

THESE MINUTES ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE SUB-COMMITTEE OF THE FACILITATING COMMITTEE AND THE FACILITATING COMMITTEE.

MINUTES OF THE MEETING OF THE SUB-COMMITTEE OF THE FACILITATING COMMITTEE ON 9 MARCH 1993 AT 10H00 AT THE WORLD TRADE CENTRE

PRESENT : B Alexander (Chairperson by rotation)
R Cronje
C Eglin
PJ Gordhan
VJ Matthews
RP Meyer
MC Ramaphosa
J Slovo
Z Titus
M Webb

D Du Plooy (Administration)
T Eloff (Administration)
G Hutchings (Minutes)

1. Chairpersonship and Agenda for this meeting

1.1 It was agreed to have the Chair rotate in alphabetical order using personal names. B Alexander therefore assumed the role of Chair for this meeting.

1.2 Adoption of the Agenda

The draft agenda (Addendum A) was adopted with the following amendments:

- * Items 3 and 4 were interchanged
- * Item 5 was amended to form part of item 3 as 3.7
- * An item 4.6 was added to item 4 to read "Agenda for the Facilitating Committee meeting of 18 March 1993"
- * Item 7 would now read "Steps to be Taken".

2. Welcome and Apologies

The members were welcomed and it was agreed that the meeting would end at 12h30. No apologies were noted.

Multi-Party Forum

3.1 Date

It was noted that consensus had already been achieved on the date of the Multi-Party Forum at the last meeting of the Facilitating Committee, namely 1 and 2 April 1993.

3.2 Structure and composition

A structure and its composition was proposed and agreed to for recommendation to the Facilitating Committee (See Addendum B).

It should be taken into consideration that structures at all levels should have balanced representation when full party representation was not possible.

3.3 Procedures:

3.3.1 Chairpersonship (See Addendum B)

3.3.2 Standing Rules

* The Administration was requested to circulate the CODESA Standing Rules to members with the minutes (Addendum D).

* An ad hoc committee was appointed to investigate the issue of Standing Rules, including dispute resolving mechanisms and deadlock breaking mechanisms, and to report back to this sub-committee. The ad hoc committee consisted of Messrs M Maharaj, J Matthews, D Moseneke and SS van der Merwe.

3.3.3 It was decided that meetings of the Multi-Party Negotiating Council should be audio-taped, in addition to minutes being taken.

3.4 The Name of the new Forum:

Members exchanged views on this issue, but it was eventually decided that it should stand over.

3.5 Administration:

It was decided that up to and including the Negotiating Forum on 1 and 2 April 1993, the present Administration should carry on with its work.

3.6 CODESA Agreements:

3.6.1 It was decided that Messrs M Maharaj and SS van der Merwe should

present a summary of these agreements to the next meeting of the sub-committee.

3.6.2 This report would serve as a basis for discussion at the meeting of The Multi-Party Negotiations of 1st and 2nd April 1993 on how the CODESA agreements can serve as a constructive foundation for further discussion in the negotiating process.

3.6.3 It was agreed that the issue of the mode of transition and the constitution-making process should be put on the agenda of the Facilitating Committee meeting of 18 March 1993.

4. Facilitating Committee

4.1 It was agreed that the Administration draw up a draft agenda for the meeting of the Facilitating Committee of 18 March 1993 and fax it to the sub-committee of the Facilitating Committee for approval. The Administration was requested to be mindful of the decisions of this meeting and the resolutions adopted at the Planning Conference, in drawing up this agenda (Addendum C).

4.2 It was noted that the issue of Participation should be included in the draft agenda.

5. International Community

It was decided that this issue should stand over.

6. Steps to be taken in preparation for the Facilitating Committee Meeting

6.1 It was agreed that Messrs M Maharaj and SS van der Merwe will report to this sub-committee at its next meeting on how the issue of participation was handled in the CODESA process. This could be used as a foundation for discussion.

