin lê die uitdaging van ons toekoms. Die sukses waarmee dié uitdaging aanvaar word, sal bepaal word deur die graad van geloof, hoop en liefde waarmee die inwoners van hierdie land gesamentlik die skouer aan die wiel sal sit.

In Codesa much water has flown under the bridge since December when last we were assembled in this hall.

Indeed, it has not been easy for those who have not been involved in the day to day activities in Codesa, amongst whom I must count my

esteemed colleague and myself, to keep abreast of the bewildering array of developments - and to distinguish between fact and fiction, truth and rumour in regard thereto.

Undoubtedly, the nation so deeply affected by all these things would welcome this opportunity to be brought into the arena again to see and hear what has been accomplished by diligent and tireless effort and what remains to be done to establish a democratic South Africa.

Naturally, the democratic South Africa envisaged by this convention and by us all, is one that would bear the hallmarks of a truly civilised state. In addition to creating a just political order, it would enshrine the supremacy of the law and establish conditions conducive to optimum peace, liberty, solidarity, stability, progress and prosperity in this region. This should not be beyond our reach.

Where, after all, could the brilliance be emulated of the many faceted diamond, which is the South African nation, with its diversity of cultures and gifts.

As the leaders of political parties and institutions and organisations, you have come together again, in these large numbers, to do what must be done at this time - unavoidably, must be done, that is, to put your minds and hearts together to work out a future of this kind for the people of this country.

Of course, ladies and gentlemen, this is easier said than done. It is a mammoth task that you have been expected to assume and which you have undertaken - but one, the attainment of which would bring untold relief for this land - and provide inspiration far and wide, to seek rational and peaceful solutions, consonant with good conscience, in situations vexed with equally daunting ethnic and other difficulties. Surely, if South Africa's problems can be resolved reasonably satisfactorily by negotiation, there must be hope for the world.

The task is great, but the challenge irresistible and the opportunity unique. As before, your efforts are being observed with trepidation, but undoubtedly also with great expectation and profound goodwill from within and without the borders of South Africa.

We shall endeavour to assist you to succeed in your purpose.

A. J. Chabok.
14.5.92



**MANAGEMENT COMMITTEE REPORT TO CODESA 2 REGARDING
ACTIVITIES OF THE MANAGEMENT COMMITTEE**

1. ACTIVITIES OF THE MANAGEMENT COMMITTEE

- 1.1 Codesa 1 resolved that a Management Committee be formed to take charge of the overall management of the negotiation process. The Management Committee is currently being chaired by Mr P J Gordhan and consists of all the parties, organisations and administrations whose names are listed in the Declaration of Intent adopted by Codesa 1 on the 20th of December 1991.
- 1.2 The Management Committee appointed 8 persons who presently constitute what is known as the Daily Management Committee. The Management Committee has also designated two persons who have been assigned the task of discharging the functions reserved by CODESA 1 for the Secretariat.
- 1.3 During the period after Codesa 1, the Management Committee attended to a number of important matters falling within its Terms of Reference. It must be recorded that the Management Committee was specifically mandated to:
 - 1.3.1 Supervise the administration of CODESA;
 - 1.3.2 Implement the agreements of CODESA;
 - 1.3.3 Create the necessary sub-structures for purposes of giving effect to its mandate; and
 - 1.3.4 Supervise the work of working groups.
- 1.4 In order to discharge its mandate effectively the Management Committee had to set up an elaborate administrative structure. A professional firm was commissioned on an agency basis to provide the required administrative personnel. The staff complement has been increased periodically depending on the needs of CODESA. Individual parties and organisations have, on a number of occasions, been requested to second staff to assist as and when the need arises. The administrative staff, therefore, has provided the requisite back-up service to the five working groups and to the administrative structures referred to above.

2. SUB-COMMITTEES OF THE MANAGEMENT COMMITTEE AND THE ADMISSION OF FURTHER PARTICIPANTS

Mr Chairperson, I will now turn to deal with certain specific matters which were referred by CODESA 1 to the Management Committee for further consideration and attention.

- 2.1 Declaration of Intent:
 - 2.1.1 The Inkatha Freedom Party indicated at CODESA 1 that it would like to have certain amendments made to the Declaration of Intent. A document detailing the issues which the IFP sought to address was circulated to delegates at Codesa 1. This document sought to ensure that participants could discuss freely at CODESA the constitutional models they would opt for. A subcommittee was then appointed to investigate and make

recommendations on the manner in which the IFP's proposals could be addressed. The Management Committee approved the recommendations of the subcommittee and the relevant addendum has since been presented to this convention under item 4.1 of the agenda for adoption. The addendum was considered at yesterday's proceedings and will not be dealt with further in this report.

