

2/1/2/17

CONSTITUTIONAL ASSEMBLY

CONSTITUTIONAL COMMITTEE/ THEME COMMITTEES

***Information Pack:
Chairpersons' Report and
Evaluation of Process***

3 April 1995

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CONSTITUTIONAL ASSEMBLY

MEMORANDUM

To : Members of Constitutional Committee and Theme Committees
From : Executive Director
Date : 30 March 1995

Please find attached the minutes of the Management Committee of Monday 27 March 1995 and a copy of the Chairpersons Report and Evaluation of Process. The Management Committee discussed progress in the constitution-making process. These documents are forwarded to you for your information. Please forward your comments to your party representatives on the Management Committee.

HASSEN EBRAHIM
EXECUTIVE DIRECTOR

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THE NEW CONSTITUTION

CONSTITUTIONAL ASSEMBLY

MINUTES OF MANAGEMENT COMMITTEE MEETING MONDAY 27 MARCH 1995 (AT 11H00)

PRESENT

Ramaphosa MC (CHAIRPERSON)

Chabane OC
Mabandla BS
Meyer R
Moosa MV
Sizani RK

Selfe J *
Smith PF
Van Breda A
Viljoen C
Wessels L (Deputy Chairperson)

* alternate standing in for member

Apologies: C. Eglin and K. Meshoe.

In attendance:

Ebrahim H, Lilienfeld P, Zondo L, Sparg M, Grové G,N. Msizi, M. Ndziba and Keegan M.

1. OPENING

1.1 Mr. Ramaphosa opened the meeting at 11h08.

1.2 The agenda was adopted with one addition:

5.1 *"Freedom Day Celebrations"*.

2. MINUTES

The meeting adopted the Minutes of the Meeting of Thursday, 23 March 1995.

3. MATTERS ARISING

None - included in agenda items below.

4. EVALUATION OF PROCESS

4.1 Mr. Ramaphosa introduced the document entitled *"Chairpersons Report and Evaluation of Process,"* tabled at the 23 March 1995

meeting of the Management Committee.

4.2 Regarding the report's recommendations on a revised work schedule in paragraph 4.1:

- i. There was consensus that Constitutional Assembly structures would need additional time for their work.
- ii. In light of the fact that Parliament appeared to have a lighter work load, the meeting agreed that the Chairpersons would meet with the Speaker of the National Assembly, the President of the Senate and Leader of the House to obtain more time for the Constitutional Assembly.
- iii. Similarly, there was consensus that the schedule for late June and July could be revisited to see if more time could be found for meetings there.
- iv. The meeting, however, expressed broad displeasure with the proposed evening meeting times for the Constitutional Committee.
- v. Finally, Gen. Viljoen suggested that rather than committing itself to a rushed programme in order to meet the final deadline, the Constitutional Assembly should reconsider the deadline itself.

4.3 Regarding the report's recommendations on expanding the role of Technical Advisors in paragraph 4.2:

4.3.1 There was broad agreement that now that the Technical Advisors were in place, their role could be developed to expedite and enhance the constitution-making process.

4.3.2 The meeting agreed that Technical Advisors could be used as advisors to the Constitutional and Management committees. The following ideas emerged during the discussion of the matter:

- (a) Technical Advisors might help identify and prioritise issues needing discussion for the Constitutional and Management committees. Technical Advisors could also help focus discussions by posing crisp questions to which Theme Committees could respond.
- (b) Constitutional Committee meetings might include regular

"audiences" with Technical Advisors. These could be used to discuss memoranda, legal opinions, or options for constitutional texts drawn up by the advisors.

- (c) Similarly, Technical Advisors could be present in Constitutional Committee discussions on draft texts to motivate texts, explain matters and answer questions.
- (c) When the Constitutional Committee discussed a Theme Committee's report, its Technical Committee should attend to assist discussions.
- (c) Mr. Lilienfeld noted that the Rules did allow for advisors to similarly participate in Constitutional Assembly meetings.

4.3.3 Regarding the recommendations in paragraph 4.2 that Technical Advisors facilitate Theme Committee work by preparing briefings and running orientation workshops:

- i. There was consensus that this might focus and expedite Theme Committee discussions;
- ii. Concern was expressed, however, that orientation workshops might be too time-consuming, given the limited time available. There was agreement that Technical Advisors could produce less formal briefing documents instead.
- iii. Finally, the meeting agreed that Theme Committee Core Groups would be consulted on this matter.

