

MINUTES OF THE PROTOCOL SUB-COMMITTEE MEETING HELD AT WORLD TRADE CENTRE ON 18 DECEMBER 1991 AT 15H00

Co-convenors: MB Myeni
JL Mahlangu

Present: T Mabizela - ANC
TH Khosa - XPP
MI Menong - Bop Gvt
MR Mzimela - IFP
DK Padaiachey - NPP
T Palan - Solidarity
L Crewe-Brown - SA Gvt
NS Mtsweni - IYP
GL Matshaka - Transkei Gvt
AM Mncwango - IFP
S Singh - NIC /TIC
MC Magagula - INM
A Feinstein - CODESA Management
T Fowler - SACP
MM Taba - Ciskei Gvt
P Naidoo - NIC /TIC
DHM Gibson - DP
MT Mudau - Venda Gvt

Apol: None

MINUTES WERE AS FOLLOWS:

1. Mr Feinstein reported that the following had been appointed as Protocol Officers:
L Landers - Labour Party
S Singh - NIC / TIC
M Taba - Ciskei Gvt
E Becker - SA Gvt
N Mtsweni - IYP

2. Mr Feinstein reported that a briefing for these Protocol Officers would be held at 17h00 on 18/12/91 (at the close of this meeting). The Steering Committee had instructed that this briefing cover five areas:
 - * History of CODESA
 - * Sensitive issues (such as non-participation of certain invitees)
 - * Actual duties / tasks
 - * Clothing requirements (in view of there being no clothing allowance)
 - * The fact that the Officers are, for the duration of the conference, representatives of CODESA and not of their own

political parties

3. It was resolved that the Working Group of five, together with one co-convenor (J Mahlangu), would oversee the fieldwork of these Protocol Officers. The home telephone numbers of each member of the Working Group and the office number were to be given to the Officers.
4. Mr Feinstein sought a mandate to motivate a request to the Managing Secretariat for three extra places for Protocol Officers. It was resolved that this decision be delegated to the Working Group.
5. Mr Feinstein reported that the Steering Committee had requested a reduction in the numbers of the reception committees to be present on the tarmac at Jan Smuts Airport. It was resolved that the standard reception committee should consist of one CODESA representative, one of the Committee's co-convenors and one Protocol officer.
6. It was resolved that the Working Group be mandated to arrange entertainment for the international delegates at the Market Theatre on the night of Saturday 21 December 1991, and a township tour on the following day, provided that the Steering Committee (sitting concurrently) were to accept the previously submitted recommendation in this regard.
7. It was resolved that the Working Group be mandated to make a decision on the possible allocation of the final vacant VIP working office/suite, once the names of all attending VIPs have been submitted.
8. It was resolved to recommend to the Managing Secretariat that it obtain a room at each of the five designated hotels for use as an office, provided that it prove impractical to use the resident Protocol Officer's own room as such.

PLEASE NOTE: THIS WAS THE FINAL MEETING OF THE SUB-COMMITTEE.