

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE COMMUNICATIONS COMMITTEE OF PARTICIPATING PARTIES IN THE MULTI-PARTY NEGOTIATING PROCESS. THEY ARE SUBJECT TO RATIFICATION AT THE NEXT MEETING OF THE COMMUNICATIONS COMMITTEE.

DRAFT MINUTES OF THE MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON THE 29 SEPTEMBER 1993 AT 10H00 AT THE WORLD TRADE CENTRE.

Present: See Addendum A

Chairperson: Mr C Harrop

Co-chairperson: Mr M Shinnars

1. Moment of Prayer/Meditation

A moment of Prayer/Meditation was observed by all members.

2. Apologies

2.1 Apologies were noted from the following members:

- AS Razak
- Mr Mahlangu

3. Welcome and Attendance

3.1 All members were welcomed.

4. Ratification of Agenda.

The agenda was ratified with no amendments.

5. Minutes

5.1 The minutes of the previous meeting were ratified without any amendments.

5.2 Matters Arising

5.2.1 Attendance

It was reported that responses were not received from all parties regarding the memorandum sent on the 1 September 1993, but this issue needs to be revisited.

5.2.2 Media Coverage

It was reported that the Planning Committee did not agree to the request that representatives from the various radio stations be invited to the meeting of the Communications Committee.

6. Cancellation of the last meeting

- 6.1 It was noted that due to administrative problems all the members of the Communications Committee were not timeously informed about the cancellation of the meeting. The chairperson and co-chairperson apologised to those members who were inconvenienced.

7. New issues

7.1 Administration

It was reported that the Communications Committee is encountering numerous problems as far the Administration is concerned. Proper and open channels do not exist for the committee to operate efficiently. Notices and faxes are not sent to all the members of the Communications Committee and that needs to be looked into as soon as possible.

It was agreed that:

- 7.1.1 A meeting between the co-chairpersons and the Administration be convened to discuss the work of the Communications Committee with regard to the logistical arrangements for the coming Plenary session.
- 7.1.2 That an office be set up to facilitate the work of the Committee. This includes manning telephones, and overall co-ordination of the work of the Committee.
- 7.1.3 That Administration, together with the co-chairpersons, be involved in liaising with the Communications Committee members with regard to setting up of meetings, and giving notice of the meetings to all the

members of the Communications Committee.

7.1.4 That the co-chairpersons be mandated to meet with representatives of the Planning Committee to establish a date for the Plenary. It was also agreed that the co-chairpersons convene this meeting and that a report should be given in the next two weeks.

7.1.5 It was also agreed that in any future meetings between representatives of the Communications Committee and representatives of any other committees of the Multi-Party Negotiating Process, a written report should be presented in order facilitate more structured discussions of those issues.

7.1.6 That in addition to notices sent by Administration, the co-chairpersons need to follow-up in order to ensure that all members are informed well in advance.

8. **General**

8.1 Re-appointment of minute-taker/assistant to the Communications Committee. It was agreed that Administration should provide a minute-taker/assistant to undertake all the administrative duties of the Communications Committee.

8.2 It was agreed that all the Bills passed need to be looked at by the members of the Communications Committee. It was noted that copies of these are available from Administration.

8.3 It was agreed that the minutes of the Communications Committee should be edited and amended by the Communications Committee members only and that no changes be made outside of the Communications Committee.

9. **Date of next meeting**

It was agreed that the next meeting of the Communications Committee will be held on Wednesday, 13 October 1993, at 10h30.

10. **Closure**

The meeting closed at 12h00.

Addendum A

The following members were present at the meeting of the Communications Committee on the 29 September 1993.

C Harrop
M Shiners

Chairperson
Co-chairperson

JM Matsana

Inyandza National Movement

I Kruger

Labour Party

J Bacchu

NPP

MA Netshimbupfe

Transvaal Traditional Leaders

VP Makwarela

Venda Govt

D Khumalo

SACP

SN Bambo

UPF

BBR Shilubana

XPP

DM Du Plessis

National Party

L Fourie

SA Govt

R Vittee
B Mthethwa

:Minutes
:Administration