4.3.4 It was agreed political parties and the Management Committee should continue to apply their minds to the manner in which the Technical Advisors and the Panel could be best utilised to expedite the process as a whole.

4.4 Regarding recommendations on the drafting process in paragraph 4.3, there was consensus that:

- i. Technical Committees would, with the production of a Theme Committee report, immediately prepare draft formulations for consideration by the Constitutional Committee.
- ii. These provisions would follow the format of the Theme Committee report in clearly reflecting and distinguishing

between those areas that were not contentious and those that were. And,

- iii. In respect of areas of contention, alternative drafts would be produced.

4.5 Regarding the Public Participation Programme discussed in paragraph 4.4, it was agreed that:

- i. 18 Constitutional Public Meetings would be held between 27 April and 25 June 1995;
- ii. Theme Committees should become more involved in planning the Constitutional Public Meetings and the format of these meetings should allow for more focussed discussion;
- iii. Media should be used in conjunction with public meetings, for example : a television or radio show on a particular item could be followed by a public meeting on the same subject;
- iv. After June 1995, there would be a public participation programme to gather public comments on the draft constitution.
- v. The following phrase would be added to paragraph 4.4.2:

"on the understanding that the Administration reports to the Management Committee on the particulars of each event in good time."

4.6 The meeting agreed that these recommendations would be forwarded to the Constitutional Committee with the "*Chairpersons Report*" for the information of members of the Constitutional Committee. Members of the Constitutional Committee would be requested to forward their comments to their party representatives on the Management Committee. It was noted however that should a decision be required on meeting times for the Constitutional Committee, this matter would require decision by that body itself.

5. ANY OTHER BUSINESS

5.1 "FREEDOM DAY"

5.1.1 Mr. Ebrahim reported that he had attended a meeting of the National Celebrations Committee, which is organising events for 27 April 1995, and he tabled three documents entitled:

"Agenda: National Celebrations Committee," "Suggested Programme for National Freedom Day Celebrations", and "Freedom Day Celebrations: Portfolios."

5.1.2 He noted that the Constitutional Assembly should continue to involve itself in preparations for the day to ensure that the CA received the necessary profile in the events and statements for the day. He stated that the CA would not be holding its own public meetings on the day, and could contribute some funds towards the organisation of the national Freedom Day events.

5.1.3 He further suggested that Mr R Meyer who is a member of the ministerial committee dealing with the celebrations should represent the views of the Constitutional Assembly to Cabinet. The meeting agreed to all of the above.

5.2 CHANGES IN MEETING SCHEDULE

The meeting agreed that the Constitutional Committee would meet on Monday 3 April 1995 at 14h00 and the Constitutional Assembly on 24 April 1995.

5.3 NNTV/PENGUIN FILMS PROPOSAL

The meeting agreed to extend the deadline for nominating political party representatives for the first NNTV programme until 18h00, 27 March 1995.

6. CLOSURE

The meeting rose at 12h45.

CHAIRPERSONS REPORT AND EVALUATION

INTRODUCTION

The Management Committee, at its sitting on 16 March 1995, requested the Chairpersons to develop, with the assistance of the Administration, an evaluation of the process thus far.

In developing an evaluation of the process it has been necessary to look at the background and the context in which the constitution-making process is proceeding.

Background

- a) The constitution making process is making progress.
- b) The structures of the Constitutional Assembly are in place and functional. Positive results are being produced. We are now awaiting the first textual formulations from our Technical Committees and further reports from Theme Committees.
- c) Thus far, all the major identified role players have been engaged in this process. Our interaction with both civil society and ordinary citizens is unprecedented, vibrant and dynamic.

This evaluation will further consider the progress made in each of the following areas:-

a) Theme Committees

The progress made in the different Theme Committees should be considered in the context of the completion of their assignment and the realisation of the overall objectives of the Constitutional Assembly.

b) Public Participation

An initial run of events has taken place. We are required to consider its effectiveness and efficiency. In this regard, we should consider the objectives of the Constitutional Assembly and the costs of the exercise.

c) **Media**

The forms of media used and its effectiveness should also be weighed against the public response and costs involved.

d) **Technical Support**

Technical support is provided by the Panel of Experts, Technical Committees, Law Advisors and the Research department. As the drafting process commences we need to examine the role of the Technical Advisors more realistically.

