

CODESA

Convention for a Democratic South Africa

As corrected [3]
by Secretariat
18/12

PO Box 307 ISANDO 1600 South Africa ** Telephone (011) 397-1198/99 Fax (011) 397-2211

DRAFT AGENDA OF THE MEETING OF THE
STEERING COMMITTEE OF CODESA
TO BE HELD ON WEDNESDAY 18 DECEMBER 1991
AT 09H00 AT THE WORLD TRADE CENTRE

1. Present
2. Minutes of the previous meeting
3. Matters arising have been included in the rest of the agenda and the Task Groups & Sub-Committee Reports
4. Reports from Task Groups
 - 4.1. Organisation & Planning

Issues for decision:

 - 4.1.1 Seating arrangements (cf item 5 of the report)
 - 4.1.2 Seating time, photo session and starting time (cf item 7 of the report)
 - 4.1.3 Structure for the future CODESA process (cf item 13 of this report and report of Task Group 3)
 - 4.2. Drafting

Issues for decision

 - 4.2.1 Rules of Procedures for Plenary sessions (cf. Appendix 3 of report)
 - 4.2.2 Declaration of Intent (cf Appendix 4 of report)
 - 4.3. Process

Issues for decision

 - 4.3.1 Appointment of Judges Mahomed and Schabort as Chairpersons for plenary sessions of CODESA
 - 4.3.2 Joint Chairpersons appointed to the Steering Committee (or the equivalent body)
 - 4.3.3 Joint chairpersons appointed to Working Groups
 - 4.3.4 Post CODESA 1 the Steering Committee becomes a Management Committee
 - 4.3.5 Post CODESA 1 an Executive Secretariat should be formed for the day-to-day running of the CODESA Management Committee
 - 4.3.6 Participation of presently non-invited organisations should be dealt with by the Management Committee. The criteria for this should still be political parties and organisations

- 4.3.7 Agenda: (cf Secretariat's recommendation)
- 4.3.8 Working Groups:
- 4.3.8.1 These should report directly to the plenary session of CODESA, and no other structures
- 4.3.8.2 Working Groups should begin deliberations towards the end of January to allow participants preparation time
- 4.3.8.3 Financial assistance should be available before Working Groups start their deliberations with guidelines about access to this assistance
- 4.3.8.4 Names of participants to Working Groups should be made available to the CODESA office before the end of December 1991
- 4.3.9 The venue of CODESA offices and meetings should be the Witwatersrand area selected taking financial constraints into account
- 4.3.10 Media and facilitation could be considered at a later stage

Outstanding Issues:

- * Who takes responsibility of convening the first Management Committee and/or Executive Secretariat?
- * Who runs the CODESA offices until then?
- * Who takes the financial responsibility referred to in 4.3.8.3 above?
- * Who and how many delegates are represented in the Working Groups?
- * What is the order of the Agenda on Saturday 21/12?

5. Reports from Sub-Committees

5.1. Media

- 5.1.1. The time of the release of Convention Agenda and delegates lists to the media should be decided.
- 5.1.2 Previous Secretariat decision on Media briefings requested to be reconsidered (cf. item 4 of Task Group 1's report, as well as item 3.2 and 10.4 of the media report; the co-conveners will address the meeting and make a proposal on spokespersons).
- 5.1.3 Ways in which the SABC-TV can be persuaded to cover CODESA 1 in its entirety should be considered at the highest level.
- 5.1.4 An official photographer for the duration of CODESA 1 should be appointed.

5.2. Protocol

Issues for decision:

- 5.2.1 Hosting of welcoming cocktail party by the two Co-chairpersons (cf resolution 2 of report)
- 5.2.2 Allowing certain African countries to send representatives (cf resolution 8 of report)
- 5.2.3 Seating arrangements for international delegations and heads of missions (cf resolution 10 of report)

Issues to note:

- * Saturday night entertainment for members of the international delegations (cf resolution 5 of the report)
- * In liaison with Security committee, security arrangements for international organisations have been made at the Airport, en route and at the Carlton

5.3. Security

No report available, recommendations will be made after the sub-committee's meeting 09h00 today.

6. Report from the Secretariat

7. Specific Issues

7.1. The Zulu King and COSATU

7.2 Further applications to attend (supplied as addendum)