

COMMUNITY LIAISON DEPARTMENT

WEEKLY DEPARTMENTAL REPORT

6 APRIL 1995

REPORT NO. 11

1. SECTORS

Sector co-ordinator appointed - Permenthri Pillay. Draft proposal and programme. See attached annexure "A" - for tabling purposes.

2. CEP

Provincial Education & Training Co-ordinator appointed. National Education and Training Co-ordinators appointed. (Derrick resigned).

3. CPM'S

Planning meetings for CPM's for May and June to take place on the 10th April 1995 at 14h00 pm in the operations room on the 12th floor. Request attendance of Directorate, Media, Secretariat and Administration.

4. APRIL 27TH CELEBRATIONS

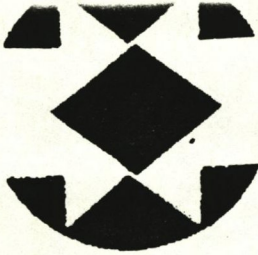
Meeting of NCC on Friday 7th April. Ntozelizwe Tom and Elmien Riley to attend from Community Liaison. Report back on planning meeting on the 10th April 1995 at 09h00-11h00 am on the 12th floor operations room. Request attendance of Directorate, Media and Secretariat.

5. OFFICE SPACE

Proposal not yet complete. Consultation to occur with Secretariat.

6. INTERDEPARTMENTAL CO-ORDINATION

Management Committee requested Administration to see how we could co-operate with other Government campaigns. At Community Liaison's instance SACS has arranged a meeting for Friday 7th April 1994 at 11h00 am in V12, Old Assembly Building. Media Department have been invited. See annexure "B".



South African Communication Service
Suid-Afrikaanse Kommunikasiediens

4/4 95

REFERENCE : 4/2
ENQUIRIES : MS N LE ROUX
TELEPHONE : (021) 403 2310

Dear Mr Shalala

INVITATION : CO-ORDINATION - INTERDEPARTMENTAL COMMUNICATIONS

Please refer to telephone discussions in this regard.

You are cordially invited to a meeting in Cape Town to discuss the viability of co-ordinating the various communication strategies in a cost effective and efficient manner.

The aim is to investigate areas of common interest and meaningful co-operation.

Role-players attending will be :

Ms Tembeka Nkamba	SA Communication Service
Mr Dirk Venter	SA Communication Service (Parliamentary Office)
Ms Annemarie Ferns	SA Communication Service
Ms Sue de Villiers	Ministry of Justice
Mr Alf Karrim	Parliament
Mr Edward Shalala	Constitutional Assembly
Mr Wayne Morris	Constitutional Assembly
Ms Nicky le Roux	Constitutional Assembly/SA Communication Service
Mr Marius Kleynhans	Department of Constitutional Development
Mr Chris Ngcobo	Department of Constitutional Development (Masakhane)
Mr Deon van Loggerenberg	Department of Constitutional Development/SACS
Ms Thandeka Gqubule	Ministry in the Office of the President (RDP)
Mr Fred Oberholzer	Ministry in the Office of the President (RDP)

Your are welcome to also invite other members of your staff.

The meeting will take place on Friday, 7 April 1995 from 11:00 until just after lunch.
Please convene at Room V12, Old Assembly Building.

Annemarie Ferns

MRS ANNEMARIE FERNS
DIRECTOR : PROJECT MANAGEMENT

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PUBLIC PARTICIPATION PROGRAMME
SECTOR SEMINARS AND PUBLIC HEARINGS
PROPOSAL

BACKGROUND

Over the past few months, sectors have been involved in seminars/public hearings on specific issues identified by Theme Committees together with the Secretariat. Community Liaison has helped organise the workshop for Theme Committee 5 on the Judiciary and Legal System (MPD helped on the logistical side). Further some assistance was given to Theme Committee 6.4. on one of their hearings. In the main Theme Committees, through the Secretariat, have been responsible for organising seminars and Public Hearings with the different sectors. Attached are organisations consulted.