- 2.1.2 It will also be recalled that the Bophuthatswana Government did not sign the Declaration of Intent in December last year. A representative of the Bophuthatswana Government was appointed to serve on the subcommittee which considered the IFP proposals on the Declaration of Intent. It is reported that Bophuthatswana's position with regard to the Bophuthatswana Government. Their position with regard to signing is still the same as that set out in the report of Codesa 1.

2.2 Traditional leaders:

- 2.2.1 Another important matter the Management Committee had to deal with was the formulation of guidelines in terms whereof the King of the Zulus and other traditional leaders could be admitted at CODESA. A subcommittee was appointed to deal with this matter. The subcommittee has now completed its report, and it has reported as follows:
- "1. The sub-committee has agreed that the Zulu King and other Traditional Leaders should have participation at Codesa. It was also agreed that there should be, in principle, no difference between the participation of the Zulu King and other Traditional Leaders.
 - "2. The sub-committee has agreed that participation should take the form of one delegation from each of the four provinces consisting of 12 delegates and 5 advisers. The administrations would be requested to facilitate with the bringing together of the Traditional Leaders, but not to prescribe as to who should form part of the delegations.
 - "3. For the province of the Transvaal, the sub-committee agreed that there should be equal representation from each of the 6 regions within the province. That would mean two representatives from each region and that the delegates will decide on their advisers.
 - "4. On the form of participation, after consideration of the written and oral submissions and from discussions within the sub-committee, the following two points of view have emerged:
 - "4.1 The four delegations should have participation in Codesa in a special way. The full four delegations would participate in the plenary sessions of Codesa. They should also form themselves into a consultative advisory group with a special status to advise and intervene. The consultative advisory group would have access to all the documentation in Codesa and identify the specific issues affecting Traditional Leaders and see where they would like to make an input or an intervention within the working groups. They will have the right to participate in debate within the working groups to influence decisions and intervene where necessary on issues affecting

Traditional Leaders. The four delegations would not form part of the consensus. The summary of oral and written submissions refers.

"4.2 The four delegations should be afforded full participation in Codesa as all other participatory parties/organisations/administrations in Codesa and would function at all levels of Codesa. The summary of oral and written submissions refers."

2.2.2 Paragraphs 1 to 3 of the above report have been approved by the Management Committee. What remains for the Management Committee to resolve is the form in which participation shall take place. In this instance there was a choice between items 4.1 and 4.2 as set out above. After it became clear that no consensus or sufficient consensus could be reached on the matter, the Chairman of the Management Committee presented a further proposal which reads as follows:

"4.1 The four delegations will have a right to participate in plenary sessions.

"4.2 They will have a similar right to participate in the Working Groups.

"4.3 Recognising that the Traditional Leaders have a vital role in guiding and unifying our people, which is made possible by standing above party politics and concentrating on the general interest of the nation, the standing rules remain with regard to reaching agreement.

"4.4 In keeping with the above, the delegations of the Traditional Leaders would participate in the structures of Codesa as decided by CODESA 2."

2.2.3 During the course of the discussions within the Management Committee three further options emerged. These will not be dealt with herein.

2.2.4 To summarise, therefore, the Management Committee has agreed that Traditional Leaders be represented at CODESA according to provinces; it has further resolved that in dealing with this matter no distinction should be made between the King of the Zulus and the other traditional leaders; and, lastly, the Management Committee still has to finalise the recommendation regarding the form in which participation shall take place.

2.3 Gender Advisory Committee:

2.3.1 It will be recalled that at CODESA 1, concern was expressed about the fact that there were very few women within the participating delegations. The Management Committee was asked to address this issue.

2.3.2 In the first instance the Management Committee examined the various courses which could be followed in order to give effect to the views and concerns that had been expressed at CODESA 1. It concluded that this was a matter which each participant had to attend to. Consequently it was

resolved that parties, organisations and other participants be urged to include women in their delegations. The Management Committee made this appeal known to all participants.

