



DAILYMAN\MINUTES\JAN28.DM (2)

DATE: 31 January 1992

FAX TO: Z de Beer
P Gordhan
P Hendrickse
F Mdlalose
RP Meyer
SS Ripinga
Z Titus
J Zuma

FROM: Theuns Eloff

RE: Draft minutes of the DMC meeting of 28 January

Attached, please find the following documents for your attention:

- * minutes of the DMC meeting of 28 January 1992;
- * contact details for the DMC members, as requested.



DAILYMAN\MINUTES\JAN28.DM (2)

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE DAILY MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE DAILY MANAGEMENT COMMITTEE AT ITS NEXT MEETING.

DRAFT

**MINUTES OF THE MEETING OF THE DAILY MANAGEMENT COMMITTEE
HELD AT DF MALAN AIRPORT ON TUESDAY 28 JANUARY 1992 AT 13H30**

PRESENT:

- Z de Beer
- P Gordhan (Chair)
- P Hendrickse
- R P Meyer
- SS Ripinga
- Z Titus
- J Zuma

M Maharaj (Secretariat)
SS van der Merwe (Secretariat)

T Eloff (Secretary, Minutes)

APOLOGIES: F Mdlalose

1. Chairperson's Opening Remarks

- 1.1 In Dr Mdlalose's absence due to illness, it was agreed that Dr B Ngubane (IFP) should be called into the meeting and the following was communicated to him:
 - 1.1.1 In terms of a decision taken by the MC 13 January 1992 (Item 2.4 of the minutes), no substitutes are allowed for members of the DMC;
 - 1.1.2 The DMC, being constrained by this decision, cannot create a precedent in this regard.
- 1.2 Dr Ngubane was afforded the opportunity to make a submission to the meeting before being excused.
- 1.3 Dr Ngubane then requested:
 - 1.3.1 That the matter of the Declaration of Intent is placed on the agenda of the MC meeting of 10 February 1992;
 - 1.3.2 That the IFP is allowed an extra adviser at the MC meeting for this specific issue.
- 1.4 It was agreed:
 - 1.4.1 That the two issues detailed under Item 1.4.1 and 1.4.2 above would be included in the agenda.

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- 1.4.2 That, in the event of the matter of the replacements of DMC members arising again, the DMC will require a clear ruling from the MC in order to respond appropriately. It was noted that any participating organisation may also ask the MC to revisit the matter if necessary.
- 1.5 The Chairperson appealed to members of the DMC not to place the meeting in this difficult position again.
- 1.6 It was agreed that all the above should be communicated to Dr Mdlalose by the Chairperson.

2. Adoption of the Agenda

- 2.1 The agenda was adopted subject to the following amendments:
 - 2.1.1 The issue of an extra IFP adviser for the meeting of the MC on 10 February (Item 7.1)
 - 2.2.2 Correspondence (Item 7.2)
 - 2.2.3 Chairpersonship of the DMC (Item 7.3)
 - 2.2.4 Claims (Item 7.4)
 - 2.2.5 The Zulu King and other traditional leaders Subcommittee (Item 4.5). It was agreed that this important issue should be a regular item on the agenda.

3. Ratification of Minutes of Previous Meeting

- 3.1 The minutes were adopted subject to the following amendments:
 - 3.1.1 On the question of whether DMC members may be chairpersons of WGs or members of WGSCs, it was agreed that the secretary will consult the audio tapes before reporting back to the DMC on this matter.
 - 3.1.2 Item 3.2: the co-conveners should be Maj Gen PJ Nembambula and Mr R Ntsubane.
 - 3.1.3 Items 3.2 and 3.4: it was noted that the Political Committee applies to 3.2, and that the Security Task Group applies to 3.4.
 - 3.1.4 Item 3.7: it was noted that "5 representatives" is the correct number which participating organisations may send for CODESA Security.
 - 3.4.1 The Secretariat was requested to establish whether the letter specifying the qualifications of these representatives has been sent.
 - 3.1.5 Item 3.8: Mr Meyer stated that, from the SA Government's point of view, Col Venter will be held responsible for CODESA Security.

4. Secretariat Report

4.1 Functioning of Working Groups

4.1.1 Co-ordination and Communication between Daily Management Committee and Working Groups

It was agreed:

4.1.1.1 That minutes of WGSCs and WGs should be made available to the DMC and that a mechanism for numbering, dating and identifying the faxes entailed should be established.

4.1.1.2 That it should be suggested to WGSCs that they submit regular progress reports to the DMC through the Secretariat.

4.1.1.3 That, subject to Item 3.1.1 above, DMC members should not be members of WGSCs, but that they may attend WGSC meetings if and when necessary.

4.1.1.4 That, for the time being, the main mechanism for co-ordinating the WGs will be the Secretariat or representatives nominated by it.

4.1.1.5 That the possibility of establishing a structure, whereby the DMC and about two representatives of WGSCs meet, should be considered when necessary.

4.1.1.6 That this matter should be kept under constant review.

4.1.2 The Relationship between the DMC and WG5.

It was agreed:

4.1.2.1 That a starting point for understanding this relationship is that the DMC is concerned primarily with procedure/process and WG5 with content, but that there is overlap on process issues.

4.1.2.2 That a meeting between the DMC and WGSC5 should take place soon and that this will be communicated to WGSC5.

A difficulty with the wording of the Terms of Reference of Working Group 5 (Item 1.1.4 (g)) was noted.

