

1/18/7

CONSTITUTIONAL ASSEMBLY

COMMUNITY LIAISON

SECTORS

REPORT FOR THE WEEK OF 14 AUGUST 1995

REPORT PREPARED BY: PERMENTHRI PILLAY

DATE: 16 AUGUST 1995

NATIONAL SECTOR PUBLIC HEARINGS

REPORT FOR THE WEEK OF 14 AUGUST 1995

Report prepared by: *Permenthri Pillay*
Date: *16 August 1995*

Public Hearings in August: (Please refer to attached stakeholders lists)

1) SOCIO-ECONOMIC RIGHTS - 1 August 1995

- Delegates: 110
- Organisations: 103

2) LAND WORKSHOP - 1/2 August 1995

- Delegates: 76
- Organisations: 64

3) LOCAL GOVERNMENT - 14 August 1995

- Delegates: 62
- Organisations: 58

General:

- 1) IDS invoices for transcription of Public Hearings audio cassettes amounted to R8 916-31. (Please see attached invoices)
- 2) Transcriptions for the Land Workshop was handled by Bronwyn Levy.
- 3) Transcriptions for the Socio-economic Rights and Local Government Hearings are being done by ECCO. (See attached letter)
NB: ECCO was recommended by the submissions office. Their rate is R70 per hour of work, but their quality is much better than IDS, seeing that not many (if any) African languages were used, ECCO was a good option. They are good at English and Afrikaans, their turnaround time is better and, they deliver a more professional service.
- 4) Using ECCO is not a permanent decision, as they are expensive and have not been tested with African language transcriptions. A decision should be made by the CA as to a standard transcription service that could be used by all of us. I think, in this way, better rates can be negotiated.

- 5) Sectors will be busy with finalising outstanding issues from the hearings, and planning for the next phase.
- 6) Nicci will be on leave from 21 August until 4 September 1995.
- 7) An evaluation meeting will be set up in the course of the week.

**CONSTITUTIONAL ASSEMBLY NATIONAL SECTOR PUBLIC
HEARING ON SOCIO-ECONOMIC RIGHTS
MONDAY 1 AUGUST 1995
(THEME COMMITTEE 4)**

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(THEME COMMITTEE 3)**

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Tel: 012-808-2601/335-6707
Fax: 012-8082601

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P O BOX 15
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8000

Tax Invoice No : 00000328
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Exemption Ref :
Your Reference : NICK.
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
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CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	% Discount	Amount	Tax	Amount
				Item	Inv	Exclusive	Amount	Inclusive
20-TRANSCRIBING AND TYPING A4-FORMAT NATIONAL BUSINESS SECTOR 8 MAY 1995		63.000	p/page	7.07	0.00 0.00	445.41	62.36	507.77

445.41 62.36 507.77

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P O BOX
CAPE TOWN

8000

Tax Invoice No : 00000411
Page Number : 1
Date : 10/07/95
Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
ADDERLEY STREET
CAPE TOWN

Stock C.	Description	Quantity Unit	Price	% Discount	Amount	Tax	Amount			
			Item	Inv	Exclusive	Amount	Inclusive			

	FOR ATTENTION: NICCI VAN NOORDWYK									
	20-TRANSCRIBING AND TYPING A4-FORMAT	122.000 p/page	7.07	0.00	0.00	862.54	120.76	983.30		
	WOMEN'S									
	01-STIFFY	DUPLICATE TRANSCRIPTION	1.000*	each	5.00	0.00	0.00	5.00	0.70	5.70

867.54 121.46 989.00

Please pay ASAP

Goods received in order

Name _____

Date _____

Signature _____

Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

INTERNATIONAL DATA SOLUTIONS CC
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PRETORIA

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Tel: 012-808-2601/335-6707
Fax: 012-8082601

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P O BOX
CAPE TOWN

8000

Tax Invoice No : 00000410

Page Number : 1
Date : 10/07/95
Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
ADDERLEY STREET
CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	% Discount	Amount	Tax	Amount	
				Item	Inv	Exclusive	Amount	Inclusive	