Management Committee on the 27 January 1995 accepted a document on the Public Participation Programme, that outlined 5 Sectors that need to be consulted, namely Women, Labour, Business, Traditional Leaders and Religious Groups. Subsequently Youth was included as a sector that needs to be consulted in this phase.

INTRODUCTION

This document outlines a way forward on how we deal with sectors in the first phase of the constitution making process (up until the end of June). As outlined in the Background, work has already happened with regard to sectors. **However the Broad Goal that will need to be achieved before the end of June will be to arrange hearings for the following sectors as per the mandate from Management Committee.**

- Business
- Women
- Traditional Leaders
- Labour
- Religious Groups
- Youth

The objective, approach and proposed programme is set out in this document for comment and to ensure that all the role players (within the CA Administration) see this as a workable plan that can be implemented.

OBJECTIVES

1. To have Public hearings/Seminars with the following major sectors:

- Business
- Women
- Traditional Leaders
- Labour
- Religious Groups
- Youth

- a) Primarily for the relevant sector to make input into the constitution making process. From the Theme Committee's perspective, to get submissions of relevance to the Theme Committee from the sector.
- b) To brief the sector about the Constitutional Education Programme and their possible role, particularly once a draft constitution is available (2nd phase). This area will be done in conjunction with the CEP.

2. Issue based hearings where they are not covered by Sector based hearings (as outlined in 1). These will be initiated by the Theme Committee through a Theme Committee Request form (see attached form) being completed and sent to Community Liaison within the required time lines (2 weeks before event).

APPROACH

To accomplish objective 1 within the short time frames we have for the first phase, the following approach is suggested.

1. Community Liaison will co-ordinate the overall implementation

- a) Initial interaction with the relevant sector.
- b) Set-up consultative meeting between Community Liaison, Secretariat, organising NGO and Sector representatives.
- c) Co-ordinate the Programme/Agenda for hearing.
- d) Guest List and Invitations (ensuring representivity and non-Party bias)
- e) Date
- f) Venue
- g) Transportation
- h) Maintain co-ordination between Sector, Secretariat and organising NGO and overall Logistics of the programme.

2. Secretariat (via Managing Secretaries) will be responsible for:

- a) The actual content of the Programme/Agenda together with the relevant sector.
- b) Liaison with their respective Theme Committees:
 - Inform Theme Committee about the hearing/Seminar.
 - Obtain Theme Committee's input into planning process.
 - Initiate discussion on issues the Theme Committee would like to involve the relevant sector in.
 - Ensure that the work programme is taken into account in shaping the Agenda/Programme.
- c) Maintain contact with Theme Committee members around travel, itinerary and Accommodation.
- d) On the day of event assist in organisation where necessary.

3. The relevant sector will:

- a) Mean National Federations and similar representative structures - only in exceptional cases will it include individual organisation.
- b) Be responsible for informing individual stakeholders (their constituents) of the Public hearing/seminar.
- c) Be jointly involved with the Managing Secretaries (representing their respective Theme Committees) with drawing up of the Programme/Agenda.
- d) Take responsibility for the travel and accommodation requirements of the members/structures of the relevant sector to the Public hearing/seminar, where they have the capacity and resources to do

so.

- e) On the day to assist in organisation/co-ordination of event where necessary.

4. The organising NGO will:

- a) Assist Community Liaison with the co-ordination of the Public hearing/seminar..
- b) Be responsible for solely infrastructural and logistical support around the event.
 - Booking of venues
 - Organising catering
 - Booking of all facilities required in the venue/hall (eg. sound system). Ensuring that on the day of the event, they are in good working condition.
 - Booking/organising of the speakers that have been agreed between sector and CA.
 - Sending out of invitations to structures/organisations ratified by CA and sector.
 - Assisting with travel arrangements where necessary.
 - On the day of event organising and co-ordinating all logistical arrangements.
 - Providing back-up support to Community Liaison in co-ordination.