1 THEME COMMITTEES

It is necessary to consider whether the process and the structures set in place are efficient and effective. According to the schedule adopted at the 2 December 1994 Constitutional Committee Meeting, Block 4 should have been completed by Wednesday 15 March 1995. It should also have been the deadline for submissions for Block 5. Clearly that is not the case.

Here below is an overview of the progress made thus far.

TC	Submissions	Work programme	Reports
TC 1	293 processed	<p>Block 1: Completed Block 1.</p> <p>Block 2: Started work on Block 2. TC has already heard submissions from Political parties.</p>	<p>Report on Block 1 submitted and discussed by CC. No drafting was required. Second report is awaited.</p>
TC 2	52 processed	<p>Block 1: Completed Block 1. Supplementary report on Public submissions expected on 20 March.</p> <p>Block 2 & 3: Orientation workshops have been held.</p>	<p>Report on Block 1 submitted and discussed by CC. No drafting was required.</p> <p>Second report due for CC 24 April 1995.</p>
TC 3	75 processed	<p>Block 1: Completed Block 1 A Supplementary report on Public Submissions is soon to be submitted to the CC for discussion.</p> <p>Block 2: An orientation workshop has been held on issues to be discussed in Block 2.</p>	<p>Report on Block 1 submitted and discussed by CC. Drafting instructions have been issued.</p>

TC 4	496 processed	Block 1: Completed Block 1: Supplementary report on outstanding issues tabled at MC Block 2: TC discussing Agenda items for Block 2	Report on Block 1 submitted and discussed by CC. No drafting was required.
TC 5	103 processed	Block 1 - 4: Draft report on Block 1- 4 presently being discussed by TC.	Expected date for report: End of March.
TC 6.1	50 processed	Blocks 1 - 5: Public Service. Public hearings to be completed by 27 March 1995	Expected date for report:- 26 April 1995
TC 6.2	60 processed	Blocks 1 - 5: TC is discussing first draft report.	Expected date of report: 5 April 1995
TC 6.3	48 processed	Blocks 1 - 5: Public hearings completed. First draft report to be discussed on 27 March.	Expected date of report: 5 April 1995
TC 6.4	150 processed	Block 1 - 2: Completed report on Block 1 - 2. Blocks 3 - 4: Workshop on Policing held - 20 March 1995.	Report submitted and discussed by CC. Expected date of report: 4 April 1995.

What is evident from the above is that each Theme Committee has been dealing with their themes in different ways. While the original schedule has not been adhered to in terms of time frames, it was agreed at the onset that those time frames were to be flexible. Thus a dogmatic approach to the question of time frames could prove to be unhelpful. Notwithstanding this, some of the difficulties experienced are as follows:-

- a) Much time has been spent on developing the constitutional context of the political debates and issues arising from the terms of reference of each Theme Committee. However, this has been helpful.
- b) Providing Theme Committees with four hours per session has not necessarily translated into the usage of the time allocated. A much more creative usage and organisation of time is necessary.
- c) Initial lack of clarity on the format of reports. This has now been resolved.
- d) Lack of preparation and a sense of urgency amongst political parties and Theme Committee members. This is manifested in lateness at meetings, members not reading documentation, political parties not making their submissions on time.

- e) CA versus Legislative programme - Despite the fact that only Mondays are allocated as CA days, some Theme Committee members are still engaged in other legislative or committee work on Mondays. Furthermore, some Theme Committees have indicated that more time is required on Mondays for Theme Committee meetings. It is very evident that Mondays are not sufficient for substantial CA work. It is also important to note that evening sessions have proven very unpopular with many Theme Committee members.
- f) The present process allows the Constitutional Committee to only request draft formulations once a Theme Committee report has been considered by it. Much time is lost in this process.

2 Public Participation Programme

The greatest strength of the Constitutional Assembly lies in its public participation programme. Considered against the background of the RDP (Masakhane) and the local government registration campaigns and forthcoming elections, the Constitutional Assembly has thus far been successful in its stated objective of interaction with the public.

