

DAILY MANAGEMENT COMMITTEE REPORT TO THE
MANAGEMENT COMMITTEE MEETING OF
10 FEBRUARY 1992

The DMC was appointed by the MC on 13 January 1992. To date, the DMC has met on four occasions, namely 13 January, 20 January, 28 January and 6 February.

1. **Broadening participation in the CODESA process**

1.1 **The PAC, CP, HNP and AWB who were part of the original invitees:**

On several occasions calls have been made to the above organisations to engage themselves in the CODESA processes.

On the basis of the agreement reached in Working group 2 on 6/2, the DMC authorised the Chairperson to issue a press release in which publicity has been given to the decision to include the following item for discussion at WG2 level: "The principle of self-determination of people's, its application and implementation in the South African situation".

1.2 **Applications by parties/organisations which prima facie appear to be political (16 applications of this nature has been received):**

In order to develop a set of guidelines the MC has arranged for an analysis of media coverage in respect of the prospective applicants over the period 1/1/91 -31/12/91. In addition, a questionnaire has been forwarded to the applicants. This information will be used to process the applications in terms of the guidelines. It is hoped that the criteria to assess the applications will be decided upon by the DMC at its next meeting and that this will enable the DMC to bring firm recommendations to the MC.

1.3 **Interest Groups (9 applications has been received):**

Applications by all other organisations are being treated as coming from interest groups. It has been decided to facilitate their participation in the CODESA processes by making it possible for them to make written submissions on matters relevant to the Terms of Reference of each of the WG's. It is proposed to publicise this and encourage submissions by means of a media conference to be held immediately after the MC

meeting on 10/2. In addition, the DMC has authorised the Secretariat to write letters to the editors inviting submissions. The deadline for receipt of the submissions has been set 2/3/92.

1.4 **The Zulu King and other traditional leaders:**

The subcommittee appointed by the MC at its meeting of 13/1/92, met on 5/2/92. Its recommendations have been circulated to the MC and are enclosed in the package distributed to MC members.

2. **Chairpersonship of MC and DMC**

The DMC has attended to this matter by taking into account the need to rotate chairpersons, as well as the need for efficiency. Accordingly, it proposes that Mr P Gordhan, who took over the chairpersonship from Dr Z de Beer after CODESA 1, should continue to act as chairperson until CODESA 2. Thereafter, it is proposed that Dr Z de Beer will chair the MC and DMC until a date to be determined at a later stage. The idea on the part of the DMC is that the chairpersonship should rotate between the two of them.

3. **Working Groups**

3.1 On the basis of decisions taken by the DMC, the WG's have been provided with 1) Guidelines and Additional Guidelines and 2) a communication outlining the decisions of the DMC taken on the 28/1/92.

3.2 Both the DMC and WG5 have noted the overlap between the tasks of the DMC on behalf of the MC and the WG5 arising out of its Terms of Reference. The DMC and the WGSC5 held a joint meeting on 6/2/92. This meeting agreed as follows:

3.2.1 The MC, and the DMC as its executive body, have been charged to supervise and to co-ordinate Working Group activities by CODESA 1.

3.2.2 That the DMC suggestion that a distinction be made between process/procedure and content is useful in delineating the respective roles of the DMC and WGSC5.

3.2.3 With Items 3.2.1 and 3.2.2 above in mind, and regarding Item 1.1.4 b of the Terms of Reference of WG5, issues pertaining to process and procedure should be addressed by the DMC and issues pertaining to content should remain the responsibility of WG5.

- 3.2.4 WG5 should take an appropriate decision formalising Item 3.2.3 above, noting the opening sentence of Item 1.1.4 of its Terms of Reference.
- 3.2.5 The Secretariat should investigate appropriate communication mechanisms between the two bodies, and between WG5 and the other Working Groups, with regard to the circulation of minutes and the dissemination of information emerging from the Working Groups.
- 3.2.6 With this in mind, the Secretariat should meet with two members of each of the Working Group Steering Committee, and it should report back to the DMC on this matter at the next DMC meeting.
- 3.2.7 Regarding Item 1.1.1 of the Terms of Reference of WG5, the mechanisms detailed above should be utilised to address any difficulties arising.
- 3.2.8 A sub-meeting between the Secretariat and members of WGSC5 should delineate specific responsibilities as contained in the Terms of Reference of WG5 on the basis of the mechanisms detailed above.
- 3.2.9 Regarding Item 1.1.4 of the Terms of Reference of WG5:
- * 1.1.4 'a' should be the responsibility of WG5.
 - * 1.1.4 'b' should be the responsibility of the DMC, and WG5 should take an appropriate decision to formalise this.
 - * 1.1.4 'c' should be the responsibility of WG5.
 - * 1.1.4 'e' should be the responsibility of the Secretariat.

