

DRAFT MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD AT THE JAN SMUTS HOLIDAY INN ON MONDAY 13 JANUARY AT 10H00

PRESENT:

Party/Organisation/ Administration	Delegate	Adviser
ANC	J Zuma	M Maharaj
Bophuthatswana Government	R Cronje	SG Mothibe
		DW Schoeman
Ciskei Government	HJS Kayser	NR Makapela
Dikwankwetla Party	TJ Mohapi	SOM Moji
DP	CW Eglin	J Selfe
IFP	F Mdlalose	BS Ngubane
INM	SS Ripinga	PMH Maduna
IYP	NJ Mahlangu	
Labour Party	PAC Hendrickse	E Samuels
National Party	R Meyer	DJ de Villiers
NIC/TIC	PJ Gordhan	C Saloojee
NPP	A Rajbansi	E Joosab
SACP	J Slovo	Ms GF Moleketi
SA Government	G Viljoen	N Coetzee
Solidarity	JN Reddy	I Omar
		K Reddy
Transkei Government	Z Titus	TT Matanzima
UPF	MJ Mahlangu	
Venda Government	S Makhuvha	PN Ranwashe
XPP	EPP Mhinga	JC Ackron
Chair	Z de Beer	
Secretariat	M Maharaj	
	SS van der Merwe	
	E Cosser (recording)	
	T Eloff (Committee Secretary)	
	P Saxby (minutes)	

1. **WELCOME**

- 1.1 It was agreed that the presence of additional support staff from certain organisations would be condoned on the understanding that, in future, each organisation should be represented by one delegate and one adviser only.
- 1.2 It was noted that all Management Committee meetings are closed.
- 1.3 The meeting agreed to commence proceedings with Item 3 on the proposed agenda.

2. **ESTABLISHMENT OF THE DAILY MANAGEMENT COMMITTEE/DAGBESTUUR (DMC)**

2.1 Following discussions on the constitution of the DMC, it was agreed that this should comprise eight members.

2.2 The following eight members were proposed and accepted:

Z de Beer	R Meyer
PJ Ghordan	SS Ripinga
PAC Hendrickse	Z Titus
F Mdlalose	J Zuma

2.3 It was agreed that the Chairperson of the Management Committee (MC) will be chosen from amongst the members of the DMC and nominated on a rotating basis.

2.4 Noting that DMC members were selected as individuals and not according to political affiliation, it was further agreed that no alternates/substitutes to DMC members will be permitted.

3. **APPOINTMENT OF CHAIRPERSON/S OF THE MANAGEMENT COMMITTEE**

3.1 See Item 2.3 above.

3.2 It was agreed that, in order to allow for the political party/organisation or administration represented by the Chairperson of the MC to participate fully in the proceedings of the MC meeting concerned, that political party/organisation or administration should nominate an alternate to its representative acting as Chairperson. It was further agreed that this alternate need not be an official adviser.

3.3 It was decided that Dr Z de Beer should continue as Chairperson for the remainder of the meeting.

4. **APPOINTMENT OF A SECRETARIAT**

4.1 The meeting agreed that the existing two-person Secretariat should remain in place, subject to review by the DMC.

4.2 It was agreed that the Secretariat itself should be held responsible for CODESA's overall administration, including that of the five Working Groups, under the direction of the DMC.

4.3 An appeal for the timeous circulation of documentation to committee and Working Group members was noted.

4.4 The meeting agreed that, in the interests of continuity, it should proceed to Item 7 on the proposed agenda.

5. **REPORT FROM THE EXISTING SECRETARIAT**

5.1 The Secretariat was mandated to investigate the availability from the SABC (and terms thereof) of the video recording of CODESA 1.

5.2 The Secretariat Report (Addendum B) was approved, subject to the following amendments and provisos:

5.2.1 **Transcriptions of CODESA 1**

The distribution of CODESA 1 transcripts to all participants will be investigated, certain participants not having received their copies to date.

5.2.2 **Progress Report on Working Groups**

The deadline for the submission of the names of delegates to the five Working Groups will not be extended. The administrative office should approach the parties concerned for the names outstanding.

5.2.3 **Guidelines for Chairpersons of Working Groups (Addendum F)**

The guidelines were approved subject to the following amendments:

5.2.3.1 Leaders of delegations to the five Working Groups should be allowed to introduce substitutes for both delegates and advisers whilst the Working Groups are in session.

5.2.3.2 It will be the responsibility of the Working Group Chairperson to ensure that no political party/organisation or administration represented in the Working Groups exceeds the four representatives per Working Group previously agreed.

5.2.3.3 See Items 5.2.7 and 6.3.1 below.

5.2.4 **Financial Assistance to Working Group Members**

This will be investigated by the DMC.

5.2.5 **CODESA Media Requirements**

5.2.5.1 The Secretariat will continue to deal with media matters. There is, therefore, no need for the appointment of a media liaison officer at this stage.