2.3.3 In an endeavour to address, in a more direct way, the concerns which had been expressed, the Management Committee resolved on the 30th March 1992, to establish the Gender Advisory Committee. The Gender Advisory Committee is a subcommittee of the Management Committee. The document establishing the Gender Advisory Committee provides that it shall be composed "preferably of women".

2.3.4 The Terms of Reference of the Gender Advisory Committee read as follows:

"2.1 CODESA is committed amongst other things towards the creation of a non-sexist democracy.

"2.2 (The) Gender Advisory Committee shall look into the Terms of Reference of each of the Working Groups and advise on the gender implications thereof.

"2.3 (The) Gender Advisory Committee shall look into agreements arrived at in Working Groups and decisions of the Management Committee and advise on their gender implications."

2.3.5 The Gender Advisory Committee has covered a lot of ground within a very short time. Its report was tabled yesterday and has been made available you. In view of the time factor the recommendations of the Gender Advisory Committee could not, in some instances, be considered by Working Groups.

2.4 Admission of further participants at Codesa:

It will be recalled that when CODESA 1 was held, a number of organisations had indicated that they, too, would like to be admitted as participants. A number of applications were also received after CODESA 1. It was agreed at Codesa 1 that this matter had to be investigated first before the criteria for admission could be formulated. To this end a newspaper search to establish the type of coverage which each applicant had received over a certain period, was conducted. A questionnaire was also formulated with a view to establishing, amongst other things, the popularity of the relevant organisations, the level of their support and the extent of their activities in their sphere of operation. This was all done in an attempt to establish whether these parties could, strictly speaking, be referred to as political parties and also whether they could be regarded as having significant support. Of the 19 parties which applied, eight had not responded to the questionnaire at the time the matter was discussed by the Management Committee and nine other parties had their applications turned down. One of the remaining two parties has withdrawn its application and the other application has been held over.

MEDIA INTERVIEW ROOM

BOOKING APPLICATIONS

Date:.....

<u>NAME</u>	<u>MEDIA ORGANIZATION</u>	<u>PARTY & REPRESENTATIVE</u>	<u>FROM</u>	<u>TO</u>
			09.00	09.30
			09.30	10.00
			10.00	10.30
			10.30	11.00
			11.00	11.30
			11.30	12.00
			12.00	12.30
			12.30	13.00
			13.00	13.30
			13.30	14.00
			14.00	14.30
			14.30	15.00
			15.00	15.30
			15.30	16.00

