

**THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE COMMUNICATIONS COMMITTEE OF PARTICIPATING PARTIES IN THE MULTI-PARTY FORUM. THEY ARE SUBJECT TO RATIFICATION AT THE NEXT MEETING OF THE COMMUNICATIONS COMMITTEE.**

**DRAFT MINUTES OF THE MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON 2 JUNE 1993 AT 14H30 AT THE WORLD TRADE CENTRE.**

**Chair:** D. Khumalo

**Present:** See Addendum C

**Minutes:** O. Khoza (Administration)

**1. Apologies**

Apologies were noted from P. Coetzer.

**2. Welcome**

The Chairperson welcomed the members of the Committee to the meeting. Apologies were read as shown above. It was noted that out of 26 participating parties 15 representatives were present.

**3. Agenda**

The agenda of the meeting was discussed, amended and agreed upon.

**It was agreed** by the members present that point number 6 on the draft agenda should be scrapped out since the Committee had not received reports from Sub-Committees.

**4. Ratification of Minutes**

The minutes were adopted by the members present.

**5. Matters Arising**

5.1 **It was noted** that previously the Committee had agreed to meet a day before the Forum, and due to failure of the Forum to meet on 3 June 1993, the date of the next meeting was changed. This caused problems with most members who had already travelled to Johannesburg since they did not receive the notification of cancellation of the date of the meeting in time. The members present would like to plead with administration that such a situation should not occur again in future.

- 5.2 The Committee sought clarity on (Addendum A) 4.3. and agreed that the statement be reworded as follows:

"That recommendations of the Communications Committee in connection with the Negotiating Council be dealt with at a later stage".

## 6. **Formation of a Sub-Committee**

- 6.1 The Committee agreed that it will form a Sub-Committee which should draw up a code of conduct to deal with media issues.

Members volunteered to be part of the Sub-Committee. (See Addendum B).

The Sub-Committee will hold its first meeting on Tuesday 8 June 1993 at 14h30.

The Committee agreed to meet on the 23 June 1993 from 14h00 to discuss the code of conduct as the main item on the agenda.

## 6.2 **Media Packs**

- 6.2.1 The Committee recommended that all documentation relating to the Multi-Party Negotiating Council Process should be made available to representatives of the media free of charge and as soon as it is available, except when embargoed.

## 6.3 **Administrative assistance with media liaison**

- 6.3.1 The Committee recommended that a specific person should be appointed by Administration to deal with media queries and disseminate documentation.

## 6.4 **Media coverage.**

- 6.4.1 The Committee called for the establishment of a specific room, provided with adequate lighting, for media coverage.

## 6.5 **Media representation**

- 6.5.1 The Committee agreed that media representatives should be present in meetings of the Communications Committee when needed.

7. ● **Date of Next meeting:** The Committee agreed to meet again on 24 June 1993 from 14h00.

8. **General**

The Committee agreed that the members of the Sub-Committee should be notified of the next date of meeting by administration.

9. **Closure**

The meeting closed at 15h40.

## **ADDENDUM A**

### **MEDIA ARRANGEMENTS**

#### **Extract from the report of the Planning Committee to the Negotiating Council**

4. After having received a report from the Communications Committee (Annexure B), the Planning Committee recommends the following:
  - 4.1 That, for the meetings of the Negotiating Council of 18 May, 24 and 28 May 1993, the SABC is requested to arrange audio and video feed as is presently the case;
  - 4.2 That the Communications Committee, in liason with the Administration, draft a tender pro-forma for the purpose of putting the coverage of negotiating Council meetings out on tender;
  - 4.3 That recommendations of the Communications Committee from the Negotiating Forum be dealt with at a later stage;
  - 4.4 That Administration take note of the last report.

**ADDENDUM B**

<b>PARTY</b>	<b>MEMBER</b>
XIMOKO	B.B.R Shulubana
UPF	S.N. Bambo
ANC	C. Niehaus
SOLIDARITY	A.S. Razak
DIKWANKWETLA	M.S. Setai
DP	M. Moriarty

**ADDENDUM C**

**PARTY**

**MEMBER**

DIKWANKWETLA

M.S. Setai

CISKEI GOVERNMENT

C.A. Harrop

INYADZA PARTY

J.M. Matsana

TVL TRAD. LEADERS

Chief Netshimblifema

SOLIDARITY PARTY

A.S. Razak

VENDA GOVERNMENT

Makwarela

S.A. GOVERNMENT

L. Fourie

S.A. GOVERNMENT

M.K. Kleynhans

IYP PARTY

N. Mbonani

SACP

D. Khumalo

KP

P.W.A. Mulder

XIMOKO PARTY

B.B.R. Shulubana

UPF PARTY

S.N. Bambo

ANC

C. Niehaus

DP

M. Moriarty