116

#### CODESA

Convention for a Democratic South Africa

PO Box 307 ISAMDO 1600 South Ames \*\* Telephone 10111 387-1188/88 Fax (0111 387-2211

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| FROM :           | PE               | LOTOC.DI |          |            |  |
| DATE :           | 160              | December | 1991     |            |  |
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CODESA

Convention for a Democratic South Africa ROID. AF(1)

PO Box 307 ISANDO 1600 South AMca \*\* Telephone (011) 387-1198/99 Fex (011) 387-2211

FACTSHEET TO OBSERVERS TO ALL HEADS OF MISSIONS

PRACTICAL ARRANGEMENTS FOR THE MEETING OF CODESA ON FRIDAY 20 DECEMBER AND SATURDAY 21 DECEMBER

As a follow-up to the invitation sent to you last week, we wish to bring the following to your urgent attention.

- Parking and traffic arrangements will be forwarded to you as soon as they are available. You will be mat at the entrance to the Convention
   Meals will be mat at the entrance to the convention
- Meals will be provided at the Convention. If you have any special distary requirements, please inform us immediately.
  The language of the Grouper of the Grouper
- The language of the Convention will be English.
  At the Convention Gauta
- At the Convention Centre a (common) VIP room will be available for your use. It will contain a telephone, a fax machina, a work area, and a leisure area. Drinks and snacks will be available.
   To addition a particular telephone will be available.
- 5. In addition, a meeting room will be provided where you will be able to conduct discussions with delegates and observers. Requests for use of the room should be made at the Frotocol Office on the lower level of numbers of the protocol official of each organisation participating in officials.

Please complete the attached form and return to us immediately or by not later than 10600 on Tuesday 17/12/1991.

#### TRANSMISSION REPORT

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## **CODESA** Convention for a Democratic South Africa

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