

3.2 Statements to the media

- 3.2.1 It was reiterated that statements to the media are the responsibility of the MC (through the DMC) and that WGs/WG Subgroups (WGSGs) should not issue any statements to the media.
- 3.2.2 Noting that it is important to keep the public informed of CODESA's progress, it was agreed that the relationship with the media should be an open one. It was further agreed to recommend to the DMC that a regular weekly briefing be held (on Tuesdays) by the DMC or someone designated by it.
- 3.2.3 It was agreed that, in this regard, a written document containing what a WG would want to be aired at a briefing, should reach the Secretariat by 12h00 on Tuesdays.

4. Chairpersonship of WGs

Against the background of the need for competence, rotation and continuity in WGs, it was agreed that this issue should be left to WGs, with the understanding that a balance should be kept and that it should be allowed to evolve until CODESA II.

5. Rapporteurs of WGs

- 5.1 It was reported that, hitherto, only WG3 has appointed 2 rapporteurs, both civil servants from outside the WGs. WG1, WG4 and WG5 are still discussing the issue and WG2 has agreed to appoint these as and when the need arises.
- 5.2 It was agreed to request the Secretariat to provide guidelines to WGs in this regard.

6. The handling and copying of submissions by parties/organisations/administrations to WGs

- 6.1 It was agreed that, in line with an earlier MC agreement, this is to be the responsibility of the parties/organisations/administrations themselves.
- 6.2 It was noted that a central photocopier, working with a card purchasing system, would be available to participants soon
- 6.3 It was agreed that WGSCs would inform their WGs of these two items.

7. Substitutes at WGSC level

It was agreed that no substitutes for WGSC members should be allowed.

8. Recording of the proceedings of WGs

- 8.1 It was agreed that no individual or participant organisation should be allowed to make recordings of proceedings.
- 8.2 It was agreed to refer the matter of whether recordings should be kept for posterity, to the DMC.
- 8.3 It was agreed that the issue of whether recordings may be made by rapporteurs should be

revisited by the Secretariat.

9. It was agreed that these recommendations should be placed before the DMC for consideration.
10. The meeting was adjourned.