Of significance is the fact that the myth that ordinary citizens are not concerned with constitutional issues or able to make a contribution to the constitution-making process has finally been debunked and laid to rest.

It is however regrettable that there has as yet not been successful interaction with the major identified sectors in society. In this regard approaches have already been made to the business community and the youth.

There are several aspects to this programme, namely; Constitutional Public Meetings (CPM's), public hearings, workshops and inviting submissions from the public generally.

2.1 Constitutional Public Meetings (CPM"s)

2.1.1 The public participation campaign began 6 weeks ago. 8 Constitutional Public Meetings and one Launch Briefing were held. Except for the meeting in Ivory Park (a squatter settlement) in Gauteng, all the other CPM's were conducted in rural locations. Approximately 4600 people attended these ten events.

2.1.2 The total cost of these events was R260 067.81. (A detailed account is annexed hereto marked "A".)

2.1.3 There are however a number of legitimate concerns about these activities. Some of these relate to:-

- a) The need for more effective preparations and planning. Because mandates for particular meetings were given piecemeal, this has allowed for too short a lead time in preparations for each of these meetings;
- b) Better and more efficient logistical and travel arrangements for members;
- c) Representatives of the affected communities to be given a greater profile at these events and be specifically invited to make submissions;
- d) Cost effectiveness and ability to reach out to more people;
- e) Better media coverage. Few journalists have been prepared to travel to those meetings in rural areas. Hence, there has been little or no media coverage of these meetings.

2.2 Public Hearings and Workshops

In addition to the above, a large number of workshops and public hearings involving members of the public and organisations representing different interests were also held. (A schedule of events and activities is annexed hereto marked "B".)

2.3 Submissions

Nearly 4000 submissions have been received. Since not all the submissions received relate to those agenda items under discussion, the total number has not been reflected in the table above. A survey of the sources and authors of these submissions reveal the following:-

- a) These submissions were tabled by political parties and civil society organisations representing a significant proportion of the population;

- b) The large majority of submissions are made by ordinary people particularly from the disadvantaged communities. The submissions are made in all official languages;
- c) Many submissions are made by organisations mandated by a large number of members.

(An index of the submissions is annexed hereto marked "C".)

3 Media Liaison

The strategy to raise public awareness through the usage of the mass media has been extremely successful. This strategy saw the adoption of the following forms:-

- a) Television, Radio and Print - adverts have been largely responsible for the steady flow of more than 100 submissions daily;
- b) Constitutional Talk - is being produced in all official languages and the circulation has steadily increased to a mail list of more than 40 000;
- c) Brochures;
- d) Television Programmes - arrangements are nearly finalised to screen 12 programmes on NNTV and repeated on CCTV with sponsorships paying for more than 80% of the costs.

While a good working relationship has been established with the media, there is some concern about the lack of regular press briefings on progress being made in the various Theme Committees. There is also a marked lack of publicity marketing the successes of the Constitutional Assembly.

4 Recommendations

4.1 Existing schedule needs to be revised

A revised schedule needs to be developed. The schedule should indicate clear deadlines for submissions and tabling of reports. We also need to take into account the amount of hours allocated to Theme Committee meetings and the time required for orientation workshops prior to each block. Another suggestion could be to change the slots for Theme Committee and Constitutional Committee eg. Theme Committee afternoon sessions - 13h30 - 17h30; CC -

18h00 - 22h00. This would be more taking into account the balance of inconvenience to members.

(A draft schedule is annexed hereto marked "D".)

4.2 Role of Technical Advisors

It is recommended that Technical Advisors be mandated to prepare orientation workshops/ briefings prior to each Block. Some of the issues that need to be attended to in these briefings are:-

- a) What are the relevant Constitutional Principles and what parameters (if any) do these Principles set for discussion?
- b) What trends (if any) are clearly discernable within the parameters set by the Principles from the submissions made?
- c) What are the key constitutional issues that need to be considered by way of either, further submissions, workshops, research or interaction with identifiable role players or stakeholders? To this extent, a set of questions could be prepared in advance of all blocks to assist and guide political parties when making their inputs.