FOR ATTENTION: NICCI VAN NOORDWYK									
20-TRANSCRIBING AND TYPING A4-FORMAT		150.000	p/page	7.07	0.00	0.00	1060.50	148.47	1208.97
YOUTH: 27/5/95									
01-COURIER	DHL SERVICES WPX	1.000	p/kg	68.00	0.00	0.00	68.00	9.52	77.52

1128.50 157.99 1286.49

Please pay ASAP

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Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

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Tel: 012-808-2601/335-6707
Fax: 012-8082601

Invoice Address:
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P O BOX
CAPE TOWN
8000

Tax Invoice No : 00000403
Page Number : 1
Date : 10/07/95
Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
ADDERLEY STREET
CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	% Discount	Amount	Tax	Amount	
				Item	Inv	Exclusive	Amount	Inclusive	
	FOR ATTENTION: NICCI VAN NOORDWYK 20-TRANSCRIBING AND TYPING A4-FORMAT TRADITIONAL LEADERS: 13 MAY 1995	72.000	p/page	7.07	0.00	0.00	509.04	71.27	580.31

509.04 71.27 580.31

Please pay ASAP

Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

Goods received in order

Name _____

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P O BOX 7715
PRETORIA

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Tel: 012-808-2601/335-6707
Fax: 012-8082601

Invoice Address:
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P O BOX
CAPE TOWN

8000

Tax Invoice No : 00000409

Page Number : 1
Date : 10/07/95
Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
ADDERLEY STREET
CAPE TOWN

Stock Code	Description	Quantity Unit	Price	% Discount	Amount	Tax	Amount
			Item	Inv	Exclusive	Amount	Inclusive

FOR ATTENTION: NICCI VAN NOORDWYK							
20-TRANSCRIBING AND TYPING A4-FORMAT		80.000 p/page	7.07	0.00 0.00	565.60	79.18	644.78
01-COURIER DHL SERVICES WPX		1.000 p/kg	68.00	0.00 0.00	68.00	9.52	77.52
TRADITIONAL LEADERS: 12 MAY 1995							

633.60 88.70 722.30

Please pay ASAP

Goods received in order

Name _____

Date _____

Signature _____

Company Reg. No.: CK 92/09728/23
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Tel: 012-808-2601/335-6707
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Invoice Address:
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P O BOX
CAPE TOWN

8000

Tax Invoice No : 00000408
Page Number : 1
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Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
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CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	Discount	Amount	Tax	Amount	
				Item	Inv	Exclusive	Amount	Inclusive	

	FOR ATTENTION: NICCI VAN NOORDWYK 20-TRANSCRIBING AND TYPING A4-FORMAT LABOUR	131.000	p/page	7.07	0.00	0.00	926.17	129.66	1055.83

926.17 129.66 1055.83

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Tax Invoice No : 00000407

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Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
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ADDERLEY STREET
CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	% Discount	Amount	Tax	Amount	
				Item	Inv	Exclusive	Amount	Inclusive	

FOR ATTENTION: NICCI VAN NOORDWYK									
20-TRANSCRIBING AND TYPING A4-FORMAT -		217.000	p/page	7.07	0.00	0.00	1534.19	214.79	1748.98
01-STIFFY DUPLICATE TRANSCRIPTION		1.000	each	5.00	0.00	0.00	5.00	0.70	5.70
NATIONAL MACHINERY:									

1539.19 215.49 1754.68

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Name _____

Date _____

Signature _____

Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

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Fax: 012-8082601

Invoice Address:
CONSTITUTIONAL ASSEMBLY
P O BOX
CAPE TOWN

8000

Tax Invoice No : 00000406

Page Number : 1
Date : 10/07/95
Exemption Ref :
Your Reference : NICCI
Account Number: D01C/AS

