

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE WORKING GROUP STEERING COMMITTEE AT ITS NEXT MEETING.

MINUTES OF THE WORKING GROUP STEERING COMMITTEE 1 (No 5) HELD AT THE WTC ON MONDAY 2 MARCH AT 12H30.

PRESENT: (see ADDENDUM A)

Apologies: Rev Mohapi

Chair: Mr Webb

Secretary: A Feinstein

Minutes: K Morgan

1. **Chairpersons Opening**

Mr Webb reported that during the course of the previous week he had sent out a letter to the WGSC1 relating to the briefing of the National Peace Accord. The WGSC1 members accepted the contents and brief of the letter.

2. **Approval of Agenda**

The agenda was adopted.

3. **Transcriptions**

3.1 There was a strong appeal by the IFP supported by the South African government, that delegations be allowed to electronically record the proceedings of meetings.

3.2 It was agreed that this request be taken back to the DMC for reconsideration.

4. **Rapporteurs/Staffers**

4.1 The South African government felt that staffers would be helpful in recording the detail of discussions and assisting the Convenor where necessary while working under the direction of the Convenor.

4.2 The ANC opposed the idea of staffers

4.3 A number of points were mooted for consideration to resolve the matter viz:

4.3.1 That any delegate who poses questions to be answered submit those questions in writing to the person/delegation to whom the questions are being addressed

- 4.3.2 That the Terms of Reference of minutetakers be extended to include a full recording of the detail of the proceedings

It was resolved:

- 4.4 That a distinct separation be made between the role and function of a rapporteur and that of a staffer
- 4.5 That Minister Coetsee would supply in writing, the Terms of Reference and job description of staffers at the next WGSC1 meeting
- 4.6 Prof Asmal proposed that the WGSC1's earlier decision that the SubGroup Convenors act as rapporteurs be reconsidered
- 4.7 It was agreed that Prof Asmal would present the Terms of Reference and job description for the role of rapporteurs at the next WGSC1 meeting

- 4.8 Schedule of Subgroup meetings:

Resolved:

- 4.9 That SubGroup meetings scheduled for 16/3 be rescheduled to some time later that week
- 4.10 That the Chair together with the administrators report back on this to an informal meeting of the WGSC1 to be held on Monday 9 at 12h30.

5. Date of next Working Group meeting

Resolved:

That it was still premature to determine a date for the next Working Group 1 meeting at this stage

6. Date of Next formal WGSC1 meeting

Resolved:

That this would be determined at the informal WGSC1 meeting on 9/3.

ADDENDUM A

PRESENT:

K Asmal  
MB Webb  
D Dalling  
DRB Madide  
E Samuels  
E Pahad  
LV Ntsubane  
HJ Coetzee

African National Congress  
Ciskei Government  
Democratic Party  
Inkatha Freedom Party  
Labour Party  
SA Communist Party  
Transkei Governemnt  
SA Government



**ATTENTION :WGSC1 MEMBERS**  
**FROM: Mr Webb**

Please advise whether the following arrangements would be suitable for meetings during the week starting beginning 16/3/92:

<b>SubGroup 1</b>	<b>: 19/3</b>	<b>08h00 -12h30</b>
<b>SubGroup 3</b>	<b>: 19/3</b>	<b>13h30 -18h00</b>
<b>WGSC1</b>	<b>: 20/3</b>	<b>8.30am -12.30</b>

Kindly respond to Ms Kim Morgan at Tel: 011 3972183  
Fax: 011 3972211 by Tuesday evening (3/3) latest.

CONVENTION FOR A DEMOCRATIC SOUTH AFRICA

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