4.3 Drafting Process

It is recommended that;

4.3.1 The process of drafting has already been discussed at length and approved. However, to accommodate the concern raised in 1 g) above, it is recommended that Technical Committees should, with the production of the Theme Committee report, immediately prepare draft formulations for consideration by the Constitutional Committee.

4.3.2 These provisions should follow the format of the Theme Committee report in clearly reflecting and distinguishing between those areas that are not contentious and those which are. In respect of the areas of contention, alternative drafts could be produced.

4.3.3 The appointment of Technical Committees has proved to be beneficial to the efficiency of Theme Committees. Technical Committees have two distinct functions; to assist the Theme Committee in the development of its reports and general work, and to assist the Constitutional Committee in producing the first draft formulations. These two tasks are separate and distinct.

4.3.4 To assist the Constitutional Committee an explanatory memorandum should also be attached to the draft text. Such a memorandum could assist the Constitutional Committee with regard to the technical aspects of any area of contention.

4.3.5 In keeping with the agreed drafting procedure, it is recommended that Technical Committees act in close consultation with the Constitutional Assembly Law Advisors in the production of these formulations and memoranda.

4.4 Public Participation Programme

4.4.1 It is suggested that as between 27 April and 25 June 18 Constitutional Public Meetings be held. These meetings are included in the draft schedule. (A further schedule of the Public Participation Programme is annexed hereto marked "E".)

4.4.2 It is strongly recommended that a mandate be given to the Administration so that the necessary preparations and plans could be initiated.

4.4.3 It is necessary that at each of the Constitutional Public Meetings representatives of the various organisations of civil society and other formations be properly represented and be invited to make submissions. Keeping a register of these attendances may prove helpful.

4.4.4 The approved schedule should be presented to members of the media timeously with an invitation and arrangements to be made for those who wish to attend.

4.5 Management Committee

It is recommended that the Management Committee needs to analyse Theme Committee reports and identify specific issues for debate in

the Constitutional Committee.

4.6 Constitutional Committee

It is recommended that the Constitutional Committee needs to identify issues for debate in the Constitutional Assembly.

ANNEXURE "A"

BUDGET BREAKDOWN

PAARL BRIEFING 11 FEBRUARY 1995	R8604.56
CPM'S 25 FEBRUARY 1995	
Air Force fee (including the link flights)	R120 000
Accommodation (4 hotels)	R16 000
Transfers	R5 000
SACS Expenditure (venue, sound, refreshments (MP's) travel for members of sector/public invitations, etc)	
Klerksdorp	R4993.00
Nelspruit	R6541.00
Graaf Reinette	R3390.00
Namakgale	R3877.32
Manguang	R12 218.91
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	R172 020.23
Unisa Legal Seminar 27/2/95 T.C.5	R46 017.59
28/2/95 T.C.5 Public Hearing Johannesburg Sun	R2 400.00
28/2/95 Public Hearing Wits Law School	
28/2/95 T.C.5 Visit to Alexandra Civic Office 28/2/95 Cost covered under rest of T.C.5 budget for 27/2 and 28/2	

R48 417.59

CPM'S 11 MARCH 1995

Air Force Fee	including link flights	R28 663
Accommodation	2 hotels	R12 000
Transfers		

SACS Expenditure

Kuboes	R12 000.00
Saldanha	R1 800.00
Phalaborwa	R11 000.00
Ivory Park	R14 000.00
	<u>R79 463.00</u>

Total Cost	<u>R308 485.38</u>
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*Detailed budget still to follow

Chairperson's Report and Evaluation - Constitutional Assembly - 23 March 1995

Total No of Events	15
Total Attendance	5168
Cost per head (w/o media noting inevitable average cost of rural orientation campaign)	R59.70
Total Cost of CPM's	R260 067.81
Average Cost of one CPM	R26 006.78
Cost of one Seminar	R46 017.59
Price per head at CPM's	R51.41
Price per head at seminar	R418.34
25/2 - 5 X CPM's at 720 people, (per person cost)	R238.91
11/3 - 4 X CPM's at 3530 people, (per person cost)	R22.51

Note 1

500% increase in public attendance between 25 February and 11 March 1995.

