

MEDIA COMMITTEE

MINUTES OF SUB-COMMITTEE ON ACCREDITATION,
MEDIA REGISTRATION AND SECURITY
HELD AT WORLD TRADE CENTRE ON
THURSDAY 12 DECEMBER 1991

PRESENT: Peter Soal - Democratic Party
November Mbonani - Intando Yesizwe
Sheila Camerer - National Party

TERMS OF REFERENCE:

Accreditation:

Any journalist who has accreditation to Government or a Political Party participating in CODESA, will be accredited to CODESA. If he or she does not have such accreditation, a letter from the Editor of the particular newspaper/journal appointing the journalist to attend CODESA, must be produced on registration for accreditation.

Personnel:

Each party present on 12 December at the Media Committee meeting (list attached) to be asked to nominate one individual to assist in manning the Media Registration desk (8 personnel). Convenor of Media registration desk to be appointed by the Media Committee convenors.

Tables: Tables to be provided by CODESA Management (4 tables, 8 chairs).

Pens: 20 pens to be provided by CODESA Management.

10 Lists of those journalists who have registered by the time CODESA 1 commences, must be available at the Media Registration Desk.

300 Further registration forms should be available at the desk for those who arrive during CODESA 1.

Computer Lists of accredited Media: to be up-dated during the Convention, and as complete a computer list as possible to be available by noon on 20 December.

Special pool registrations: No decision has yet been taken as whether to have a pool.

Containers to hold name tags (alphabetically): to be provided by CODESA Management.

Security Equipment and Dogs: It is recommended that these should not be in evidence at the Media Registration desk.

Name tags and cutting of tag cards: to be arranged by CODESA Management. A printing and cutting service should be available at the Media Registration desk. Possibly this could be provided by Constitutional Development Services. Colour coding to be decided by Security.

Press Kits: to be available from the 19 December at Media Registration desk. This is being arranged by another sub-committee of the Media Committee.

List of Media names for Security: There should be a prepared computer list of those who have already registered at the start of CODESA 1, plus up-dating during the Convention. Access to computer for this purpose must be available throughout CODESA 1 to up-date Media lists for Security.

Additional item: signage - permanent signage is required at the Media Registration desk together with a notice board to be provided by CODESA Management.