Community Liaison, the Managing Secretaries, the Sector reps and the organising NGO will form the co-ordinating team for implementation of the sector programme.

Finance

This area will need more discussion, but the proposal in this regard is as follows:

1. Funded by organising NGO where possible.
2. Where the sector (eg. business) has the funding capacity, to fund the Public hearing itself.
3. Funds from Community Liaison budget.
4. Could also look at interested companies and structures that have funds available, sponsoring a particular Public hearing/seminar.
5. Combination of funding different parts of the programme: Example. the sector paying for its own travel to event, the organising NGO, the human resource, telephone costs for the event, and Community Liaison (CA) carrying the remaining cost.

NB The funding arrangement will depend on the sector involved and the organising NGO's capacity and resources.

PROGRAMME
10 APRIL - 26 JUNE 1995

Planning has already taken place with regard to Business and Children's Rights. These initiatives will be continued and will be included in this programme. Children's Rights form part of the Youth Sector, but as the initiative thus far was concentrated on Children's Rights rather than Youth generally, it has agreed to have 2 hearings. One focused on Children's Rights (see attached draft programme). The second will specifically concentrate on issues on Youth that were not covered in the Public Hearing dealing with Children's Rights. The second conference needs more consultation with the various National Youth Groupings in the country.

TO ACHIEVE OBJECTIVE 1:

1. Business:

- Organised with : Business South Africa
- Date : 22 April 1995 (Saturday)
- Venue : Still to be organised
- Programme : See attached draft programme

NB. SACOB and NAFCOG still need to be consulted.

2. Child Rights:

- Organised with : National Children Rights Committee (NCRC)
HSRC (Involved with logistics)
- Date : 12-13 May 1995
- Venue : HSRC
- Programme : Draft programme to follow

Given the time constraints faced in organising Public Hearings for the remaining sectors the suggestion of the Directorate has been taken on board - to organise Public Hearings for four sectors in a four day block in June.

The following proposal would need to be considered particularly by the Secretariat and Theme Committees as to the viability in terms of Theme Committees dealing with submissions that will arise from these Public Hearings. Suggestions in this regard will be welcome in order to finalise a programme and an implementation plan.

3. Women:

- Organised with : Consultations with the Sectors still need to happen
- Date : 14 June 1995 (proposed)
- Venue : World Trade Centre (proposed)
- Programme : Still needs to be drawn up

4. Religious Groups:

- Organised with : Consultations with the Sectors still need to happen
- Date : 15 June 1995 (proposed)
- Venue : World Trade Centre (proposed)
- Programme : Still needs to be drawn up

5. Youth:

- Organised with : Consultations with the Sectors still need to happen. Specifically with National Youth Development Forum and National Youth Co-ordinating Committee
- Date : 16 June 1995 (proposed) - Youth Day
- Venue : World Trade Centre (proposed)
- Programme : Still needs to be drawn up. Should focus on issues not covered in the Child Rights Public Hearing

6. Labour:

- Organised with : Consultations with the Sectors still need to happen
- Date : 17 June 1995 (proposed)
- Venue : World Trade Centre (proposed)
- Programme : Still needs to be drawn up

6. Traditional Leaders:

There was a workshop held on Monday 3rd April looking at a framework for dealing with Traditional Leaders. This workshop was organised by Theme Committee 2. A number of questions arised and a proposal was made by the CA Administration asking for the different Theme Committees to finalise this framework. Potentially a Public Hearing involving the different stakeholders in this sector would need to be organised. Consultation with the Secretariat on how to take this forward needs to happen as soon as they have feedback from the Theme Committees.

NB. The different sectors (member organisations or structures) covered by Theme Committees over the last few months in their Hearings will be borne in mind when consulting with sectors outlined from 3 to 7.