Note 2

1000% decrease in cost per head of public attending

AIR TRANSPORT ANALYSIS

25 FEBRUARY 1995

25/2	People transported	43
	Air transport on 25/2	R120 000.00
	Cost per person	R2 307.70
	SAA cost just to Gauteng without feeder flights to rural areas	R68 000.00

11 MARCH 1995

11/3	People transported	43
	Air transport on 11/3	R28 663
	Cost per person	R666.60

ANNEXURE B

SCHEDULE OF PUBLIC HEARINGS, SEMINARS AND WORKSHOPS (EXCLUDING INTERNAL INFORMATION SEMINARS)

THEME COMMITTEE 1

Public Hearings - Equality and Structure of the State, Cape Town, 11/3/95

THEME COMMITTEE 5

Workshop - Judiciary and Legal Systems, Unisa, 27/2/95.

Public Hearing - Judiciary and Legal Systems, Johannesburg Sun, 28/2/95.

Public Hearing - Judiciary and Legal Systems, Wits University, 28/2/95.

Public Hearing - Judiciary and Legal Systems, Alexandra Civic Office, 28/2/95.

THEME COMMITTEE 6.1

Workshop - Public Administration, Cape Town, 25/1/95.

Public Hearing - Public Service Bargaining Chamber, Cape Town, 6/3/95.

Public Hearing - South African Universities Public Administration Department, Cape Town, 13/3/95.

Public Hearing - Public Services Commission, Cape Town, 14/3/95.

Public Hearing - Ministry for the Public Service, Cape Town, 16/3/95.

Public Hearing - Provincial Public Service Commissions, Cape Town, 16/3/95.

Public Hearing - Local Government Interest: - Industrial Council for the Local Government Undertaking, Transitional Metropolitan Chambers and Transitional Local Council and Civics Organisations, Cape Town, 22/3/95.

THEME COMMITTEE 6.2

Seminar - Financial and Fiscal Commission, Cape Town, 1994

Seminar - Auditor General, Cape Town, 1994

Seminar - Reserve Bank, Cape Town, 23/1/95.

Workshop - Public Administration, Cape Town, 25/1/95.

Seminar - Department of Economics UCT, Department of Economics and Management Sciences UWC, Cape Town, 27/2/95.

Seminar - Council of South African Bankers, Cape Town, 6/3/95

THEME COMMITTEE 6.3

Public Hearing - General Council of the Bar, Legal Resources Centre and National Land Commission, Cape Town, 14/3/95.

Public Hearing - Association of Law Societies, Community Law Centre, Human Rights Commission and Lawyers for Human Rights, Cape Town, 15/3/95.

Public Hearing - Centre for Socio Legal Studies, Cape Town, 13/3/95.

ANNEXURE "D"

CONSTITUTIONAL ASSEMBLY SCHEDULE

27 MARCH - 1 JULY 1995

Date	Event	Time	Venue
Monday 27 March	Theme Committee 1	08h30 - 12h00	M515
	Theme Committee 2	08h30 - 12h00	M46
	Theme Committee 3	08h30 - 12h00	E249
	Management Committee	11h00 - 13h00	V16
	Theme Committee 4	14h00 - 17h30	M46
	Theme Committee 5	14h00 - 17h30	V227
	Theme Committee 6*	14h00 - 17h30	E249
Thursday 30 March	Management Committee	08h00 - 10h00	V16
	Party Caucuses Deadline for reports to CC	10h15 - 13h00	
Monday 3 April	Joint workshop on Traditional Authorities	09h00 - 13h00	OAC
	Management Committee*	12h00 - 13h00	V16
	Constitutional Assembly	14h00 - 17h00	Ass
	Theme Committee 1	18h00 - 21h30	M515
	Theme Committee 2	18h00 - 21h30	M46
	Theme Committee 3	18h00 - 21h30	E249
	Core Group - TC 4	18h00 - 20h00	E337*
	Core Group - TC 5	18h00 - 20h00	M201*
Core Group - TC 6	18h00 - 20h00	E340*	
Thursday 6 April	Management Committee Party Caucuses	08h00 - 10h00 10h15 - 13h00	V16
Friday 7 April	Easter Recess		
Friday 14 April	Deadline for Submissions - Block 3 - 4		
Tuesday 18 April	Core Group - TC 1	14h00 - 17h00	M515*
	Core Group - TC 2	14h00 - 17h00	E216*
	Core Group - TC 3	14h00 - 17h00	G26*
	Core Group - TC 4	14h00 - 17h00	E337*
	Core Group - TC 5	14h00 - 17h00	M201*
	Core Group - TC 6	14h00 - 17h00	E340*
Wednesday 19 April	Theme Committee 4	08h30 - 13h00	M46
	Theme Committee 5	08h30 - 13h00	V227
	Theme Committee 6*	08h30 - 13h00	E249
	Theme Committee 1	14h00 - 18h00	M515
	Theme Committee 2	14h00 - 18h00	M46
	Theme Committee 3	14h00 - 18h00	E249

