

**ITEMS REFERRED BY PREPARATORY COMMITTEE TO
STEERING COMMITTEE FOR ATTENTION**

- 1.. INVITATIONS
 - 1.1 INVITING PARTICIPATING PARTIES
 - 1.2 INVITING INTERNATIONAL GUESTS
 - 1.3 INVITING CHIEF JUSTICE AND RELIGIOUS LEADERS
 - 1.4 NOTIFYING CHAIRMEN
 - 1.5 ENCOURAGING ATTENDANCE
 - 1.6 MEDIATION AND FACILITATION

2. DECLARATION OF INTENT
 - 2.1 PURPOSE/GOALS
 - 2.2 BROAD PRINCIPLES
 - 2.3 COMMITMENT/BOUND TO DECISIONS
 - 2.4 CONSENSUS/SUFFICIENT CONSENSUS
 - 2.5 GOVERNMENT COMMITMENT

3. AGENDA FOR FIRST MEETING OF CODESA

4. ORGANISATION OF CODESA
 - 4.1 VENUE
 - 4.2 SECURITY
 - 4.3 FUNDING
 - 4.4 ADMINISTRATION
 - 4.5 PRESS/MEDIA
 - 4.5 STANDING RULES
 - 4.6 CHAIRMEN
 - 4.7 DECISION MAKING

5. WORKING GROUPS/TASK GROUPS
 - 5.1 IDENTIFYING OF WORKING GROUPS
 - 5.2 ASSIGNMENT FOR WORKING GROUPS
 - 5.3 FUNCTIONING OF WORKING GROUPS

6. DUTIES OF STEERING COMMITTEE
 - 6.1 CO-ORDINATION OF TASK GROUPS
 - 6.2 IDENTIFICATION OF ADDITIONAL ITEMS FOR STEERING COMMITTEE
 - 6.3 PRESS & MEDIA CONCERNING STEERING COMMITTEE ITSELF
 - 6.4 ADMINISTRATION OF STEERING COMMITTEE ITSELF

6.5 MEDIATION AND FACILITATION

6.6 CHAIRMEN

- * PANEL OF CHAIRMEN
- * ASSISTENCE TO CHAIRMEN
- * KEEP THE JUDGES INFORMED

7. THE WAY FORWARD

8.

9.

10.

11.

12.

TASK GROUPS

1. ORGANISATION AND PLANNING1.1 TASKS

- * VENUE
- * FINANCE
- * INVITATIONS (REFERRED TO SECRETARIAT)
- * SECRETARIAT/ADMINISTRATION
- * SECURITY
- * MEDIA
- * PROTOCOL

1.2 CONVENOR: DR P M H MADUNA

2. DRAFTING2.1 TASKS

- * DECLARATION OF INTENT
 - PURPOSE/GOALS
 - BROAD PRINCIPLES
- * COMMITMENT OF PARTIES/GOVERNMENT
- * STANDING RULES
- * DECISION MAKING

2.2 CONVENOR: MR W FELGATE

3. PROCESS3.1 TASKS

- * AGENDA OF CODESA
- * WORKING GROUPS OF CODESA
 - IDENTIFYING OF WORKING GROUPS
 - ASSIGNMENT FOR WORKING GROUPS
 - FUNCTIONING OF WORKING GROUPS
- * ADDITIONAL ITEMS TO BE HANDLED BY STEERING COMMITTEE
- * MEDIATION AND FACILITATION
- * CHAIRMEN
 - PANEL
 - FUNCTIONING
 - KEEPING JUDGES INFORMED
- * WAY FORWARD

3.2 CONVENOR: MR M J MAHLANGU