

[15]

MINUTES OF THE SECURITY COMMITTEE MEETING
HELD ON 18 FEBRUARY 1992
AT THE WTC

PRESENT:

N. Pretorius
G. Ramasodi
J. Venter
R. Shaik
P. Nembambula
M. Morobe

1. Security of Personnel Accommodation:
One member of the existing personnel core will undertake a 6pm-6am shift on a rotational basis every night; the person will be armed.
2. Issue of Firearms:
The request for the supply of firearms was placed before the Commissioner of Police on 13/2/92 and is still under consideration. Venter is following this up; if no prompt decision is forthcoming, Shaik will have the matter tabled with one of the working groups on 24/2/92. As the supplier of arms, the SAP will also supply ammunition and training in the use of the particular weapons supplied.
3. Stipend for Personnel:
Venter, Morobe, and Mampane met to discuss this issue, and made proposals to Deon du Plooy who is in charge of CODESA's operating expenses. They propose payment of R50-R70 per day (inclusive of rest/leave days, etc.). Payment will be made at the end of the period of service. This committee approved the proposals.
4. Code of Conduct:
A decision on the proposed code is still awaited from the DMC. Morobe will make sure this item remains on their agenda; clarity is expected from the DMC no later than 24/2.
5. Security Personnel's Dress:
This committee agreed that, although not all the personnel are able to wear the suggested clothing, their general appearance is smart and neat and, therefore, acceptable.
6. Security Personnel's Transport:
The shuttle service between the WTC and the residence is working well. The committee requests that one combi be made available to the security personnel so that they can take care of their own leisure-time transport needs, as well as providing them with the necessary independence and flexibility to respond to emergency calls at night and on week-ends. Personnel are currently dependant on the availability of a vehicle and driver

from the broad CODESA pool. Morobe and Venter will take up this matter with the Administration.

7. Reporting:

The 'letter of introduction' procedure for newcomers is beginning to work well.

8. Minuting:

The meeting confirmed that minutes will be distributed only at meetings and not faxed. Minute-taker Cosser noted that Janet Love would arrange for a minute-taker for the meeting on the 25/2/92, as she has commitments at work which she cannot break.

9. General:

i. Security for Postal Deliveries:

The Committee noted that the present system of delivery of post by WTC staff direct to CODESA offices - with no checking - was untenable. OpCom will henceforth arrange for the post to be deposited in one room, scanned through the X-ray detector currently used for incoming persons' briefcases, etc., and then delivered to individual offices.

ii. Letter from WTC Administration:

The Committee dealt with the letter point by point and formulated the following response. Cosser will fax these to Venter by the end of the week for approval.

draft

*Mr A.F. Fouche
Maintenance Manager
World Trade Centre Johannesburg
P.O. Box 500
Kempton Park
1620*

21 February 1992

Dear Sir

Your letter of 17 February 1992 was tabled at the meeting of the CODESA Security Committee on 18 February 1992. We value co-operation between the management of WTC and ourselves and, hence, hereby request that Mr Fouche be co-opted onto this committee to further facilitate that co-operation.

I hereby convey to you the response of that meeting to your letter in accordance with the points as you raised them:

1. *Written Action Plan:*

We believe that the dissemination of such a plan, even to yourselves, would constitute inappropriate security practice.

2. *Gate Control:*
We are fully aware of the importance, not least in political terms, of keeping CODESA's activities and personnel secure at all times. Gate Control is a key aspect of this and we request you to respect our organization thereof.
3. *Security Guards Alleged Misdemeanours:*
We will investigate this matter fully.
4. *Vandalism:*
We take note of the instances of vandalism which you have mentioned.
5. *Alleged Interference with WTC Security Routines:*
We hope that closer co-operation between this committee and yourself will obviate this problem.
- 6a. *Training:*
We believe that the dissemination of such a plan, even to yourselves, would constitute inappropriate security practice.
- 6b. *Security Personnel's Dress:*
We take note of your objections. However, we find ourselves, given the current constraints, satisfied with the situation. Please make specific details of lapses in decorum known to us.
- 6c. *Security Personnel's Behaviour:*
We note your complaints. Please make specific details of lapses in decorum known to us.
7. *Litter and Soiling of Furniture:*
We note your complaint and will remind staff of the importance of tidiness. Again, please make specific details of lapses in decorum known to us.

In your conclusion to the letter, you allege that sabotage is in fact occurring at the WTC. We take particular note of this serious allegation and ask you for full substantiation.

Yours faithfully

P.J. Nembambula
Co-Convenor

iii. *Change-Over Arrangements for Security Personnel:*
The current group will work until 4/3/92, so as to facilitate smooth operations for the major meetings on 2/3/92 and 3/3/92. Newcomers will be asked to report on 4/3/92. Venter will notify Cossar (minute-taker) of the numbers required from each

organization. (This will be calculated on the basis of the number of personnel from each organization which decide to go home on 4/3/92 rather than to continue service.) She will then fax the relevant organizations.

iv. Uniformed SAP Personnel:

The presence of uniformed SAP personnel on gate-duty was noted with concern by some members of the committee. It was pointed out, however, that such persons always do duty along-side plain clothes personnel. The current situation was, therefore, accepted. Pretorius suggested that SAP personnel could keep a low (but not undignified) profile at the gates, especially on major meeting days.

v. Accommodation:

Alternative accommodation for security personnel on 21-23/2/92 has been arranged owing to a prior booking for these days at the team's place of residence.

vi. Bodyguards Carrying Weapons:

It was noted that there is some confusion amongst personnel as to how to manage bodyguards who accompanied delegates, especially when the guards carry weapons. It was clarified that bodyguards may have access only to the courtesy room at the entrance and that weapons must be 'signed in'. Such persons must not have access to the conference floor. In addition, no delegates may take their weapons on to the conference floor.

vii. Date of Next Meeting:

The date 25/2/92 at 14h00 was confirmed.