Delivery Address:
12 TH FLOOR REGIS HOUSE
ADDERLEY STREET
CAPE TOWN

Stock Code	Description	Quantity	Unit	Price	% Discount	Amount	Tax	Amount
				Item	Inv	Exclusive	Amount	Inclusive

FOR ATTENTION: NICCI VAN NOORDWYK									
20-TRANSCRIBING AND TYPING A4-FORMAT		115.000	p/page	7.07	0.00	0.00	813.05	113.83	926.88
01-COURIER DHL SERVICES WPX		1.000	p/kg	68.00	0.00	0.00	68.00	9.52	77.52
CHILDREN'S RIGHTS:									

881.05 123.35 1004.40

Please pay ASAP

Goods received in order

Name _____

Date _____

Signature _____

Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

INTERNATIONAL DATA SOLUTIONS CC
P O BOX 7715
PRETORIA

0001
Tel: 012-808-2601/335-6707
Fax: 012-8082601

Invoice Address:
CONSTITUTIONAL ASSEMBLY
P O BOX
CAPE TOWN

8000

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				Item	Inv	Exclusive	Amount	Inclusive

	FOR ATTENTION: NICCI VAN NOORDWYK 20-TRANSCRIBING AND TYPING A4-FORMAT RELIGIOUS GROUPS: 26 MAY 1995	126.000	p/page	7.07	0.00 0.00	890.82	124.71	1015.53

890.82 124.71 1015.53

Please pay ASAP

Goods received in order

Name _____

Date _____

Signature _____

Company Reg. No.: CK 92/09728/23
VAT Registration: 4110131170

ECCO

WORLDWIDE SERVICES

The TECHNIHIRE group of Companies (Registration No. 86/03905/06)

1102 Heerengracht Centre
Adderley Street
Cape Town 8000
South Africa

P.O. Box 6550
Roggebaai
8012

Tel: 27-21-254590
Fax: 27-21-4191613

ATT. : MS. PILLAY
TO : CONSTITUTIONAL ASSEMBLY
COMMUNITY LIAISON
FAX : 021 - 23 8123
DATE : 7th AUGUST 1995

Dear Ms. Pillay,

Thank you very much for calling me this morning. I am sorry for the delay in putting something onto paper for you and only faxing you our proposal through this afternoon.

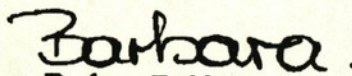
We would like to thank you for the interest you have shown in the services we provide. Please find enclosed our proposal for transcribing the tapes of the public hearings.

We coordinated translations for Submissions to the Constitutional Assembly. Most documents had to be translated from Afrikaans into English. Our contact person there has been Ms. Fairuz Mullagee. We are hoping to do more translation when Parliament is back in session.

We trust that this quotation will meet with your approval and assure you of the best of our intentions at all times.

I am looking forward to meeting with you tomorrow at 14h00.

Yours sincerely


Barbara Bohle

PROPOSAL TO THE CONSTITUTIONAL ASSEMBLY COMMUNITY LIAISON

- TITLE OF TRANSCRIPTS :** Tape recordings from Public Hearings
- JOB DESCRIPTION :** 1) Transcribing of tapes in English of Public Hearings over three days in hard copy (Print out and computer disc)
2) Short passages of other languages on the same tapes of the same hearings
- ESTIMATE OF WORK :** approximately 100 to 120 hours
(3 days of tapes => 24 hours on tapes
1 hour on tape takes a minimum of 4 hours work to transcribe, depending on quality of tape, speed of speech, context, ...)
- TIME FRAME :** Minimum of 2 weeks from date of order
- COSTS :** 1) R 70.00/hour excl. VAT
2) R 70.00/hour excl. VAT for Afrikaans
3) R120.00/hour excl. VAT for African Lang.

These prices are only valid for the next 15 days. They depend on the availability of the transcribers and the equipment at the time of your written and confirmed order and your deadline.

The transcribers are mother tongue speakers and are language orientated professionals. They have been working for ECCO Worldwide for quite some time.