



MANAGEMENT COMMITTEE MINUTES \24 FEBRUARY

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE MC. THEY ARE STILL SUBJECT TO RATIFICATION BY THE MC AT ITS NEXT MEETING.

MINUTES OF THE MEETING OF THE MANAGEMENT COMMITTEE HELD AT THE WORLD TRADE CENTRE ON MONDAY 24 FEBRUARY AT 17H00.

PRESENT: ADDENDUM A
 APOLOGIES: G. Fraser-Moleketi

1. **Chairperson's opening remarks**

Delegates were welcomed and an apology extended for the late start due to other meetings. It was agreed that Dr De Beer, as a member of the DMC, will be allowed to observe part of the meeting.

2. **Apologies**

Apologies were noted for G. Fraser-Moleketi and, Prof SS Ripinga. Dr Viljoen, Mr Meyer and Mr Zuma indicated they would have to leave the meeting early to attend another meeting.

3. **Adoption of the agenda**

3.1 With regard to the timeous distribution of documentation for meetings, the following proposal from the Secretariat and the Chairperson was accepted:

3.1.1 The cut-off point for receiving documentation to be included in the MC agenda, will be 12H00 of the Monday one week before an MC meeting. It logically follows that the MC meeting will be 1 week later.

3.1.2 The agenda and/or other documents will then be couriered to MC members not later than Wednesday 12h00.

3.1.3 MC members were requested to stay in active contact with CODESA Administration and especially to communicate the fact that documents have not been received by Thursday morning.

3.1.4 MC members were also requested to inform CODESA Administration if they should leave their normal addresses on a Thursday or Friday.

3.1.5 A possibility that can be investigated, is to deliver 1 copy of the documentation in the offices of parties/administrations/organisations at the WTC.

3.2 With regard to the frequency of WG meetings, it was agreed that:

3.2.1 Some concern exists in the MC that the hectic schedule of meetings might impair the effectiveness of work.

- 3.2.2 There is a mechanism in place to communicate this concern, viz. the meeting of the WGSC's and the Secretariat (on behalf of the DMC), and this should be utilised in this regard.
- 3.2.3 WG's are free to exercise their right to arrange their meetings with even more flexibility, taking this concern into account.

The draft agenda was adopted with the amendment that items 5 and 9 would be dealt with simultaneously.

4. Minutes of 10 February 1992

4.1 **Ratification**

The minutes were ratified with the following amendments:

- 4.1.1 The last word of item 1.3 was changed to "agreed to".
- 4.1.2 Item 4.2.1.1 now reads as follows: "CODESA is a body of political organisations/ parties/ administrations".

4.2 **Matters arising**

It was noted that these were included in the agenda.

5. Broadening participation in the CODESA process

5.1 **General**

It was noted that, as yet, few completed questionnaires had been received from applicants. Research in order to establish information about applicants is continuing. It was agreed that the DMC should start processing the applications as soon as possible.

5.2 **Women's participation in CODESA**

Noting the amount of applications and petitions in this regard, it was agreed that the DMC should monitor this issue and raise it with the MC if and when necessary.

6. Progress in the Working Groups

- 6.1 A report from the Secretariat in this regard was noted.
- 6.2 Members of the MC in various WGs made contributions on the progress in those groups.
- 6.3 It was agreed that the date for CODESA II should appear on the agenda of the next MC meeting.

7. Financial assistance

7.1 The proposed memorandum by the Secretariat (attached as addendum A) was accepted, with the following amendments:

7.1.1 Item 5.1 should include the following sentence after the words "from State sources":
"This excludes State/ administration officials who have been granted leave without pay to attend CODESA meetings. Documentary proof of this will be required."

7.1.2 Items 5.2 and 5.3 are to be combined, to read as follows:
"A maximum monthly subsidy of R2000-00 per party/ organisation will be paid in respect of CODESA expences related to their offices at thew World Trade Centre. These would include the following:

- * Telephone calls
- * Fax costs
- * Photocopying costs
- * Rental of equipment
- * Secretarial services

7.2 The subsidy will be payable on receipt of documented proof of actual expenses.

7.3 The subsidy will come into effect retrospectively from 13 January 1992."

7.4 It was reiterated that with regard to photocopying the following guidelines are in effect:

7.4.1 Submissions by individual participants will not be copied by the Administration but by participants themselves on the basis of provision in (7.1.2) above.

7.4.2 Submissions from groups outside CODESA, as well as official documents of CODESA structures will be photocopied.

8. Reports from Subcommittees

8.1 **The King of the Zulus and Other Traditional Leaders**

The report of the subcommittee (attached as addendum B) was noted.

8.2 **Declaration of Intent**

The report of the subcommittee was noted (attached as addendum C). A document tabled by the Bophuthatswana Government was also noted (attached as addendum D). It was agreed that this will be discussed at the next MC meeting.

9. Report on the Secretariat and administrative arrangements

9.1 **The position of the Secretariat**

The recommendations contained in items 6.1 and 6.2 of the minutes of the DMC meeting of 17 February 1992 were accepted by consensus. It was noted that there had been an earlier agreement in the DMC meeting that the decision should be suspended after discussion it was agreed that implementation of item 6.3 should be postponed until 18 March 1992.

9.2 **Administrative arrangements/facilities**

The report, as presented by the Secretariat and contained in the MC agenda, was accepted by consensus. Attention of MC members was drawn to the requests by the administration for minute-takers.

10. **Any other business**

10.1 A draft statement submitted by Mr MJ Mahlangu was accepted as amended (attached as addendum E). It was agreed that this should be issued in all languages. In this context the need to popularise CODESA was also raised.

10.2 Following a suggestion that all CODESA's activities should be opened by prayer, it was agreed that the suggestion that 2 minutes of silent prayer be adhered to at the beginning of all CODESA meetings, will be discussed at the next meeting of the MC.

11. **Date of next meeting**

The next meeting of the MC will take place on Monday 2 March at 17h00 at the WTC.

The meeting adjourned.

MANAGEMENT COMMITTEE/MINUTES/24 FEBRUARY

Addendum A

The following delegates and advisers signed the attendance register:

Party/Organisation/ Administration	Delegate	Adviser
ANC	J Zuma	M Maharaj
Bophuthatswana Government	R Cronje	SG Mothibe
Ciskei Government	HJS Kayser	
Dikwankwetla Party	TJ Mohapi	SOM Moji
DP	CW Eglin	J Selfe
IFP	FT Mdlalose	BS Ngubane
INM	SS Ripinga	TJ Ndaba
IYP	NJ Mahlangu	MB Ntuli
Labour Party	P Hendrickse	E Samuels
National Party	R Meyer	D de Villiers
NIC/TIC	P Gordhan	C Salojee
NPP	A Rajbansi	E Joosab
SACP	J Slovo	G Fraser-Moleketi
SA Government	G van N Viljoen	
Solidarity	I Omar	CK Reddy
Transkei Government	Z Titus	TT Matanzima
UPF	MJ Mahlangu	MI Moroamoche
Venda Government	S Makhuva	PN Ranwashe
XPP	EPP Mhinga	JC Akron

Also present were:

Chair:

Dr Z de Beer

T Eloff (Committee Secretary)