It was noted that these decisions are subject to review as and when appropriate.

- 3.2.10 Regarding the role of the Group Secretary, he/she should, if called upon to do so by the chairperson, provide information to the Working Group as requested. However, his/her function is essentially administrative. It was noted that the appearance of this item on the agenda was precipitated by poor communication mechanisms between the DMC and WGSC5 concerning adequate preparation of the chairperson of WGSC prior to its first meeting.
- 3.2.11 Regarding the role of the Secretariat, it was noted that this is the political arm of the DMC and a mechanism for co-ordinating the activities of CODESA with this in mind.

3.2.12 All decisions detailed in this regard should be communicated to the DMC and WGSC5.

3.2.13 Regarding the communication of decisions recorded in the minutes, as outlined in Item 3.2.5 above:

- * Minutes should be approved by the chairperson concerned before the decisions recorded therein are circulated.
- * Specific decisions of the DMC in respect of the WGSC's may be recorded in separate minutes and approved by the chairperson for immediate circulation, noting that such decisions should be ratified as part of the overall minutes of the meeting in question at its next session.
- * All DMC decisions concerning WG5 should be communicated in document form to WGSC5.

3.3 In response to queries by WG's as to which individuals should be entrusted with the task of presenting each WG's report to the next plenary of CODESA, it was decided to place this matter before the MC for its guidance.

3.4 **Mechanisms for inviting submissions**

See item 1.3 above.

3.5 **Media policy/information to the public on WG proceedings**

At this stage, the DMC has not considered it necessary to appoint a media liaison officer. For the present, the DMC has recommended to WG's that media statements should not be made by WG's, but co-ordinated by the DMC through its Chairperson in liaison with the WGSC's. Furthermore, it has also been agreed that in the event of the DMC not meeting immediately after any particular session of the WG's and therefore not being available to formulate a media statement, the Secretariat should meet with the chairpersons of each WG (either individually or collectively) to draft an appropriate statement.

4. **Research facilities**

The DMC is still looking into the question of the nature and form that provision of research facilities for the WG's should take. At this stage it has been agreed that each WG identifies the type of research it requires, formulates a recommendation on who should do it and according to what time frames and then request the Secretariat to process this recommendation to the DMC on its behalf. It was also agreed that the question of access to information from

universities and other institutions will be deferred until it arises from the WG's.

5. **Financial assistance to WG's**

CODESA at present provides the following facilities:

- * all delegates, advisers are covered for travel, accommodation and food
- * Participants are provided with permanent furnished offices at the World Trade Centre

The DMC is still looking into the question of any further financial assistance to participants and the form that this should take.

6. **Video of CODESA 1**

SATV has provided one copy each per delegation of the above video. These will be made available to the delegate of each participating organisation attending the MC meeting on 10/292.

7. **Tasks of the Secretariat**

The DMC approved of the following description of the Tasks of the Secretariat:

- 7.1 The MC decided at its meeting of 13 January 1992 that the Secretariat, under the direction of the DMC, should be responsible for CODESA's overall administration, including that of the five Working Groups (see 4.2 of the minutes of the MC meeting of 13/1/92).
- 7.2 In accordance with guidelines determined by the DMC/MC, the Secretariat is therefore required to create the structures for and manage the overall administration of CODESA.
- 7.3 In facilitating the work of the DMC to co-ordinate the activities of the Working groups and other sub-committees (e.g. Security), the Secretariat can create further sub-structures if and when necessary.

The DMC has decided, for the present, to retain the Secretariat as it is currently constituted.

8. **CODESA Security**

The DMC, in consultation with the Security Task Group, approved the following:

- 8.1 The creation of a stable and semi-permanent security team.
- 8.2 That each participant be invited to submit the names of five persons for CODESA Security.