Thursday 20 April	Management Committee Party Caucuses Theme Committee 1 Theme Committee 2 Theme Committee 3 Core Group - TC 4 Core Group - TC 5 Core Group - TC 6	08h00 - 10h00 10h15 - 13h00 14h00 - 18h00 14h00 - 18h00 14h00 - 18h00 14h00 - 17h00 14h00 - 17h00 14h00 - 17h00	V16 M515 M46 E249 E337* M201* E340*
Friday 21 April	Theme Committee 4 Theme Committee 5 Theme Committee 6* Core Group - TC 1 Core Group - TC 2 Core Group - TC 3	08h30 - 13h00 08h30 - 13h00 08h30 - 13h00 08h30 - 12h30 08h30 - 12h30 08h30 - 12h30	M46 V227 E249 M515* E216* G26*
Monday 24 April	Theme Committee 1 Theme Committee 2 Theme Committee 3 Management Committee* Theme Committee 4 Theme Committee 5 Theme Committee 6* Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M515 M46 E249 V16 M46 V227 E249 OAC
Wednesday 26 April	Deadline for reports to CC		
Thursday 27 April	Freedom Day Public Participation Deadline for Submissions - 5 - 6		
Monday 1 May	Workers' Day		
Thursday 4 May	Management Committee Party Caucuses	08h00 - 10h00 10h15 - 13h00	V16
Saturday 6 May and/or	Public Participation		
Sunday 7 May	Public Participation		
Monday 8 May	Theme Committee 4 Theme Committee 5 Theme Committee 6* Management Committee* Theme Committee 1 Theme Committee 2 Theme Committee 3 Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M46 V227 E249 V16 M515 M46 E249 OAC
Thursday 11 May	Management Committee Party Caucuses Deadline for Submissions for Block 7 - 8	08h00 - 10h00	V16
Saturday 13 May and/or	Public Participation		
Sunday 14 May	Public Participation		

Monday 15 May	Theme Committee 1 Theme Committee 2 Theme Committee 3 Management Committee* Constitutional Assembly Theme Committee 4 Theme Committee 5 Theme Committee 6*	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h00 17h30 - 21h30 17h30 - 21h30 17h30 - 21h30	M515 M46 E249 V16 Ass M46 V227 E249
Wednesday 17 May	Deadline for reports to CC		
Thursday 18 May	Management Committee Party Caucuses	09h00 - 10h00	V16
Saturday 20 May and/or	Public Participation		
Sunday 21 May	Public Participation		
Monday 22 May	Theme Committee 4 Theme Committee 5 Theme Committee 6* Management Committee* Theme Committee 1 Theme Committee 2 Theme Committee 3 Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M46 V227 E249 V16 M515 M46 E249 AC
Thursday 25 May	Management Committee Party Caucuses Deadline for Submissions for Blocks 9 - 10	08h00 - 10h00 10h15 - 13h00	V16
Saturday 27 May and/or	Public Participation		
Sunday 28 May	Public Participation		
Monday 29 May	Theme Committee 1 Theme Committee 2 Theme Committee 3 Management Committee* Constitutional Assembly Theme Committee 4 Theme Committee 5 Theme Committee 6*	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h00 17h30 - 21h30 17h30 - 21h30 17h30 - 21h30	M515 M46 E249 V16 Ass M46 V227 E249
Wednesday 31 May	Deadline for reports to CC		
Thursday 1 June	Management Committee Party Caucuses	08h00 - 10h00	V16
Saturday 3 June and/or	Public Participation		
Sunday 4 June	Public Participation		