7. Next Meeting

7.1 The next meeting of this sub-committee takes place on Thursday 18 March 1993 at 08h00 to 10h30 at the World Trade Centre.

7.2 Accordingly, the next meeting of the Facilitating Committee will take place on Thursday 18 March 1993 from 11h30 to 17h00 (or when its business is concluded) at the World Trade Centre.

● Closure

The meeting was closed at 12h35.

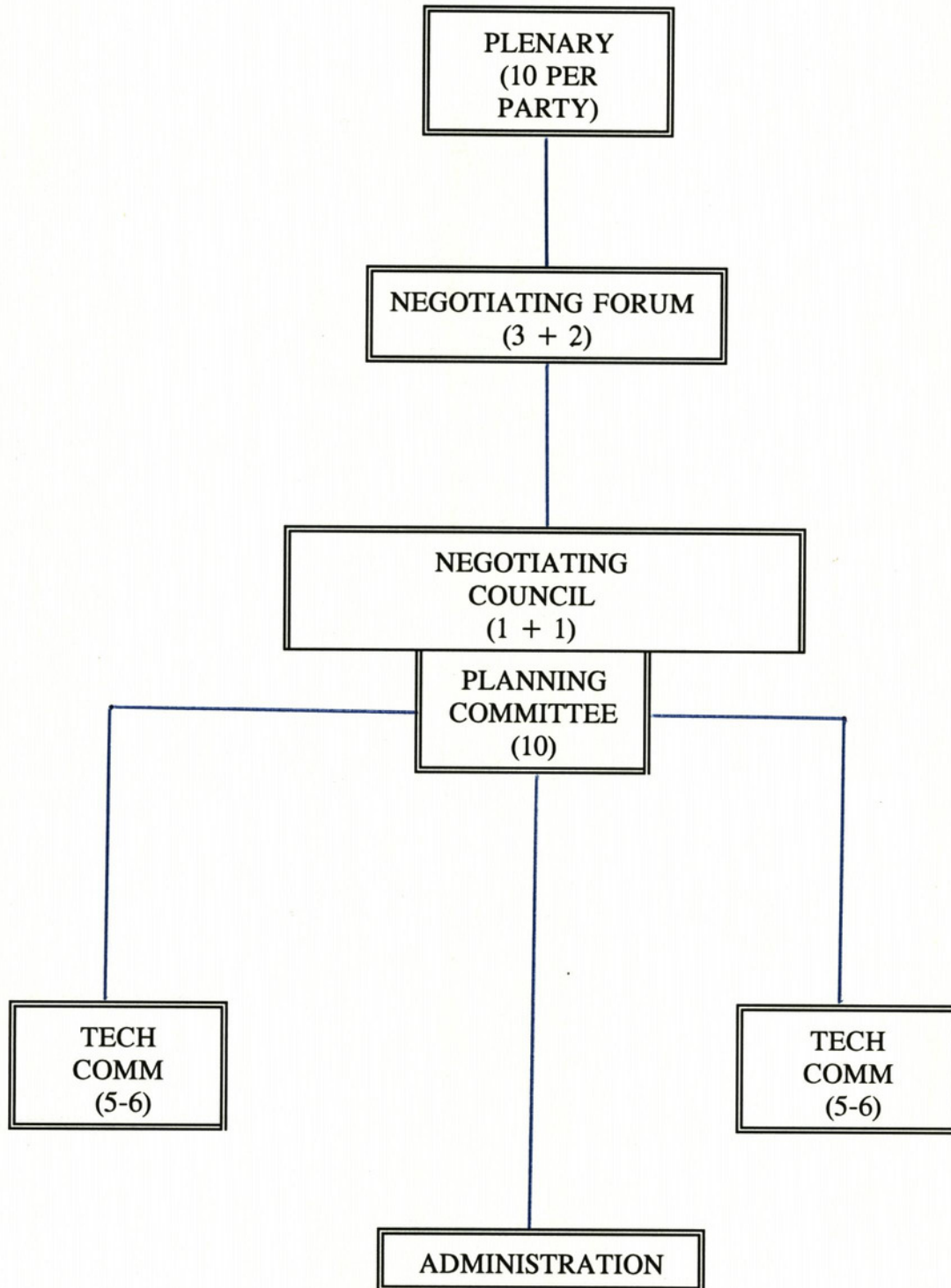
These minutes were ratified at the meeting of the Planning Committee of 18 MARCH 1993 and the amended version signed by the Chairperson of the original meeting on 22 APRIL 1993


