



MANCOM\SUB\GAC\SCMIN.1004 (2)

MANAGEMENT COMM\SUB-COMM\GAC\STEERING COMMITTEE\MINUTES\10 APRIL

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL, AND RESTRICTED TO THE MEMBERS OF THE GENDER ADVISORY COMMITTEE, ITS STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE GENDER ADVISORY COMMITTEE AT ITS NEXT MEETING.

DRAFT MINUTES OF THE MEETING OF THE INTERIM STEERING COMMITTEE OF THE GENDER ADVISORY COMMITTEE HELD AT THE WORLD TRADE CENTRE ON FRIDAY 10 APRIL AT 14H00.

PRESENT: (Addendum A)

1. Introductions

1.1 It was noted that:

- 1.1.1 The delegate from the Dikwankwetla Party, which had not been represented at the first GAC meeting, was in attendance.
- 1.1.2 The Interim Chairperson being M Manzini of the ANC, F Adams was the ANC delegate to the meeting.
- 1.1.3 The UPF had two representatives in attendance. In this regard it was agreed that, for that meeting only, one of the UPF representatives would be recognised as a delegate and the other as an observer. Furthermore, it was noted that, until the DMC/MC had approved the proposed amendments to the GAC's Terms of Reference (see Item 4.1), each participating administration/organisation/party was entitled to send one delegate only to GAC meetings.

1.2 The delegates introduced themselves.

2 Adoption of Agenda

2.1 The Agenda was adopted as presented by the Chairperson. (Addendum B)

2.2 It was noted that decisions taken by the GAC and its Steering Committee concerning the GAC's Terms of Reference were subject to the approval of the Management Committee at its next meeting.

3 Non-Sexist Terms of Address to be Used in GAC and Working Group Meetings

3.1 Noting that there was a need to address the issue of the use of sexist language in all CODESA structures, it was agreed to recommend the use of the terms "Friends", "Colleagues" or "Ladies and Gentlemen" at the aforementioned meetings.

3.2 Noting that, in addition to the above (Item 3.1), the GAC should attempt to establish an atmosphere of familiarity and bonding, it was agreed that members of the GAC should address

each other by their respective first names.

4. Amendments to the GAC Terms of Reference.

- 4.1 It was agreed that the following amendment to Item 1.2 of the GAC's Terms of Reference should be recommended to the DMC/MC for consideration at its next meeting:

"Each participant of CODESA shall nominate one delegate and one advisor"

- 4.2 The following motivations, with regards to the inclusion of advisors, were noted:

4.2.1 The late inception of the GAC had resulted in a large backlog of work to be done. Advisors would, to some extent, alleviate this problem.

4.2.2 There was a need to broaden the representation of women at CODESA and in this regard the inclusion of advisors would be beneficial.

4.2.3 Advisors would assist in ensuring continuity should delegates require substitution. In this regard it was also noted that, in turn, advisors could be substituted.

4.2.4 Advisors would facilitate consultation between delegates and their respective administrations/organisations/parties.

5. Identification of Women Delegates and Advisors in CODESA.

- 5.1 It was noted that the lists of delegates and advisors to CODESA, as provided by the DMC/MC, did not indicate the title or sex of the delegates/advisors.

5.2 Each of the members of the GAC present identified, from the delegate/advisor list provided by the DMC/MC, the female delegates/advisors from their respective administrations/organisations/parties. Twenty three women were identified from the lists.

5.3 It was noted that, as not all administrations/organisations/parties were represented at the Steering Committee meeting, the completion of the task of identifying female delegates/advisors in CODESA would have to take place at the next full GAC meeting.

6. Links Between the GAC and Other CODESA Structures and Individuals

- 6.1 Regarding possible structured links between the GAC, female delegates/advisors to CODESA and gender conscious people in CODESA structures, the meeting noted that, while it was necessary to establish such links, the main problem facing the GAC was the functional relationship between itself and CODESA Working Groups.

6.2 Noting that:

- 6.2.1 The amount of documentation provided for the consideration of the GAC was large;
- 6.2.2 There was a need for the GAC to ascertain an integrated and whole understanding of the present and past proceedings in all CODESA Working Groups and Sub-Committees;
- 6.2.3 Due to the enormous time constraints resulting from the late inception of the GAC, there was a need for the GAC to systematically prioritize its work;

The meeting agreed that:

- 6.2.4 The GAC recommend to the DMC/MC, for consideration at its next meeting, that GAC representatives be given access to Working Group meetings. In this regard it was noted that, should this recommendation be accepted by the full GAC meeting and the DMC/MC, such representatives would be the representatives of the GAC per se and not of their respective administrations/organisations/parties.
 - 6.2.5 Five members of the GAC be identified for assignment to the five Working Groups respectively.
 - 6.2.6 Five members of the GAC be identified to concentrate on the reading of materials emanating from the discussions of the five Working Groups respectively.
 - 6.2.7 Five members of the GAC be identified to act as consultants with regards to the agendas and items of discussion arising in forthcoming Working group meetings and their possible gender implications.
 - 6.2.8 Representatives of the GAC should meet with the DMC/MC and the Steering Committees of the five Working Groups to ascertain the issues of priority facing CODESA II and their gender implications.
- 6.3 It was agreed that the delegates present would divide themselves into groups which would read and analyze, with respect to possible gender implications, the documentation provided on each of the Working Groups and submissions to CODESA on Gender issues.
- 6.4 It was agreed that the agenda for the GAC meeting of 21 April (Addendum C) be amended to allow for an hour of reports and discussions emanating from the findings of the groups mentioned above (Item 6.3).