TO ACHIEVE OBJECTIVE 2:

Objective 2 deals with Theme Committee Requests to hold Public Hearings that are issue based and is not covered in the Sector Based Hearings. The proposal in this regard is as follows:

- Theme Committee to complete the attached Theme Committee Request Form to initiate such a Public Hearing.
- This form to reach Community Liaison (Sector Co-ordinator) 2 weeks before such a hearing is to take place.
- Community Liaison will take responsibility for the organising and logistics of such a hearing.
- The managing secretary on behalf of the Theme Committee will take responsibility for the programme/agenda.
- If it is a large Public Hearing, Community Liaison may use an organising NGO to assist with the logistics.

In holding Public Hearings of this nature the Theme Committee together with the Secretariat need to establish whether the issues they would like to deal with are not covered in other Public Hearings with the relevant sector/s. This will assist Community Liaison with carrying out the request and consulting with the relevant sector/s. Further, with the limited capacity within Community Liaison only a certain number of these requests will be able to be organised. The prioritisation and coverage of issues and sectors will be done in consultation with the Secretariat.

CONCLUSION

This proposal is meant to provide a way forward of how we deal with sectors. The Secretariat and Directorate need to assess how feasible this proposal is in terms of time and capacity. Further, this proposal needs to be evaluated against the work programme of the Theme Committees and input from the Secretariat in this regard will be welcome. The proposal of the four day Public Hearing session needs to be considered in line with whether Theme Committees can effectively deal with submissions that arise out of the hearing to include in their final reports before the June recess.

Consultation with different sectors need to happen as a matter of urgency. Responses and comments on this document would be appreciated as soon as possible. A meeting with the Secretariat will take place on Friday 7th April to discuss this proposal. Hopefully feedback from the Directorate can happen by Friday as well.

**LIST OF ORGANISATIONS REPRESENTING INTERESTED SECTORS OF
SOCIETY OR STAKEHOLDERS**

(a) Senior Citizens

1. Association of Retired Persons and Pensioners
2. SA Council for the Aged
3. Editors of the Senir Bulletin

(b) Business

4. African Enterprise
5. Afrikaanse Handelinstituut
6. Anglo American Corporation
7. Bureau of Market Research
8. Business Association
9. COSAB
10. DBSA
11. Federation of Employers
12. Free Africa Foundation
13. Free Market Foundation
14. Hlabekisa Development Forum
15. Hluvukani Development Agency
16. Indepent Medico-Legal Unit
17. Johannesburg Stock Exchange
18. Joint Enrichment Programme
19. SACOB
20. SARB
21. SA National Consumer Union
22. Shareholders Association of SA
23. SBDC
24. Sonke Development Project
25. SA Pharmacy Council
26. The Angora Stud Breeders
27. Schools of Business and Economics Departments : Universities

(c) Differently Abled

28. Bethrapha Rehabilitation Centre
29. Disability Rights Unit - Lawyers for Human Rights
30. EP Cripple Care Society
31. SA Blind Workers Organisation
32. SA Federation of Mental Health

(d) Labour

33. Association of Retired Persons & Pensions

34. SA Agricultural Union
35. SACCAWU
36. SA National Consumer Union
37. SADTU
38. Transvaal Agricultural Union
39. The Transvaal Municipal Association
40. The Transvaal Women's Union
41. The Apple Corps

(e) Religious Organisation

42. Africa Christian Action
43. African National Council of Churches
44. African Muslim Party
45. Algemene Jeugkommissie NGK
45. Association of Muslim Schools
46. Baptist Union of Southern Africa
47. Christian Renewal Church
48. Christian Science Committee
49. Departments of Religious Studies, Universities
50. Evalengical Fellowships of SA
51. Gereformede Kerk
52. Holy Cross Mission
53. Holy Christ Aplostic Church
54. Jamiatul Ulama
55. KwaSizabantu Ministers Conference
56. Life Enrichement Ministries
57. Lighuis Christelike Sentrum
58. Muslim Personal Law Board
59. Nederduitse Gerformede Gemeente
60. NG Congregation
61. Pretoria Buddhist Group
62. Protestant Association of SA
63. Reform International Churches
64. Religious Society of Friends
65. SA Jewish Board of Deputies
66. St Johns Congregational Church
67. St Francis Xavier
68. St Bernard Mission
69. The Evalengical Fellowship
70. The United Methodist Church of Southern Africa
71. Underberg Christian Fellowship
72. United Christian Action
73. World Conference on Religion and Peace
74. ZCC