4.1.3 Research Facilities for Working Groups

It was agreed:

4.1.3.1 That each WG should identify the type of research it requires, formulate a recommendation on who should do it and according to what time-frame, and then request the Secretariat to process this recommendation to the DMC on its behalf.

4.1.3.2 That the question of access to information from universities and other institutions will be deferred until it arises from the WGs.

4.1.4 Voting in Working Groups

It was agreed:

4.1.4.1 That Paragraph 3 of the Standing Rules should be applied in all structures of CODESA.

4.1.4.2 That the chairperson of the DMC should discuss this issue with the chairperson of WG4, in order to ensure the above.

4.1.4.3 That the Standing Rules on this matter should be included in a circular to the chairpersons of WGs.

4.1.5 Recordings of WG Meetings

4.1.5.1 A decision of the MC meeting of 13 January 1992, whereby no audio recordings of WG meetings should be kept, was reiterated.

4.1.5.2 With regard to minute-taking it was noted that, even where sufficient consensus exists for a decision to be reached, parties have the right to record objections to that decision in the minutes. The Secretariat was requested to ensure that secretaries and minute takers are aware of the Standing Rules in this regard.

4.1.6 Submission to WG's

It was agreed:

4.1.6.1 That the mechanism for advertising the issue of submissions to WGs should be a media conference.

4.1.6.2 That letters are written to all editors urging maximum coverage of the above.

4.1.6.3 That this should happen after the MC meeting of 10 February 1992.

4.1.6.4 That there should be flexibility on who is allowed to make submissions, but that the general rule should be that they come from SA interest groups.

4.1.6.5 That emphasis should be given to the need for submissions relevant to the Terms of Reference of the WGs.

4.1.6.6 That a three week deadline from the time of the media conference for receiving submissions should be set.

4.1.6.7 That the Secretariat should:

- * investigate ways and means of arranging the media conference;
- * make the Terms of Reference of the WGs available to interest groups;
- * investigate the issue of advertisements further.

4.1.6.8 That other matters relating to this issue should be left to the WGs within these broad guidelines, on the understanding that they are requested to make recommendations in this regard to the MC meeting of 10 February 1992.

4.2 Media

- 4.2.1 The Secretariat reported that an office for media, together with pay phones, will be provided from 6 February 1992.
- 4.2.2 It was agreed that media statements should not be made by WGs, but coordinated by the DMC through its chairperson in liaison with the WGSCs.
- 4.2.3 The Secretariat was requested to put proposals on the handling of the media to the next DMC meeting.

4.3 Applications to Join Codesa

- 4.3.1 The following changes were made to the questionnaire submitted as Addendum A:

Question 1:	"organisation" was added
Question 2:	"political" was deleted
Question 3:	"or constitution" was added
Question 4:	"indicators of" was added in brackets
Questions 5 & 6:	"other" was added
Question 7:	"employed" personnel was added
Question 10:	"Rules for membership" was added

- 4.3.2 It was noted that covering letters should be sent with the questionnaire, indicating that only political parties/organisations and administrations are eligible to participate in CODESA.
- 4.3.3 It was also noted that the drawing up of criteria remains an outstanding issue.
- 4.3.4 The question of observer status will be revisited before CODESA 2.

4.4 The Subcommittee on the Zulu King and Traditional Leaders

It was noted that a meeting is scheduled for 5 February 1992. The Secretariat was requested to emphasise the urgency of this matter in discussions with the chairperson of the Subcommittee.

5. Financial Assistance to Participants

This was deferred until the next meeting.

6. Tasks of Secretariat (Addendum B)

This was accepted.

7. Other Matters

7.1 Extra Adviser for the IFP to the MC Meeting of 10 February 1992

It was agreed that, in the light of the Standing Rules, this will not be permissible, but that the extra adviser may take the place of Dr Ngubane for the duration of discussion on that item of the agenda.

7.2 Amendments to the Declaration of Intent proposed by the IFP

The request by Dr F Mdlalose that this item should be placed on the agenda of the next MC meeting was granted.

7.3 Correspondence

It was agreed that the request to use Mr Akov for a workshop should be declined.

7.4 Mechanism of Rotating the Chairpersonship

It was agreed that this matter will be deferred until the next meeting of the DMC, at which Mr P Gordhan will chair.

7.5 The meetings of the MC and WGs on 10 February 1992

It was agreed that it should be suggested to the WGs that they should instead meet on 11 February 1992, to allow the MC to meet on 10 February 1992.

7.65 Report by Secretariat

It was agreed that the Secretariat should draw up a report based on DMC decisions and suggestions on matters relating to the functions of the WGs for distribution to the WGs via the WGSCs, and to the MC and DMC.

8. Next Meeting

The next meeting will take place on Thursday 6 February 1992 at the WTC. It will provisionally start at 16h00 and continue until all issues on the agenda have been dealt with. Supper will be served.

The meeting closed.

MEMBERS OF THE DAILY MANAGEMENT COMMITTEE

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Pravin Gordhan	Natal Indian Congress / Transvaal Indian Congress
Peter Hendrickse	Labour Party
Frank Mdlalose	Inkatha Freedom Party
Roelf Meyer	National Party
Selby Ripinga	Inyandza National Movement
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Jacob Zuma	African National Congress

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