

PROCESS TASK GROUP

SESSION 1: MONDAY 9 DECEMBER, 1991

Preliminary discussion was held regarding the order in which the agenda for the group proposed by the Steering Committee should be tackled; requests were also tabled regarding the need for clarity on the Steering Committee's interpretation of certain points.

The following proposed agenda for the CODESA meeting on 20-21 December was decided upon:

**PROPOSED AGENDA FOR CODESA
20-21 DECEMBER 1991**

Chair: Corbett C.J.

10200
10415
1030
1030-1230
1400-1600
1600 Tea

- 1. Prayers
- 2. Opening Address: Corbett C.J.
- 3. Handing over of chair to Co-Chairpersons
- 4. Opening remarks of leaders of delegations [10 mins.]¹
- 5. Report of Steering Committee:
 - a. Confirmation of Agenda
 - b. Consideration of Standing Rules
 - c. Consideration of Proposals on Administration
 - d. Recommendations on Working Groups.
 - e. Consideration of Declaration of Intent.
- 6. Formation of Working Groups.
- 7. Adoption of Declaration of Intent.
- 8. Way Forward.
- 9. Press Conference.

Alphabetical name of
200 mins
40
240

¹ Tea and lunch breaks should punctuate presentations.

Can we arrange for lunch
at 13h00?

SUGGESTED TOPICS FOR WORKING GROUPS

The following topics were received from the steering committee:

- i. Creation of a climate for free political participation.
- ii. General Constitutional principles.
- iii. Constitution making body/process.
- iv. Transitional arrangements/interim government/transitional authority.
- v. Future of TBVC states.
- vi. Role of international community.
- vii. Time frames.
- viii. Implementation of CODESA's decisions.
- ix. Other items identified by Steering Committee and decided upon by CODESA.

The following additional topics were proposed by members of this task group. Consensus on the validity of including proposed topics was reached only on point 3:

1. Formation of an economic forum.
2. Interim Bill of Rights.
3. Future role of traditional leaders.
4. General constitutional *elements*.
5. Self-determination.
6. Commission on women's rights and status.

Furthermore, it was suggested by the task group that those topics suggested by the Steering Committee and the single topic agreed upon by the task group be grouped together in the following manner and dealt by working groups:

WORKING GROUPS' FOCII:

Group 1

- [i.] Creation of a climate for free political participation.
- [vi.] Role of international community.

Group 2

- [ii.] General Constitutional principles.
- [iii.] Constitution making body/process.
- [3.] Future role of traditional leaders.

Group 3

- [iv.] Transitional arrangements/interim government/transitional authority.

Group 4

- [v.] Future of TBVC states.

Group 5

- [vii.] Time frames.
- [viii.] Implementation of CODESA's decisions.

The task group agreed to consider further the question of assignments and terms of reference for each of the working groups. Written proposals are to be tabled at the next meeting of this task group on Tuesday 17 December at 9h00.

With reference to the functioning of the working groups, and in the light of the disparate resource capacities of the delegations, the following proposals were agreed to:

- a. Each delegation should be entitled to an **equal basic budget** fixed by the Steering Committee to cover costs incurred in preparation for and attendance of Working Group meetings. (~~A modest sum for transport, accommodation, etc.~~)
incl. remuneration
- b. Each delegation participating in each working group should be entitled to a **maximum of two delegates and two support staff**. The option of substitution should be allowed at any and all times. Proxies are not acceptable.
- c. A **pool of administrative/resource staff** should be commonly and equally available to meet the reasonable logistical needs of working groups.
- d. A **pool of infrastructural facilities** (telephones, facsimile machines, copiers, etc.) should be commonly and equally accessible to each working group.
- e. A **pool of researchers** should be available for the common and equal use of the working groups to assist with preparations on delegation's requests. Special requests by delegations for funding to cover particular research needs should be addressed by the Steering Committee. *which should set limits to such payment.*

ADDITIONAL ITEMS FOR THE STEERING COMMITTEE:

Refer to items 1-6 listed on page 2.

MEDIATION AND FACILITATION:

It was agreed that no decision or suggestions were necessary at this point. This matter was thus deferred and will be taken up by this group in due course.

CHAIRPERSONS:

It was noted that the two judges who are to chair the first plenary session of CODESA have made it known that they may not always be available to fulfil this role during the course of 1992.

This group could not come to an agreement as to the constitution of a panel of chairpersons or their functions; hence it was agreed to finalise this matter at the next meeting on 17/12/91.

With reference to the plenary sessions of CODESA, it was agreed that the principle of the presence of support staff at the meeting was acceptable. The Steering Committee should decide on an appropriate and equal number of such staff for each delegation.

WAY FORWARD:

This matter should also be dealt with on 17/12/91, as there is no urgency at present.

The procedure around the minutes, ^{for this meeting} should
be agreed upon

Should it be faxed?

If yes, to whom?

If not, it will be available at the next
meeting.

Media Statement?

"DRAFT"

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Tea and lunch breaks should punctuate presentations.

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- ii) General Constitutional principles
- iii) Constitution making body/process
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- v) Future of TBVC states
- vi) Role of international community
- vii) Time frames
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GROUP 4

- v) Future of TBVC states

GROUP 5

- vii) Time frames
- viii) Implementation of CODESA's decisions

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