

RECOMMENDATIONS EMERGING FROM THE MEETING OF THE DAILY MANAGEMENT HELD AT 9H00 ON THURSDAY 19 DECEMBER 1991 AT THE WORLD TRADE CENTRE

Present: Dr Z de Beer (Democratic Party)
Dr PMH Maduna (INM)
NJ Mahlangu (IYP)
R Meyer (RSA Government)
C Ramaphosa (ANC)

M Maharaj (ANC)
F van der Merwe (National Party)

T Shott (Minutes only)

RECOMMENDATIONS EMERGING FROM THE MEETING WERE AS FOLLOWS:

1. Agreed that the agenda distributed to delegates would be the summary version with the time of the start of sessions and breaks being added at the end. Only the chairs would have the full timetable in detail.
2. The Chief Justice will open the convention and introduce the religious leaders who will be seated on the platform and who will perform the opening prayers. He will then hand over to the two judges who will be the co-chairs of the plenary proceeding. The Chief Justice and the religious leaders will then retire from the platform.
3. Agreed that item 5 on the Plenary agenda "Consideration of a Declaration of Intent" would be replaced with "Adoption of a Declaration of Intent".
4. Regarding the presentation of the documents to the plenary session, the following recommendations were made:

The members of the Secretariat will introduce each document. Task group convenors and sub-committee members will constitute a panel to field questions to facilitate the deliberations of the convention.

4.1 Declaration of Intent: One of the judges to be asked to read it out to the plenary. Agreed that the 2 members of the Managing Secretariat would be present at the table to assist the process of the signing of the Declaration.

4.2 Consideration of Standing Rules: Introduced by N J Mahlangu with a panel made up of W Felgate and members of the sub-committee on Standing Rules.

4.3 Terms of Reference and Formation of Working Groups: Terms of Reference introduced by R Meyer, C Ramaphosa, and Z de Beer. Each task group panel will be made up of the sub-committee of that task group.

4.4 Way Forward: Including Administration, starting date

for working groups, details of next Plenary meeting of CODESA and further participants at CODESA will be introduced by PMH Maduna with assistance from F van der Merwe and M Maharaj.

5. Management Committee: The new chair of the Management Committee should be decided by the first meeting of the Management Committee. Proposed date for this meeting is Monday 13 January 1992 at 10h00.
6. Dagbestuur/Daily Management: Members to be chosen by the first meeting of the Management Committee.
7. Chairing of Working Groups and dates for meetings:
 - 7.1 The working groups together with the Management Committee will decide on the chairing of the working groups.
 - 7.2 All the working groups should meet on 20 January 1992 in order to determine how they will approach their work and determine a programme for themselves. The first working session will be held on 6 February 1992. The Dagbestuur will send out notices of these meetings. Each participating organisation is entitled to 2 delegates and 2 support staff per working group. Participants are to submit the names of their delegates and support staff by 10 January 1992.
8. Way Forward: Proposed date for the next meeting of CODESA plenary should be not later than the end of March.
9. Closing Plenary: The Chair will be asked to make a short statement adjourning the plenary until the next session, thus making the point that it is the start of an on-going process.