7. Representation of The GAC at CODESA II

7.1 Noting that:

7.1.1 The task of the GAC was to monitor and advise on gender issues, and this task should be performed with regards to all CODESA forums;

7.1.2 Despite the conception that members of the GAC should lobby their respective administrations/organisations/parties on the gender issue in order to ensure a fuller representation of women at CODESA, these administrations/organisations/parties had shown that they could not be depended upon to seriously tackle the issue;

It was agreed that the GAC should recommend to the DMC/MC, for consideration at its next meeting, that the GAC be represented by a delegation to the plenary of CODESA II.

7.2 With regards to Item 7.1, it was noted that should this recommendation be accepted by the full GAC and the DMC/MC, the chairperson of the GAC would act as the spokesperson of the proposed delegation.

8. Minute Taker, Secretary and Rapporteurs.

8.1 It was noted that the GAC had already agreed on the need for a minute taker, administrative secretary and two rapporteurs.

9. Schedule of Meetings

9.1 It was noted that the dates of the next two GAC meetings were as follows:

- * Tuesday 21 April at 09h30
- * Wednesday 22 April at 08h30

9.2 Noting administrative constraints, it was agreed that the GAC should meet on Mondays, Tuesdays and, if necessary, Wednesdays.

9.3 It was agreed that the timing of meetings would be agreed upon at the previous meeting.

10. General

10.1 The meeting agreed that there would be no smoking during GAC meetings.

10.2 It was noted that invitations to the National Coalition of Women workshop were not available, as had been indicated in the last GAC meeting.

10.3 Involvement of Women's Organisations in CODESA

10.3.1 It was noted that there was a necessity of involving a broad spectrum of women's organisations in the deliberations at the GAC and CODESA. In this regard it was suggested that:

10.3.1.1 Regular briefings be held for women's organisations by the GAC.

- 10.3.1.2 Delegates to the GAC should be involved in the activities of organised women in their localities.
- 10.3.1.3 Mechanisms be found to enable organisations to make further submissions on the issue of gender to the GAC.
- 10.3.1.4 Delegates to the GAC should submit lists of women's organisations known to them, to the Interim Chairperson of the GAC.

11 The meeting closed.

Addendum A

INTERIM STEERING COMMITTEE OF THE GENDER ADVISORY COMMITTEE: ATTENDANCE REGISTER.

ANC	F Adams
Dikwankwetla Party	K S Ngwenya
Intando Yesizwe Party	N N Maseko
Inyandza National Movement	F S Baloi
Labour Party	M Y K Bassier
NIC/TIC	E Ramagobin
National Party	A Routier
National Peoples Party	A Ramabarren
Solidarity Party	M Reddy
South African Communist Party	F Wallace
Transkei Government	L N Jajula
United Peoples Front	M M Chueu
Ximoko Progressive Party	L B Kubay
Interim Chairperson	M Manzini
Minute Taker	M Sachs

Addendum B

Agenda of GAC Interim Steering Committee Meeting:10 April 1992.

1. Non-Sexist Terms of Address to be used in GAC and Other CODESA Meetings.
2. Links Between the GAC and Other Structures/Individuals in CODESA.
3. Minute Taker, Secretary and Rapporteur.
4. Representation of the GAC at CODESA II Plenary.
5. Schedule of Meetings.
6. General.

Addendum C

DRAFT AGENDA FOR THE MEETING OF THE GENDER ADVISORY COMMITTEE TO BE HELD AT THE WORLD TRADE CENTRE ON 21 APRIL 1992 AT 09H30.

(Amended according to the decision taken at the meeting of the Interim Steering Committee of the GAC on 10 April 1992)

1. Chairperson's opening remarks
2. Adoption of agenda
3. Ratification of minutes of previous meetings
 - 3.1 Monday 6 April 1992
 - 3.2 Friday 10 April 1992
4. Report-back from Interim Steering Committee
 - 4.1 Report-back from sub-groups set up by the Interim Steering Committee to study documentation relating to the Working Groups and submissions to CODESA on the issue of gender.
5. Terms of Reference
6. Outline of report to DMC/Secretariat at 16H00
 - 6.1 An office at CODESA for the GAC
7. Report to the MC at its meeting on 27 April 1992
 - 7.1 Proposed Amendments to the Terms of Reference
 - 7.2 Non-sexist terminology at CODESA meetings
 - 7.3 Representation of Women at CODESA II plenary
8. Election of
 - 8.1 Chairperson of the GAC and the possibility of a rotating chairperson
 - 8.2 Steering Committee members
9. Setting up of sub-groups to deal with the work of the Working Groups

10. Schedule of Meetings
11. General
 - 11.1 Identification of women delegates/advisors in CODESA
12. Closure