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CHAIRPERSON

**AGENDA FOR THE MEETING OF THE SUB-COMMITTEE OF THE
FACILITATING COMMITTEE HELD AT 09H30 ON TUESDAY 9 MARCH 1993
AT THE WORLD TRADE CENTRE**

1. **Welcome and Apologies**
2. **Chairpersonship and agenda for this meeting**
3. **Multi-Party Forum:**
 - 3.1 Date : 1 and 2 April 1993
 - 3.2 Composition and structure
 - 3.3 Participation
 - 3.4 Procedures:
 - 3.4.1 Chairpersonship
 - 3.4.2 Standing Rules (including deadlock-breaking mechanisms)
 - 3.4.3 Minutes and recordings
 - 3.5 The name of the new forum
 - 3.6 Administration
 - 3.7 CODESA agreements
 - 3.7.1 Identification of relevant agreements
 - 3.7.2 Mechanisms to confirm/accommodate/reject CODESA agreements
4. **Facilitating Committee:**
 - 4.1 Composition - 1 delegate and 1 adviser
 - 4.2 Participation
 - 4.3 Procedures
 - 4.3.1 Chairpersonship for Facilitating Committee
 - 4.3.2 Standing Rules
 - 4.3.3 Minutes and recordings
 - 4.4 Administration
 - 4.5 Frequency of meetings
 - 4.6 Agenda for the meeting of 18 March 1993 of the Facilitating Committee
5. **The role of the International Community**
6. **Steps to be taken in preparation:**
 - 6.1 Procedures (including Chairpersonship)
 - 6.2 Composition, Structure and Participation
 - 6.3 Name(s) of Sub-Committees
 - 6.4 CODESA agreements
 - 6.5 The role of the International Community
7. **Next Meeting**
8. **Closure**

SUMMARY OF PROPOSED STRUCTURES



SUMMARY OF COMPOSITION, FUNCTIONING AND CHAIRING

Plenary:

Composition	:	Leaders of Parties.
Function	:	The formal adoption of agreements.
Frequency of Meeting	:	When necessary as proposed by the Multi-Party Negotiating Forum.
Chairpersonship	:	Independent chairperson(s), still to be decided

Multi-Party Negotiating Forum:

Composition	:	Three delegates and two advisers.
Function	:	Receives, confirms (with or without amendments) reports and proposals from the Negotiating Council for submission to Plenary.
Frequency of Meeting	:	Fortnightly or as may be decided from time to time.
Chairpersonship	:	A core panel of chairpersons (approximately 6), decided on by the Negotiating Council from its own ranks on merit and capability. Each will chair a session on a rotating basis, aided by members of the Negotiating Council.

Negotiating Council:

Composition	:	One delegate and one adviser (the delegate is to be the leader of the party/organisation/administration and the adviser does not play a functionary role in the meeting). Substitutes are allowed.
Function	:	To get on with the function of negotiations and to report to the Multi-Party Negotiating Forum.
Frequency of Meeting	:	Provisionally three or four days a week or as may be decided from time to time.
Chairpersonship	:	A core panel (maximum 6) elected from the ranks of the Negotiating Council on merit and capability, serving on a rotating basis, assisting one another continuously.