	16.00	16.30

	16.30	17.00

	17.00	17.30

	17.30	18.00

	18.00	18.30

	18.30	19.00

	19.00	19.30

	19.30	20.00



REGISTRATION FORM

for the second plenary session of CODESA

15-16 May 1992 at the World Trade Centre, Kempton Park

SURNAME: _____

INITIALS: _____

ORGANISATION: _____

STATUS (DELEGATE, SUPPORT STAFF, ETC): _____

TEL NO (W): _____

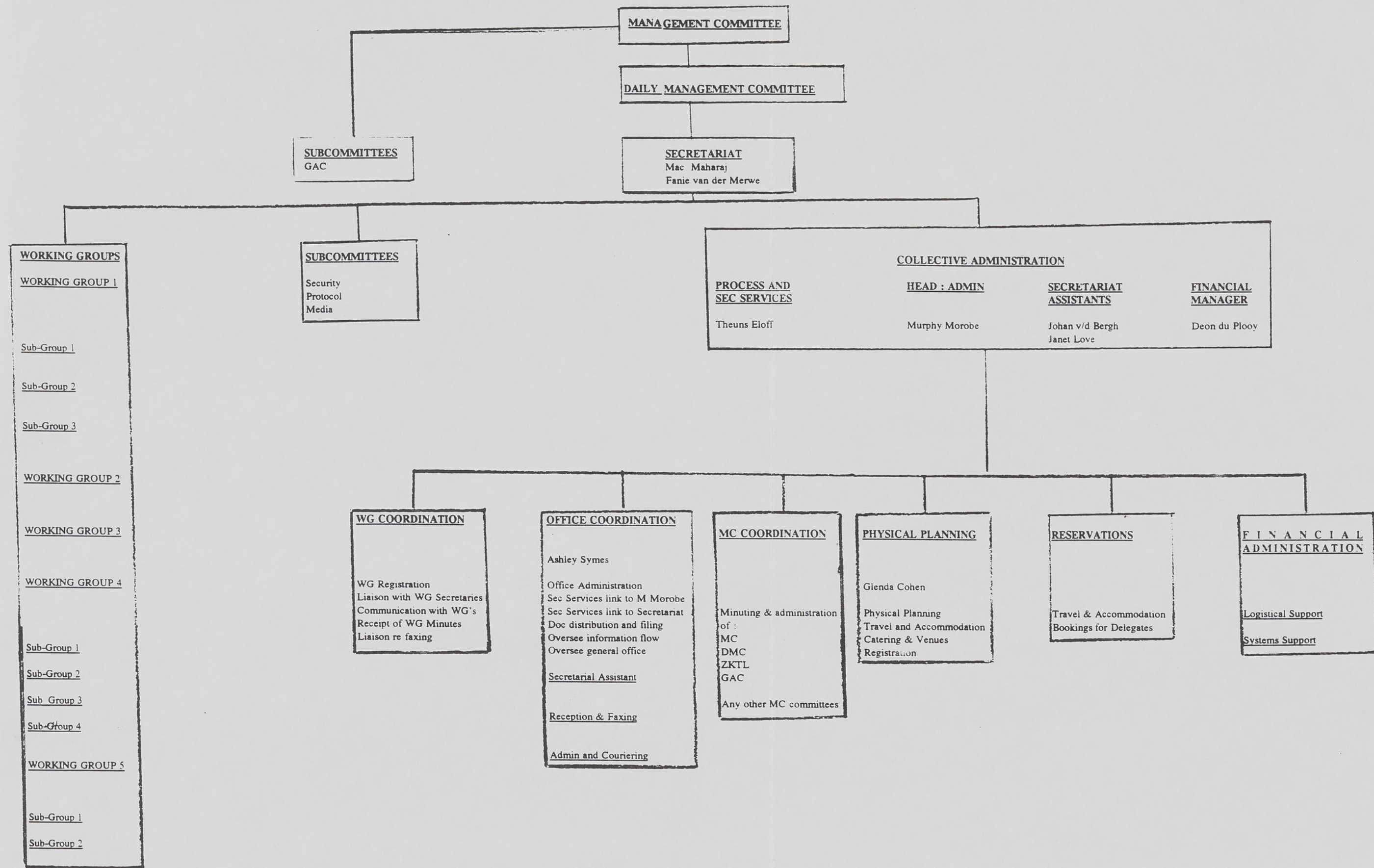
TEL NO (H): _____

FAX NO: _____

PHYSICAL ADDRESS: _____

POSTAL ADDRESS: _____

we urge you to provide the above information in order
to assist us in forwarding further documentation to you



MANAGEMENT COMMITTEE

DAILY MANAGEMENT COMMITTEE

SUBCOMMITTEES
GAC

SECRETARIAT
Mac Maharaj
Fanie van der Merwe

SUBCOMMITTEES
Security
Protocol
Media

COLLECTIVE ADMINISTRATION

PROCESS AND SEC SERVICES
Theuns Eloff

HEAD : ADMIN
Murphy Morobe

SECRETARIAT ASSISTANTS
Johan v/d Bergh
Janet Love

FINANCIAL MANAGER
Deon du Plooy

WG COORDINATION
WG Registration
Liaison with WG Secretaries
Communication with WG's
Receipt of WG Minutes
Liaison re faxing

OFFICE COORDINATION
Ashley Symes
Office Administration
Sec Services link to M Morobe
Sec Services link to Secretariat
Doc distribution and filing
Oversee information flow
Oversee general office
Secretarial Assistant
Reception & Faxing
Admin and Couriering

MC COORDINATION
Minuting & administration of :
MC
DMC
ZKTL
GAC
Any other MC committees

PHYSICAL PLANNING
Glenda Cohen
Physical Planning
Travel and Accommodation
Catering & Venues
Registration

RESERVATIONS
Travel & Accommodation
Bookings for Delegates

FINANCIAL ADMINISTRATION
Logistical Support
Systems Support

WORKING GROUPS

WORKING GROUP 1
Sub-Group 1
Sub-Group 2
Sub-Group 3

WORKING GROUP 2
Sub-Group 1
Sub-Group 2
Sub-Group 3
Sub-Group 4

WORKING GROUP 3
Sub-Group 1
Sub-Group 2

WORKING GROUP 4
Sub-Group 1
Sub-Group 2

WORKING GROUP 5
Sub-Group 1
Sub-Group 2