(f) Traditional Authorities

- 75. CONTRALESA
- 76. Ga-Mothibi Communities
- 77. Inyangas National Association
- 78. Traditional Healers Association
- 79. Umzinto Herbalist Association

(g) Youth

- 80. Centre for Early Childhood
- 81. National Children's Rights Commission
- 82. National Hindu Youth Commission
- 83. Students for Life

(h) Women

- 84. Abortion Rights Action Group
- 85. Housewives' League of SA
- 86. National Women's Resource Centre
- 87. National Council of Women of SA
- 88. Oranje Vrouevereniging
- 89. SA Association of University Women
- 90. The Women's Lobby
- 91. Women's Legal Status Committee

(f) Women

- 47. Abortion Rights Group
- 48. Black Sash
- 49. Black Women's League
- 50. Gender Education & Training
- 51. Institute for the advancement of Human Rights
- 52. National Women's Resource Centre

MEMORANDUM

TO: All Theme Committee Members

DATE: 31 March 1995

RE: Theme Committee consultation with the business sector

Please find under cover hereof a proposed structure for a hearing with the business sector. The proposals emanate from consultations between the CA Administration and Business South Africa (BSA). Major business chambers external to BSA will also be consulted on the matter.

Your comments and suggestions on the proposed structure and agenda are requested and should be forwarded to the Secretariat by 16h00 on 06 April 1995.

HASSEN EBRAHIM
EXECUTIVE DIRECTOR

POSSIBLE STRUCTURE AND AGENDA OF BUSINESS HEARING ON THE CONSTITUTION

1 Proposed Structure

Purpose: A discussion between the business community and the Constitutional Assembly focusing on the constitution's relationship with the economy, growth and the alleviation of poverty; as well as a number of specific issues. An open-ended agenda is preferred.

Attendees: *From the CA:*
Preferably all Theme Committees, with a special emphasis on Theme Committees 4 (Bill of Rights) and 6.2 (Finance).
From business:
Very senior business leaders, as well as business sector specialists on the various constitutional issues.

Proposed date & duration: Saturday April 22 or a weekday close to it. Duration: maximum 4 hours.

Proposed Format: Breakfast
Followed by
A general presentation to all Theme Committees: two hours
(45 minutes business presentation on the constitution and the economy, general principles, and five constitutional issues of profound importance to investment and growth; followed by up to 75 minutes of discussion)
Followed by
Focused meetings with Theme Committees separately: two hours
(30 minute business presentation on particular issues; followed by up to 90 minutes of discussion)
Followed by
Lunch

2 *Provisional Agenda*

General

- Presentation:
- 1 The constitution, the economy, and the goal of eradicating poverty
 - 2 General principles for writing a constitution for shared growth
 - 3 Business views on five crucial constitutional issues for investment and growth
 - 4 Further points raised by CA

Focused

Meetings: Meeting on Bill of Rights (Theme Committees 4 and 1)

- 1 Purpose and effects of Bill of Rights
- 2 Civil society and juristic person access to Bill of Rights
- 3 Horizontal application of the Bill of Rights
- 4 Dealing with the socio-economic goals of society
- 5 Dividing policy-making between the Courts and the Legislature
- 6 Further issues

Meeting on Managing the Economy (Theme Committees 3 and 6.2)

- 1 Effective monetary policy: Reserve Bank independence and co-ordination
- 2 Effective budget-making processes and auditing
- 3 Ensuring sound economic data and analysis
- 4 Ensuring fiscal coherence
- 5 The role of the Financial and Fiscal Commission
- 6 Managing government debt
- 7 Further issues

Note: These are provisional proposals not yet finally mandated on either side.