Planning Committee:

- Composition : Ten members of the Negotiating Council (no substitutes allowed as each member is appointed in a personal capacity and not as a representative of parties/ organisations/administrations. Flexibility should, however, be allowed.)
- Function : To work under the directives and supervision of the Negotiating Council. To plan and submit recommendations on procedural and substantive issues.
- Frequency of Meeting : Available on a full time basis, meeting on an ongoing basis or as may be decided from time to time.
- Chairpersonship : As decided by the Planning Committee itself (possibly on a rotating basis, using personal name alphabetical order).

Technical Committee(s):

- Composition : Any person appointed by the Multi-Party Negotiating Council (non-South Africans excluded).
- Function : These committees function as ad hoc committees with specified tasks.
- Frequency of Meeting : As decided according to need.
- Chairpersonship : As decided by the Committee itself.

Administration:

Accountable to the Planning Committee.

**DRAFT AGENDA FOR THE MEETING OF THE FACILITATING COMMITTEE
TO BE HELD AT 11H30 ON
THURSDAY 18 MARCH 1993 AT THE WORLD TRADE CENTRE**

1. **Chairpersonship**
2. **Welcome and Apologies**
3. **Ratification of agenda**
4. **Minutes of previous meetings (Addendum A)**
5. **Multi-Party Forum**
 - 5.1 **Logistical arrangements**
 - 5.1.1 Date: 1 and 2 April 1993
 - 5.1.2 Numbers
 - 5.1.3 Venue
 - 5.1.4 Administration
 - 5.1.5 Minutes and recordings
 - 5.2 **Procedural arrangements**
 - 5.2.1 Name
 - 5.2.2 Chairpersonship
 - 5.2.3 Agenda
 - 5.2.4 Standing Rules
 - 5.2.5 New Participants
 - 5.2.6 Structures and composition (See minutes of the sub-committee meeting of 9 March 1993 - Addendum A)
 - 5.2.7 Media
 - 5.3 **Political issues**
 - 5.3.1 CODESA agreements
 - * Compilation
 - * Familiarisation
 - * Process for new contributions
 - 5.3.2 The Transition process
 - 5.3.3 Discussion on each phase and elements
 - 5.3.4 The role of the International Community
6. **Next Meeting(s)**
7. **Closure**

THESE MINUTES ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE SUB-COMMITTEE OF THE FACILITATING COMMITTEE AND THE FACILITATING COMMITTEE.

MINUTES OF THE MEETING OF THE SUB-COMMITTEE OF THE FACILITATING COMMITTEE ON 9 MARCH 1993 AT 10H00 AT THE WORLD TRADE CENTRE

PRESENT :

- B Alexander (PAC - Chairperson)
- R Cronje (Bophuthatswana Government)
- C Eglin (DP)
- PJ Gordhan (NIC/TIC)
- VJ Matthews (IFP)
- RP Meyer (SA Government)
- MC Ramaphosa (ANC)
- J Slovo (SACP)
- Z Titus (Transkei Government)
- M Webb (Ciskei Government)

- D Du Plooy (Administration)
- T Eloff (Administration)
- G Hutchings (Minutes)

1. Chairpersonship and Agenda for this meeting

1.1 It was agreed to have the Chair rotate in alphabetical order using personal names. B Alexander therefore assumed the role of Chair for this meeting.

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Multi-Party Forum

3.1 Date

It was noted that consensus had already been achieved on the date of the Multi-Party Forum at the last meeting of the Facilitating Committee, namely 1 and 2 April 1993.

3.2 Structure and composition

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It should be taken into consideration that structures at all levels should have balanced representation when full party representation was not possible.

3.3 Procedures:

3.3.1 Chairpersonship (See Addendum B)

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3.3.3 It was decided that meetings of the Multi-Party Negotiating Council should be audio-taped, in addition to minutes being taken.

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3.6.1 It was decided that Messrs M Maharaj and SS van der Merwe should present a summary of these agreements to the next meeting of the sub-committee.

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Multi-Party Negotiations of 1st and 2nd April 1993 on how the CODESA agreements can serve as a constructive foundation for further discussion in the negotiating process.

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4.2 It was noted that the issue of Participation should be included in the draft agenda.