5.2.5.2 The names of delegates to the five Working Groups should be released to the media by the political parties/organisations and administrations themselves, although said parties may request the administrative office of CODESA to release the names of their delegates on their behalf. It was noted that no names of Working Group delegates should be released to the media by the CODESA administrative office until after the Working Groups meet on 20 January.

5.2.5.3 The names of MC members should be released to the media following the meeting.

5.2.6 Research Facilities

This matter should be referred to the DMC, which should investigate it in the light of previous discussions on the issue.

5.2.7 Standing Rules for Working Groups

The Standing Rules of Procedure for Plenary Sessions should also apply to the Working Groups mutatis mutandis. The five Working Groups should be advised accordingly.

6. WAYS AND MEANS TO BROADEN AND EXPAND PARTICIPATION IN THE CODESA PROCESS

6.1 The King of the Zulus and Other Traditional Leaders

6.1.1 A Subcommittee was appointed comprising:

TJ Mohapi (convenor)	MJ Mahlangu
F Mdlalose	NJ Mahlangu

NJ Mahlangu registered a strong protest at the manner in which the Subcommittee was structured.

6.1.2 This Subcommittee was mandated to investigate and make recommendations to the MC on an appropriate role in the negotiations process for the King of the Zulus and other traditional leaders.

6.1.3 For this purpose, scholars and experts should be given the opportunity to present evidence, attention being given to pre-colonial states and governmental structures as well as to historical, cultural and ethnic considerations and comparable constitutional situations in Africa and elsewhere.

6.1.4 The Subcommittee report back to the MC should be made in advance of the next plenary meeting of CODESA.

6.1.5 All interested parties not represented on the Subcommittee will be welcome to make representations to it.

6.2 Other Political Parties and Organisations

6.2.1 It was agreed that this should be referred to the DMC whose task it will be to define qualifications for inclusion.

6.2.2 The MC should have the authority to act upon the recommendations of the abovementioned Subcommittee and the DMC with regard to the inclusion of other parties in the CODESA process. Such recommendations may be referred to the next plenary session if necessary.

6.3 Other Interest Groups

6.3.1 It was agreed that each Working Group shall determine ways and means by which women's and other interest groups which are not participants in

CODESA may make submissions to that Working Group on matters relevant to its terms of reference. It was further agreed that a clause to this effect should be added to the Guidelines.

6.3.2 It was agreed that a public statement should be made to this effect.

6.4 Political Parties/Organisations Declining to Participate in CODESA

It was noted that ongoing attention is being given to the inclusion of non-participating political parties and organisations from both the extreme left and extreme right of the political spectrum, and especially to those parties concerned who declined previous invitations to participate or who withdrew.

7. APPROPRIATE MECHANISMS FOR THE ADEQUATE REPRESENTATION OF WOMEN IN CODESA STRUCTURES

7.1 It was agreed that provision should be made for women's groups as indicated in Item 6.3.1 above.

7.2 It was agreed that MC members should draw to the attention of their respective organisations the importance of involving women representatives in the CODESA process, noting the suggestions made in this regard concerning:

- * debating this matter at constituency level;
- * applying for permission to appoint additional advisers to the MC and plenary sessions on the understanding that these should be women;
- * debating this matter with women's organisations at constituency level;
- * appealing for more women delegates to the plenary sessions.

8. OTHER URGENT BUSINESS

8.1 Distribution of Documentation

An appeal for the timeous distribution of agenda, minutes and other documentation was noted. It was agreed that, in order to facilitate adequate discussion of such documentation at constituency level, the tabling of documentation on the day of the meeting should be avoided.

8.2 Chairpersons of Working Groups

It was agreed that the DMC should make recommendations on this matter to the MC.

8.3 CODESA 2

The meeting agreed that CODESA 2 should focus on progress reports from the five Working Groups and matters arising from these.

8.4 Declaration of Intent

8.4.1 In response to an enquiry by Z Titus into the position of the IFP and the Bophuthatswana Government with regard to the the signing of the Declaration of Intent, it was noted that the undertaking made by R Cronje and F Mdlalose that their respective organisations will address issues

pertaining to their decision not to endorse the Declaration of Intent, was accepted.

8.4.2 F Mdlalose appealed to MC members to read his statement as it is recorded on pages 158, 159 and 160 of the transcription of the proceedings of CODESA 1, and to do so in conjunction with the Declaration of Intent.

8.5 Media Statement

It was agreed that Dr Z de Beer, in his capacity as Chairperson, should make a statement to the media following the meeting summarising the decisions reached, and that this should contain sufficient detail to discourage undue media speculation.

8.6 Working Group Registration and Documentation

8.6.1 MC members were requested to advise their respective Working Group delegates that the registration time for Working Group meetings on Monday 20 January will be 10h00 and that the meetings will commence at 10h30.

8.6.2 It was agreed that MC members will be responsible for the distribution of Working Group documentation forwarded to them for their respective Working Group members.

9. THE NEXT MEETING OF THE MANAGEMENT COMMITTEE

The Management Committee will meet again at 09h00 on Monday 10 February at the World Trade Centre.

The meeting closed.