

THESE ARE DRAFT MINUTES. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE COMMUNICATIONS COMMITTEE OF PARTICIPATING PARTIES IN THE MULTI-PARTY NEGOTIATING PROCESS. THEY ARE SUBJECT TO RATIFICATION AT THE NEXT MEETING OF THE COMMUNICATIONS COMMITTEE.

DRAFT MINUTES OF THE MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON 28 JULY AT 10H00 AT THE WORLD TRADE CENTRE.

CHAIR: C. Harrop

PRESENT: See Addendum A

MINUTES: O. Khoza

1. Moment of Prayer/Meditation

2. Apologies

Apologies were noted from the following members:

M. Shinnars

C. Niehaus

T.C. Memela

M. Kleynhans

L. Fourie

3. Welcome and Attendance

The Chairperson welcomed the members of the Committee to the meeting. It was noted that the attendance of members was still very poor. Only eleven members were present out of twenty participating parties.

4. Agenda

A proposed agenda was adopted. See Addendum B.

5. Ratification of Minutes

The minutes of the previous meeting were ratified with the following addition:

"The Committee agreed that all Sub-Committees should be dissolved and that the Committee should work on all issues as a full committee".

6. **Matters Arising**

5.1 **An elected, media representative body**

The Committee agreed that the issue of convening an elected, representative body for the media at the World Trade Centre should be revisited at the next meeting.

7. **Report back from meeting with Administration**

Dr T. Eloff was brought in to answer all the queries under item 6.2 of the previous minutes as follows:

- 7.2.1.2 Administration noted that no complaints had been received yet from the media representatives. In the light of this, it was agreed that the Committee adopt a wait and see attitude until such complaints are raised.
- 7.2.1.3 Administration noted that Room 2 was available all the time for the purposes of conferences.
- 7.2.1.4 It was agreed that members of the communications Committee will use their party offices as interviewing rooms.
- 7.2.1.5 Administration told the Committee that the Media Liaison Officer was Ms Busi Nthethwa, and that she was purely an administrative person until the TEC/TA is in place.
- 7.2.1.6 Administration told the Committee that members of the diplomatic corps should occupy the viewing room and signs like **NO SMOKING, SILENCE!** had been put up on the walls.
- 7.2.1.7. Administration told the Committee that the issue of documentation being made available to the media representatives timeously, had already been dealt with.

7.1 Dr Eloff further answered queries under item 5 of the previous minutes which rose as a result of matters arising.

7.1.1 **Claim Forms**

Administration told the Committee that arrangements were being made to make sure that the claim forms are processed within a week. Administration is to report back on this issue.

7.1.2 Attendance

Administration told the Committee that the three Co-Chairpersons should take up this matter with the Sub-Committee.

7.1.3 Media Liaison Officer

Administration told the Committee that the Media Liaison Officer will be present in the meetings of the Communications Committee.

7.1.4 Permanent Secretary

Administration told the Committee that Ms O. Khoza was available for the period of the life of the Communications Committee.

7.1.5 The presence of the three Co-Chairpersons in the meetings of the Planning Committee

Administration told the Committee that there was no problem for the Three Co-Chairperson being present in the meetings of the Planning Committee when their recommendations were being discussed.

7.1.6 Three extra telephones

Administration told the Committee that it would not be possible to install three extra telephones because there were only three telephones booths, however, arrangements were being made that there should be a direct line for the technical committee members so as to alleviate the pressure on the three present telephones.

7.1.7 Mr P Coetzer's resignation letter

Administration told the Committee that a formal resignation letter was handed in, which said that Mr P. Coetzer would be replaced by Mr. M. Van Schalkwyk. The copy of this letter is available.

8. Publicity

Several suggestions were made on how to create awareness to people at grassroots so that they have a clear picture of what is happening at the World Trade Centre. The Committee agreed that each party consult their principles and come up with better ideas at the next meeting.

9. ● **General**

A motion of confidence was passed by the Committee in favour of Mr C Harrop who was chairing for the first time.

10. **Date of next meeting**

The Committee agreed to meet again next Wednesday at 10h00

11. **Closure**

The meeting closed at 12h00.

Addendum A.

	MEMBER	PARTY
1.	D. Jackson	Bop Government
2.	C. Harrop	Ciskei Government
3.	M. Moriarty	Democratic Party
4.	M.S. Setai	Dikankwetla
5.	JM Matsana	Inyadza National Movement
6.	S. Razak	Solidarity
7.	VP Makwarela	Venda Government
8.	D. Khumalo	SACP
9.	S.N. Bambo	UPF
10.	BBR Shilubana	Ximoko Progressive Party
11.	D. du Plessis	National Party

Addendum B

PROPOSED AGENDA FOR THE MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON 28 JULY 1993 AT 14H00 AT THE WORLD TRADE CENTRE.

1. Moment of Prayer/Meditation
2. Welcome and Attendance
3. Ratification of Agenda
4. Minutes
 - 4.1 Ratification of previous minutes
 - 4.2 Matters Arising
5. Report back from meeting with Administration
6. Publicity
7. General
8. Date of next meeting
9. Closure