5. International Community

It was decided that this issue should stand over.

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6.1 It was agreed that Messrs M Maharaj and SS van der Merwe will report to this sub-committee at its next meeting on how the issue of participation was handled in the CODESA process. This could be used as a foundation for discussion.

7. Next Meeting

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7.2 Accordingly, the next meeting of the Facilitating Committee will take place on Thursday 18 March 1993 from 11h30 to 17h00 (or when its business is concluded) at the World Trade Centre.

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FACILITATING COMMITTEE HELD AT 09H30 ON TUESDAY 9 MARCH 1993
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 - 3.2 Composition and structure
 - 3.3 Participation
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5. **The role of the International Community**
6. **Steps to be taken in preparation:**
 - 6.1 Procedures (including Chairpersonship)
 - 6.2 Composition, Structure and Participation
 - 6.3 Name(s) of Sub-Committees
 - 6.4 CODESA agreements
 - 6.5 The role of the International Community
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8. **Closure**

SUMMARY OF PROPOSED STRUCTURES

PLENARY
(10 PER
PARTY)

NEGOTIATING FORUM
(3 + 2)

NEGOTIATING
COUNCIL
(1 + 1)

PLANNING
COMMITTEE
(10)

TECH
COMM
(5-6)

TECH
COMM
(5-6)

ADMINISTRATION

SUMMARY OF COMPOSITION, FUNCTIONING AND CHAIRING

Plenary:

- Composition : Leaders of Parties.
- Function : The formal adoption of agreements.
- Frequency of Meeting : When necessary as proposed by the Multi-Party Negotiating Forum.
- Chairpersonship : Independent chairperson(s), still to be decided

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- Function** : These committees function as ad hoc committees with specified tasks.
- Frequency of Meeting** : As decided according to need.
- Chairpersonship** : As decided by the Committee itself.

Administration:

Accountable to the Planning Committee.

**DRAFT AGENDA FOR THE MEETING OF THE FACILITATING COMMITTEE
(PROPOSED NEGOTIATING COUNCIL) TO BE HELD AT 11H30 ON
THURSDAY 18 MARCH 1993 AT THE WORLD TRADE CENTRE**

1. **Chairpersonship**
2. **Welcome and Apologies**
3. **Ratification of agenda**
4. **Minutes of previous meetings (Addendum A)**
5. **Multi-Party Forum**
 - 5.1 **Logistical arrangements**
 - 5.1.1 Date: 1 and 2 April 1993
 - 5.1.2 Numbers
 - 5.1.3 Venue
 - 5.1.4 Administration
 - 5.1.5 Minutes and recordings
 - 5.2 **Procedural arrangements**
 - 5.2.1 Name
 - 5.2.2 Chairpersonship
 - 5.2.3 Agenda
 - 5.2.4 Standing Rules
 - 5.2.5 New Participants
 - 5.2.6 Structures and composition (See minutes of the sub-committee meeting of 9 March 1993 - Addendum A)
 - 5.2.7 Media
 - 5.3 **Political issues**
 - 5.3.1 CODESA agreements
 - * Compilation
 - * Familiarisation
 - * Process for new contributions
 - 5.3.2 The Transition process
 - 5.3.3 Discussion on each phase and elements
 - 5.3.4 The role of the International Community
6. **Next Meeting(s)**



Closure

**DRAFT AGENDA FOR THE MEETING OF THE FACILITATING COMMITTEE
(PROPOSED NEGOTIATING COUNCIL) TO BE HELD AT 11H30 ON
THURSDAY 18 MARCH 1993 AT THE WORLD TRADE CENTRE**

1. **Chairpersonship**
2. **Welcome and Apologies**
3. **Ratification of agenda**
4. **Minutes of previous meetings (Addendum A)**
5. **Multi-Party Forum**
 - 5.1 **Logistical arrangements**
 - 5.1.1 Date: 1 and 2 April 1993
 - 5.1.2 Numbers
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6. **Next Meeting(s)**



Closure