Monday 5 June	Theme Committee 4 Theme Committee 5 Theme Committee 6* Management Committee* Theme Committee 1 Theme Committee 2 Theme Committee 3 Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M46 V227 E249 V16 M515 M46 E249 OAC
Thursday 8 June	Management Committee Party Caucuses	08h00 - 10h00	V16
Saturday 10 June and/or	Public Participation		
Sunday 11 June	Public Participation		
Monday 12 June	Theme Committee 1 Theme Committee 2 Theme Committee 3 Management Committee* Theme Committee 4 Theme Committee 5 Theme Committee 6* Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M515 M46 E249 V16 M46 V227 E249 OAC
Thursday 15 June	Management Committee Party Caucuses	08h00 - 10h00	V16
Saturday 17 June and/or	Public Participation		
Sunday 18 June	Public Participation		
Monday 19 June	Theme Committee 4 Theme Committee 5 Theme Committee 6* Management Committee* Constitutional Assembly	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h00	M46 V227 E249 V16 Ass
Tuesday 20 June	Core Group - TC 1 Core Group - TC 2 Core Group - TC 3 Core Group - TC 4 Core Group - TC 5 Core Group - TC 6 Theme Committee 1 Theme Committee 2 Theme Committee 3 Deadlines for reports to CC	08h30 - 11h00 08h30 - 11h00 08h30 - 11h00 11h00 - 13h00 11h00 - 13h00 11h00 - 13h30 14h00 - 17h00 14h00 - 17h00 14h00 - 17h00	M515* E216* G26* E337* M201* E340* M515 M46 E249
Wednesday 21 June	Theme Committee 4 Theme Committee 5 Theme Committee 6* Theme Committee 1 Theme Committee 2 Theme Committee 3	08h30 - 13h00 08h30 - 13h00 08h30 - 13h00 14h00 - 18h00 14h00 - 18h00 14h00 - 18h00	M46 V227 E249 M515 M46 E249

Thursday 22 June	Management Committee Party Caucuses Theme Committee 1 Theme Committee 2 Theme Committee 3	08h00 - 10h00 14H00 - 18H00 14H00 - 18H00 14H00 - 18H00	V16 M515 M46 E249
Friday 23 June	Theme Committee 4 Theme Committee 5 Theme Committee 6*	08h30 - 13h00 08h30 - 13h00 08h30 - 13h00	M46 V227 E249
Saturday 24 June and/or	Public Participation		
Sunday 25 June	Public Participation		
Monday 26 June	Theme Committee 1 Theme Committee 2 Theme Committee 3 Management Committee* Theme Committee 4 Theme Committee 5 Theme Committee 6* Constitutional Committee	08h30 - 12h00 08h30 - 12h00 08h30 - 12h00 12h00 - 13h00 14h00 - 17h30 14h00 - 17h30 14h00 - 17h30 18h00 - 22h00	M515 M46 E249 V16 M46 V227 E249 OAC
Tuesday 27 June	Core Group - TC 4 Core Group - TC 5 Core Group - TC 6 Core Group - TC 1 Core Group - TC 2 Core Group - TC 3	08h30 - 13h00 08h30 - 13h00 08h30 - 13h00 14h00 - 18h00 14h00 - 18h00 14h00 - 18h00	E337* M201* E340* M515* E216* G26*
Wednesday 28 June	Theme Committee 4 Theme Committee 5 Theme Committee 6* Theme Committee 1 Theme Committee 2 Theme Committee 3	08h30 - 13h00 08h30 - 13h00 08h30 - 13h00 14h00 - 18h30 14h00 - 18h30 14h00 - 18h30	M46 V227 E249 M515 M46 E249
Thursday 29 June	Management Committee Party Caucuses	08h00 - 10h00	V16
Friday 30 June	Constitutional Assembly	09h00 - 16h00	Ass
Saturday 1 July	Winter Recess		

* All Core Group Venues subject to confirmation

* Theme Committee 6 - These incorporate Subtheme meetings

* MC meetings - can be rescheduled to 11h00 - 13h00 as and when required.

* CC and CA - Flexibility exists in relation to which meetings are required.

